Google Sites: Access and Navigate

1. Login to Google Apps by opening any Internet browser. ITS recommends Firefox if you are on a Windows PC.
2. Browse to: https://sites.slu.edu/

3. The Sites welcome window opens. This window may vary depending on if you have already been associated with a site.

For additional assistance, contact the IT Service Desk at 314-977-4000, Monday-Friday, 7 a.m.-7 p.m.
4. Or a version such as this:

**Site Title:** We see at the top left of the screen the title of this site along with the date it was last updated. Sharing information will also appear in this section.

**Navigation Panel:** On the left side of our window we see a navigation panel. This area is customizable by the site owner and can include all the pages within your site along with links to other sites or external links. As a site owner, you will have the ability to customize the content viewed on the navigation panel.

**Compose Window:** The large area to the right is where you will compose the content of your site. There are different page styles and layouts that we will look at later in this course.

**Owner Buttons:** The top right side of the screen contains three buttons available to the owner. These buttons allow you to create a new page, edit an existing page, and a more actions button which we will explore in more detail later.

5. The above window shows all the sites you are a member of. You can also use the search feature located at the top right of this screen to browse other sites at Saint Louis University.

6. That’s all there is to it! You now know how to access Google Apps Sites.

Depending on permission levels, you can now view the site, make edits to existing pages, create and delete pages, or if you are a co-owner, you can share the site with others.