ST. LOUIS REGIONAL HEALTH COMMISSION

Organizational Overview:

The St. Louis Regional Health Commission (RHC/Commission) is a not-for-profit, public/private partnership formed in 2001 to improve access to health care and to reduce health disparities in St. Louis City and St. Louis County.

Position Purpose:

The Manager, Community Programs will lead the community engagement activities for the Alive and Well program and will support other key functions of the RHC’s community engagement efforts.

Primary Responsibilities:

- Recruit and manage relationships with Alive and Well STL Ambassadors
- Develop infrastructure for Alive and Well Ambassadors
- Implement Ambassador engagement plan, including evaluation of Ambassador activities
- Plan community events and activities
- Develop and maintain inventory of Alive and Well materials
- Manage the recruitment and approval of Alive and Well organizations
- Serve as Alive and Well relationship manager as directed
- Support the content development for media partners
- Produce a regular Alive and Well STL newsletter

Competencies:

Incorporates basic competencies into all aspects of the position, including:

- **Organizational commitment**: aligns own behavior with the needs and priorities of the organization.
- **Leadership**: Exudes confidence in serving as a champion in the formation and implementation of the Commission’s objectives.
- **Service orientation**: has a genuine desire to help others, especially those in need. Derives satisfaction from serving others. Understands people’s needs and overcomes obstacles in serving them.
- **Attitude toward change**: adapts to and works effectively within a variety of situations, individuals and groups. Able to navigate through uncertainty caused by shifting dynamics in the external environment.
• **Personal effectiveness:** takes initiative to do more than is required in a job. Expresses self-confidence in stating opinions when called upon to make decisions.

• **Achievement motivation:** sets challenging objectives and works to continually improve personal performance.

• **Learning orientation:** values and seeks opportunities to learn. Collects and uses information relevant to work-based problems.

• **Interpersonal and team performance:** builds and maintains positive relationships with people on the job. Listens effectively to understand others.

• **Respect for differences:** recognizes and appreciates differences in style, approach and background. Acknowledges that the stigma of mental illness, substance abuse, and poverty are pervasive and will work to address stigma and increase cultural competency.

• **Quality focus:** minimizes errors and maintains high quality by checking or monitoring data and work, and by developing and maintaining systems for organizing work and information. Actively explores ways to improve quality of output.

• **Problem-solving effectiveness:** uses data and analytical thinking to identify problems and develop solutions. Understands that the inherent nature of systems change brings conflict and conflict, when managed effectively, is the catalyst to bring about the desired change.

• **Task accomplishment:** acts resourcefully to ensure that work is accomplished within specified time and quality parameters. Is able to focus effectively on more than one task or project at a time.

• **Proven track record and requisite skill set:** has a demonstrated track record and/or possesses the requisite skill set required to accomplish the goals and objectives set forth by the St. Louis Regional Health Commission. The skills and expertise required include: understanding of the delivery of local health care as impacted by state and federal policies and practices, and an understanding of government, regulations, policy and programs.

**Qualifications:**

• Strong analytical, interpersonal, communication and organizational skills.

• Ability to work without close supervision and in a self-directed manner.

• Computer skills to include Excel, Internet, word processing, and spreadsheet capabilities.

**Apply:**

Emily Luft  
St. Louis Regional Health Commission  
eluft@stlrhc.org