New 2015 / 2016 UHP Enrollment and Billing Process for GRADUATE ASSISTANTS and FELLOWS with Health Insurance Support

Background:

As a full time student on SLU’s campus, you are required to have health insurance. You can meet this requirement by either:

1) Enrolling in the UHP, or

2) Waiving the UHP coverage by providing proof of other (non-UHP) coverage. By waiving, you are essentially declining the health insurance support and choosing to continue with other health coverage.

*NOTE:* You must enroll in the UHP to take advantage of the support offered as part of your assistantship.

Enrollment process for 2015 / 2016 Academic Year:

As part of the new process for the 2015 / 2016 academic year, **graduate assistants and fellows must enroll on-line** through the Aetna Student Health website. If coverage for your spouse and/or dependents is desired, you should also enroll them through Aetna’s website [www.aetnastudenthealth.com/slu](http://www.aetnastudenthealth.com/slu).

All applicable charges for the UHP coverage will be billed to your student account. Once charges for UHP coverage are billed, your department’s support will be applied as a credit to your student account.

Please note that assistantships provide health insurance support for students but not your spouse nor dependents. As well, some assistantships may only offer health coverage support for part of a semester or academic year in which you are required to carry health insurance coverage. You will be responsible for UHP charges remaining after your department’s support is credited to your account. The on-line enrollment screens for the 2015/2016 academic year are currently available at [www.aetnastudenthealth.com/slu](http://www.aetnastudenthealth.com/slu).

Waiving process for 2015/2016 Academic Year:

You may also choose to waive the UHP coverage. You will need to waive online at Aetna Student Health as accepting an assistantship will no longer automatically waive UHP charges. Please have your insurance information available as you will be asked for details about your plan. The on-line waiver screens for the 2015 / 2016 academic year are currently available at [www.aetnastudenthealth.com/slu](http://www.aetnastudenthealth.com/slu).

See additional information and examples on back.
Additional Information:

There may not be a 2015 / 2016 academic year enrollment option on Aetna’s site that exactly corresponds with the dates indicated in your contract. You MUST choose an option that starts on or before your contract start date and ends on or after your contract end date. See examples below. Balances not supported by assistantship will appear on your student account to be paid by you.

Example 1: Assistantship award date is 9/1/15 – 4/30/16. Student is full-time for Fall and Spring semester. Student would enroll for coverage dates of 8/15/15 – 5/14/16 to satisfy Fall and Spring health coverage requirement. Coverage not supported by assistantship would be student’s responsibility and appear on student account.

Example 2: A common assistantship award date not covered in Aetna’s enrollment options is 8/1/15 – 5/31/16. In this case you would choose the option 8/1/15 – 6/30/16. The month of coverage past your assistantship end date would remain on your student account to be paid by you.

If you do not wish to keep the coverage that exceeds your assistantship award dates, you will be allowed to cancel the additional portion of coverage. This proration of coverage cannot be done through Aetna’s site. You must contact Kristine Schmidt at the Student Health Center (314-977-7168 or uhp@slu.edu) to assist you with this process. You may be asked for proof of outside coverage (usually a copy front and back of your insurance card) if you are canceling within the Fall or Spring term to ensure compliance with the health coverage policy.

For more information about the UHP and its benefits you can visit the UHP website:

http://www.slu.edu/x46428.xml

For more information on the enrollment/waiver process as well as frequently asked questions for GAs enrolling or waiving with the new process you can visit the Student Health Center website:


Please let us know if you have any questions at all or we can be of assistance with this new UHP enrollment and billing process or the Aetna Student Health website.

Thank you,

The Student Health Center Staff