HR Internship at Management Solutions, Madrid

Requirements

- Senior year students with a major in Psychology, Business Administration or the like with a sound academic record, interested in pursuing a career in Human Resources
- English native speakers, fluent Spanish, other languages an asset
- Team work mind set, dynamism, hard work, work ethics, mature, dependable, multitask, ability to work under pressure, professionality, presence
- Travel availability an asset
- Proficiency in the use of MS Office applications.

Management Solutions is an equal opportunity employer. We value the diversity of our team members.

Position Description

Support to the HR Department on US and other offices around Europe and Latin America. The tasks will be mainly related to recruiting: résumé screening, database management, job search website management, job opening posting, contact with universities, participation in the different stages of the recruiting process: testing, group exercise and interviews.

We offer

Three month to one year internship in the HR department. Working hours to be determined depending on the intern’s availability (indispensable at least afternoon availability).

You will have the opportunity to be part of an extraordinary team whose values and corporate culture are a reference in the sector.
About us

Management Solutions is a leading business consulting firm whose core mission is to deliver business, risk, financial, organizational and process-related advisory services, targeted at both functional aspects and the implementation of related technologies, focusing mainly on financial services and on the energy and telecommunications industries.

Management Solutions has more than 1700 professionals working in offices in the United States, Spain, the UK, Germany, Poland, Switzerland, Italy, Portugal, China, and the most representative countries in Latin America.

Address: Plaza Pablo Ruiz Picasso 1, Torre Picasso

Competitive Salary

For more information visit our website: www.managementsolutions.com

If you are interested, send your resume to bolsatrabajo-madrid@slu.edu.