Which Returning 1818 ACC Student Are You?

You may not know it, but there are two types of students who have already taken 1818 ACC courses through their high school and are back to register for more courses. It's important to understand which one you are before proceeding with registration.

- **First Time Banner Users**: This returning student has taken 1818 ACC courses, but has not registered for courses in Banner on their own.
- **Veteran Banner Users**: This returning student has taken 1818 ACC courses courses and has registered for courses in Banner on their own.

Step by Step Instructions for Registering

Once you've figured out which type of returning user you are you can now follow the registration process steps below associated with the type of student you are below.

**Returning Student - First Time Banner User**

1. Speak with your high school coordinator or instructor(s) who will:
   - ensure you have met the 1818 ACC Admission Standards
2. Reset your default password
   - Click here for step by step instructions
   - You MUST do this step; if you do not you will lock yourself out of your account
3. Locate the Course Reference Numbers for your classes on the 1818 Course Listing website
4. Log into mySLU using your user name and the password you reset in step 2.
5. Once in mySLU click the "Students" tab and then select "Add or Drop Classes." Be sure to select the appropriate term you are registering for and then click "Submit"
6. On the next screen enter the 5 digit CRNs for each course
   - When the courses display under the heading "Current Schedule" your registration is complete
7. Print your completed registration screen and return it to your high school instructor or coordinator for their records

After you successfully register, you will receive a postcard with helpful information. Be sure to share this with your parents!

**Returning Student - Veteran Banner User**

1. Speak with your high school coordinator or instructor(s) who will
   - ensure you have met the 1818 ACC Admission Standards
2. Locate the Course Reference Numbers for your classes on the 1818 Course Listing website
3. Log into mySLU using your user name and the password.
4. Once in mySLU click the "Students" tab and then select "Add or Drop Classes." Be sure to select the appropriate term you are registering for and then click "Submit"
5. On the next screen enter the 5 digit CRNs for each course
6. When the courses display under the heading "Current Schedule" your registration is complete
7. Print your completed registration screen and return it to your high school instructor or coordinator for their records

After you successfully register, you will receive a postcard with helpful information. Be sure to share this with your parents!

**Troubleshooting Registration Issues**

If you receive any errors contact the 1818 Advanced College Credit Office for assistance.

Have your Banner Id number and the error message ready when you call.