To Change Password

1. Enter your User ID and password and click Update Profile.

2. Click the blue Change Your Password link at the bottom of the page.
3. Enter your new password, following the **Password Rules**. Confirm the new password by re-entering in next field the enter the old password in the last field. Click Change.

![Figure C](image)

4. If successful, this Password Change confirmation page will display.

![Figure D](image)
To Change Security Question & Answer

1. Enter in your User ID and password and click Update Profile.

2. Choose a question from the dropdown in the Security Question Section
   - Type in the correct answer to the question (case sensitive)
   - **DO NOT CHANGE ANY OTHER INFORMATION**
   - Click Continue
3. Verify information for accuracy. If information is correct, click Submit at the bottom of screen.

4. If successful, this User Profile Update confirmation page will display.