New/Transfer Students

Please send the following confirmation materials to your admissions counselor as soon as possible.

TO CONFIRM YOUR ATTENDANCE:

☐ Send signed Confirmation Form back via email or regular mail.
☐ Pay the non-refundable confirmation deposit at http://apply.madrid.slu.edu/admitted.
☐ Send one passport-style photo – Put your name and Banner ID on the back or as the file name. Send by regular mail or digitally via email. Head shots with white background only.
☐ Send a photocopy of passport (picture page only).

START THE STUDENT VISA PROCESS (If necessary):

☐ Contact the Spanish consulate in your region to begin collecting the paperwork you need to apply for a student visa. To find your specific consulate: http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/Paginas/EmbajadasConsulados.aspx
☐ Apply for an FBI background check (U.S. students applying for long-stay visas only). This can take up to 15 weeks for processing. For instructions visit https://www.fbi.gov/services/cjis/identity-history-summary-checks

AFTER YOU CONFIRM:

☐ Apply for University housing (optional) by filling out the online application and paying the non-refundable processing fee at http://apply.madrid.slu.edu/housing. For non-University housing options, go to http://www.slu.edu/madrid/housing
☐ Register for classes – You will need your SLU Net ID and your Pin number for online registration.
☐ Make travel arrangements – Notify the Office of Student Life of the time, date and flight information for your arrival to Madrid by filling out the arrival form posted at http://www.slu.edu/madrid/campus-life/arrival-information/traveling-to-spain

U.S. citizens and permanent residents ONLY:

☐ Complete the FAFSA form at https://www.fafsa.ed.gov. Federal financial aid for degree-seeking (NOT visiting) U.S. citizens and permanent residents studying at the Madrid Campus is processed by the St. Louis Campus in Missouri (U.S.A.). Please contact the Office of Financial Aid (SFS@slu.edu) with any questions regarding federal financial aid.

IMPORTANT NOTICE FOR ALL NON-EUROPEAN UNION RESIDENTS

As soon as you decide to confirm your attendance, you should contact the Spanish consulate or embassy that pertains to your place of residence (temporary and/or permanent) to find out what the application requirements are for a student visa. These requirements vary from one consulate to another, but you may be required to submit a health assessment form from your doctor, police report on absence of criminal record and/or official translations of certain documents, all of which take time to prepare.

U.S. citizens applying for a long-stay visa please keep in mind that the FBI background check can take up to 15 weeks to process and is one of the required documents to apply for the student visa.