What is the Project Process Framework?
The ITS Project Process, or methodology, is the heart of the ITS Division's Project Management practice. The methodology provides a consistent framework of principles, practices, and deliverables for all efforts that meet the Division's project definition.

Why do we need a Process Framework? . . . Product vs. Project Work
Each project produces a unique \textit{product} as a result of the project team performing some unique types of work and many common types of work that are consistent across all projects. The purpose of the process framework is to give structure and consistency to all of those common types of project work, such as approval, planning, tracking, and reporting. As a result, the process framework leaves the project team free to apply their creative energies and innovation where they matter most – on the product itself.

The process framework exists for several reasons:

- \textbf{To benefit the project team:} Project Managers and project teams should not have to figure out or create project process each time they do a new project. The project process framework serves as a reference for everyone involved in the project, from a seasoned employee to a visiting vendor, showing how large technology efforts are accomplished in our environment.

- \textbf{To benefit the Institution:} Through ITS’s consistent application of the process, our customers, managers, and University leaders gain a common understanding and experience of how a technology project functions and what types of activities and information will be available at various points. The process framework gives everyone a common vocabulary and set of metrics for discussing the progress of our technology projects and evaluating the potential benefits of new projects.

- \textbf{To benefit the customer and end users of the product:} When all participants involved in a project operate from the same understanding of the project’s scope, of their own role and responsibilities in its development, and of all the related work being performed by others, project teams function more effectively to fulfill everyone’s expectations and produce a higher quality outcome.

Achieving Project Success Factors
Our Project Process Framework is designed to help us to achieve the critical project success factors:

1. \textbf{Agreement} among the project team, customers, and management on the goals of the project.
2. A \textbf{plan} that shows an overall path and clear responsibilities \textit{and will be used to measure progress during the project}.
3. Constant, effective \textbf{communication} among everyone involved in the project.
4. A \textbf{controlled} scope.
5. Management \textbf{support}.

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