Chairperson – Department of Physical Therapy and Athletic Training

Saint Louis University, a Catholic, Jesuit institution, is seeking a visionary leader to chair the Department of Physical Therapy and Athletic Training. This individual will build upon the strengths of two accredited, successful programs, with a history of working together in a culture of collegiality, interprofessionalism and excellence. As an advocate for the Department, the chairperson will collaborate with the Administration in implementing the University’s mission to engage and serve the St. Louis community.

The Department Chairperson responsibilities include administration of the Program in Physical Therapy and oversight for the Athletic Training Program. There are presently 21 faculty in the Department who engage in teaching and scholarship, and participate in service to the University, the profession, and the community. Department faculty and students are supported by 6 staff members. Both programs are freshmen admit/early assurance with a combined total of over 500 students seeking a Doctor of Physical Therapy degree or a Master of Athletic Training degree.

Qualified applicants for the chairperson position are required to possess an earned academic doctorate such as a Ph.D., Ed.D, or DSc. In addition the applicant must be a physical therapist who is licensed or eligible for licensure in Missouri. In addition the credential of ATC is preferred. Interested candidates should have experience and qualifications appropriate for appointment as a tenured Associate or Professor and have a minimum of six years of full time higher education experience, with a minimum of three years of full-time experience in a physical therapist education program. Previous administrative experience is preferred.

The University is a Carnegie Research University (high research activity) and currently employs over 3,277 full and part time faculty and enrolls more than 13,500 students in the graduate, professional, and undergraduate programs. The Department is housed in the Doisy College of Health Sciences on the Health Science Campus with a well-established interprofessional education program.

Applications are being accepted at www.jobs.slu.edu until the position is filled. Saint Louis University is an Affirmative Action/Equal Opportunity Employer (AA/EOE); and encourages nominations of and applications from women and minorities.

Overview:

- Provide leadership, direction, and administration of all aspects of the Department activities in collaboration with the faculty and staff.
- Serve as the academic leader of the Department developing vision and long-range planning as it relates to both the College strategic map and University strategic plan while appropriately reflecting the future of the disciplines represented.
• Support the Jesuit ideals as presented in the Mission Statement of the University (http://www.slu.edu/mission-statement).
• Serve on College and University committees.
• Teach, conduct research and pursue scholarly activities as administrative demands allow.

Principal Duties and Responsibilities:

1. Execute the policies of the Department, Programs, College and University.
2. Serve as the program administrator for the Program in Physical Therapy and provide oversight for the Athletic Training Program.
3. In conjunction with Department faculty and staff
   a. Promote excellence in teaching, research, and service;
   b. Assess appropriate resource utilization and subsequent needs and advocate for new requests for the Department in a manner consistent with College and University practices;
   c. Develop and/or execute a Departmental strategic plan consistent with organizational mission and strategic priorities that represents the value of the programs within the unit.
4. Facilitate effective communication with the Department faculty and staff, as well as administrators of the College and University.
5. Make recommendations to the Dean regarding faculty appointments, tenure, leaves of absence and faculty workloads consistent with College and University policy as applicable.
6. Select and retain the most qualified faculty and staff available for the Department.
7. Delegate authority and responsibility consistent with faculty and staff strengths and interests, within the context of the Department needs and available resources.
8. Determine and communicate assignments and other duties for faculty and designated staff.
9. Conduct annual performance evaluations for Department faculty and direct-report staff.
10. Serve as the fiscal agent for the Department; directing the preparation of the annual budget, completing analysis of fiscal status and implementing appropriate actions related to resource utilization.
11. Provide reports and additional requests in a timely manner.
12. Provide guidance for the evaluation and development of curriculum in all academic degree programs administered in the Department.
13. Ensure Department participation in the recruitment, selection and retention of students.
15. Maintain a system of assessment of student learning as warranted by external program accreditations and the University for its North Central Higher Learning Commission accreditation requirements.
16. Serve as a member of the Dean’s Coordinating Council.
17. Foster a climate of collegiality.
18. Enhance professional growth and development by keeping abreast of the latest trends in the profession, higher education and the health care environment.
19. Promote the individual programs of the Department and the Department’s overall visibility and reputation locally, nationally and internationally.
20. In conjunction with College marketing and recruitment staff, coordinate efforts to promote the programs of the Department.
21. Promote an environment that is free of discrimination.
22. Other activities as assigned.