



SCHOLARSHIP RESEARCH COUNCIL
SCHOLARSHIP OPPORTUNITY FUND

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Questions regarding these guidelines may be directed to Christine Luebbert in the Office of the Vice President for Research, at (314) 977-9356,
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PURPOSE, GOALS, AND OBJECTIVES OF THE FUND

The Scholarship Research Council (SRC) seeks to support small-budget research needs in the humanities, social sciences, and other fields represented in the SRC that are not readily funded by existing mechanisms, but that can pose a significant impediment to research productivity and advancement.

To address this area of funding need, the SRC has created the Scholarship Opportunity Fund (SOF) supported by the Research Growth Fund. This aligns effectively with the goals of the SLU Research Institute by leveraging small investments for high-return gains, and helping SLU faculty researchers in the humanities, social sciences, and beyond to sustain and complete their research projects.

AWARD DETAILS

Eligibility

All SLU faculty (full-time and part-time) in units represented by the SRC are eligible.

Award Amounts

Maximum award is \$5,000.

Awards must be spent within one year and a report submitted on completion.

Application Process

Applications will be received through the OpenWater portal. Directions for accessing OpenWater and a preview of requested application materials appear below.

Applications will be reviewed on a rolling basis provided funds are available, and decisions returned within approximately one month.

No-cost extensions to the performance period will **only** be permitted **under exceptional circumstances**. Requests will be reviewed by OVPR and the Scholarship Research Council.

APPLICATION FORMAT

Applications should be submitted via the OpenWater portal. Log in to myslu.slu.edu and click on the OpenWater icon in the 'My Apps' tab. You can log in using your current SLU email address (i.e., first.last@slu.edu) and your password. The first time you log in, you will be asked to set up your profile.

1. PROJECT TITLE

2. NAME OF PRINCIPAL INVESTIGATOR

3. FACULTY RANK

4. AMOUNT OF FUNDING REQUESTED

5. FILE UPLOAD – 5 pages (maximum)

Please attach a single application document in .docx or .pdf format of no more than five pages, including:

- Project description, including timeline (2 pages)
- Short CV (2 pages)
- Budget and budget justification, including required matching funds sources and amounts (1 page)

EXPENSES

Only proposals with matching funds awarded for the proposed project from another external source or internal SLU source are eligible; however, there is no required match proportion as long as there is another funding source. Research costs eligible for funding by the SOF include, but are not limited to:

- subsidies for hosting high-impact conferences/scholarly societies' meetings
- publication subventions, reproduction rights and fees
- indexing and editing services
- research-related travel costs
- research-related supplies and minor equipment
- minor digital humanities/technology consulting and services

Ineligible Expenses:

- Faculty salary or stipends
- Conference/research dissemination-related travel
- Student worker tuition or fees
- Non-research expenses

REVIEW PROCESS

Applications will undergo peer review by the Scholarship Research Council. Proposals must demonstrate exceptional merit and value for the field of study, the individual, the department, the college or school, and the research mission of the university. Proposals will be evaluated on three criteria:

- Scholarly merit
- Feasibility
- Return on Investment

Institutional Compliance

Projects including human subjects etc., must have appropriate approval(s), such as Institutional Review Board (IRB), prior to the start of the project.

TERMS AND CONDITIONS OF AWARDS

The award will be placed in a designated fund in the administrative PI's name within the Office of the Vice President for Research (OVPR). PIs are required to oversee and approve all expenditures according to the approved budget. Any remaining funds at the end of the performance period will be retained by the SRC for allocation for future projects.

At the end of the performance period—one year from the date of award, PIs must submit a report to the research council and OVPR detailing progress and research products related to the received funding. In addition, recipients are required to complete brief annual reports to the research council and OVPR that document any external funding, publications, or presentations directly related to the support received from this award for three (3) years following the project end date.