Are you on track to Graduate?

1. **Print a copy of your transcript from the Student Records area of Banner.**
   - Be sure all of your classes are posted and graded. Contact your professors regarding any grading questions. Take steps to convert any Incomplete grades as they will automatically convert to F’s after one academic year.
   - Contact the Registrar's Office if:
     a. Any transfer credit is not posted.
     b. You have an Associate of Arts degree from a community college but it is not posted on your SLU transcript.
   - Make sure all of your majors, minors and certificates sought are listed accurately on your Banner online transcript. If not, ask your A&S Academic Advisor to update Banner.

2. **Review your program requirements with your Faculty Mentor(s).** Meet with each mentor prior to your last semester to confirm exactly what you need to finish that specific part of your degree program. Please remember to bring and have each mentor fill out a Faculty Mentor Worksheet (available in the A&S Dean’s or Advising Office) and return those sheets to your A&S advisor.

3. **Apply for Graduation.** You will need to complete the degree application in Verhaegen 218. If you are receiving a second degree in another school or college at SLU simultaneously, you will also need to complete a second degree application with that school or college’s Dean’s Office.

4. **Register for the Senior Residency (495) class for each A&S major in your final semester.** This is not a class, it simply indicates to the department(s) and the Dean’s office that you are planning to graduate. This 495 course is zero credits. (e.g. BIOL 495 for Biology majors).

**Important degree information you need to know:**

1. You must have at least a 2.00 Cumulative GPA.

2. You must have at least a 2.00 GPA in each major, minor and certificate. (International Studies majors must have 3.00 in the IS major).

3. Residency Requirement: your final 30 credit hours must be taken at SLU.

4. **You must complete at least 120 credit hours to graduate.** Check your total Earned Hours listed on the Banner transcript. Please remember:
   a. A maximum of 64 credit hours from a community college will count toward graduation hours.
   b. Repeated Coursework – If you obtained credit through AP, 1818, or transfer work, **AND** took the equivalent course at SLU, you will only obtain credit hours for one of the two courses (You will need more than 120 earned hours to graduate).
   c. ROTC classes at the 100 and 200 level do NOT count for degree credit. A maximum of 12 credits of upper division ROTC credit may count toward the 120 credits for graduation but please consult with the Dean’s Office to see which ones may count.
   d. AS 193 and any course numbered below 100 does NOT count towards graduation hours.
   e. Courses serving double-duty are not counted twice for credit hour summation.

**You are responsible for making sure everything is in order to graduate!**
5. **Graduating with Degree Honors:** You must complete at least 54 hours at SLU to be eligible.
   
a. Summa Cum Laude  3.9 – 4.0  
b. Magna Cum Laude  3.7 - 3.899  
c. Cum Laude  3.5 – 3.699

*Other information of equal importance:*

1. **Order your cap and gown** online no later than March 1, 2010 at [www.cbgrad.com](http://www.cbgrad.com). If you miss the online deadline or wish to order you cap and gown in person, you can do so at the Graduation Fair in the Saint Louis University Barnes & Noble Bookstore. The Spring 2010 fair is being held March 25 - 27, 2010.

2. Schedule an appointment with a **Career Counselor** to develop your job search plan.

3. Go to [careers.slu.edu](http://careers.slu.edu) to complete the **Graduate Survey**

4. Graduation fee. All undergraduate conferring a degree are assessed and required to pay the $75 fee.

5. Check the payment suite under the "tools" tab within mySLU for **nonpayment of outstanding balances** (including graduation fee). For questions, contact Student Financial Services at 314-977-2350. Any outstanding balance will result in a diploma hold.

6. Check for **non-financial holds**.

After graduation, please make sure to check in Banner for holds. If you have any holds, your diploma or any requested transcripts will not be sent until all holds are resolved.