What’s New . . .

November, 2012

Future Business Managers’ Meetings

We will be cancelling our next Business Managers’ meeting that was to be held on Thursday, December 13, 2012 at Young Hall.

For your information, future meetings are planned on the following dates:

- February 14, 2013
- April 11, 2013

CPC Updates

Direct Deposit Update

Business Services and Central Processing are working to convert more vendors to the direct deposit (ACH) form of payment. This also means that new vendors should be set up for direct deposit payments. Going forward, the VENDOR DIRECT DEPOSIT AUTHORIZATION AGREEMENT must be submitted with the Vendor Master form for set up in Banner.

Reminder: When eSeeDPVs are submitted for Non-Resident Alien payments, ORIGINAL documentation must be sent to Dorothy Marshall, Wool Center, 1st Floor. After her review, eSeeDPVs will be approved for payment.

Business Services Updates

PSS/McKesson Notice

On October 25th, 2012, a formal announcement was made that McKesson Medical-Surgical will be acquiring PSS Medical. PSS and McKesson are both highly Customer-focused companies with a shared commitment to strengthening the clinical success and financial health of caregivers. By joining forces, they will be able to reach a broader base of caregivers with next generation products, services, technology, and tools. The integration of these two companies could take 3-4 years to complete. In the meantime, business with your PSS Medical representative will be unaffected. As we learn new details, Business Services will keep you apprised of all updates regarding this transition. No further information is available at this time.
Financial Services Updates

Cognos

Old WebFocus is scheduled to be shut down on December 21, 2012. Please ensure that you are able to run your Finance month end reports in Cognos.

Cognos Finance users should have three tabs on the IBM Cognos Connection screen: Public Folders, My Folders, and **Financial Period Available**. If you do not have the Financial Period Available tab, follow these steps:

1) Click on the Cognos icon on the mySLU Tools tab
2) From the Public Folders tab, click Reports, Business Managers, Finance.
3) Click on the “Add to my portal tabs” icon in the Actions column
4) The Financial Period Available tab will now display

The schedule for ongoing Cognos Finance training is available by clicking on the Frequently Asked Questions folder in the Public Folders tab, then click on Cognos Training Information.

Please contact Lisa Zoia (zoialm@slu.edu with questions)

Facilities Services Updates

Recycling Program

Recycling is now more convenient at SLU. Starting last month, Facilities Services has been introducing blue recycling cans along campus walkways to help collect single-stream recyclables. Please take advantage of these outdoor receptacles as well as the familiar interior blue bins to recycle paper, plastic, aluminum, and glass. For more information or to request a presentation on “The Basics of SLU's Single-Stream Recycling Program” for your group please review link: recycling.slu.edu.