Monthly Payroll and HRIS Calendar
Fiscal Year 2010

The calendar established below is done well in advance of payroll processing and therefore, subject to change. Any changes to due dates, pay dates, or processing dates will be communicated via email to all Time Approvers and Business Managers.

Monthly Additive Pay is due on the 16th of each month, unless the 16th falls on a Holiday or Weekend, then it is due the working day prior to the Holiday or Weekend.

```
# Paydays
# Leave Report for Prior Month Due
# University Holiday
```

Updated 1/21/2009