SPANISH DIVISION: RESPONSIBILITIES OF THE LIBRARY LIAISON

This charge serves as the primary link between Pius memorial Library and the Spanish Division and their faculty and students. The library liaison is member of the Modern and Classical Languages Library liaison Committee

Liaison duties:

1. Maintain communication with Spanish faculty members and students in order to provide knowledge of academic and research programs to ensure that Pius Memorial collections and services support curriculum and research needs.

2. Encourage faculty to explore bibliographic guides, and other publications in support of the library's collections.

3. Keep faculty informed about library issues and fiscal year budget.

4. Investigate and assess databases and other electronic products available from publishers in assigned subject areas and recommend purchase or license as appropriate.

5. Request periodically the update of scholarly reviews and magazines.

In addition to that:

6. Require updates on the budget for the fiscal year.

7. Search printed and electronic catalogs to enlarge the Linguistics, Hispanic and Latin American studies collection.