Research Project Manager  
St. Louis, MO

Job Number: 60892  
Date Announced: 12/01/2015  
Work Unit: Health and Human Development  
Department: Edna Bennett Pierce Prevention Research Center  
Level/Classification: 03 - Exempt

The Pennsylvania State University Edna Bennett Pierce Prevention Research Center seeks an individual qualified to work on the process evaluation of the Evidence2Success framework, funded by the Annie E. Casey Foundation. **This position will reside in St. Louis, MO.**

Evidence2Success (http://www.aecf.org/work/evidence-based-practice/evidence2success/) is a major endeavor anchored by the Annie E. Casey Foundation to improve the well-being of children and families in distressed communities through increased adoption of evidence-based practices that address local priorities. Evidence2Success works to achieve transformative system and community change to improve developmental outcomes in five critical areas (i.e., behavior, education, emotional well-being, positive relationships, and physical health) for children and youth ages 0-18 in diverse, low-income communities. Evidence2Success integrates key features from system reform and community planning models pioneered by the University of Washington’ Social Development Research Group’s Communities that Care prevention system, the Social Research Unit at Dartington, UK, and the Annie E. Casey Foundation.

Specific Job Responsibilities will include overseeing and advising on research projects, including: coordinating data collection, reporting procedures with project staff and developing and implementing procedures. Negotiate with external organizations to establish and maintain relationships by coordinating project meetings, phone conferences, minutes and presentations. Will serve as liaison with internal departments and external project partners. Oversee initiation, direction, conduct, and reporting of study data, including writing and editing project data reports, Analyzing quantitative and qualitative data and assisting in writing scientific papers for publication. Provide guidance and oversight of compliance with federal regulations and University policies on research with human subjects and assure compliance with Institutional Review Board requirements and assist investigators on matters of human subject protection. Collaborate/consult with researchers by reviewing, evaluating and making recommendations for project/program initiatives. Provide leadership to project/program including initiating, conducting, reporting, and providing technical support and project management. Contribute to operations affected by project/program; work with individuals internal and external to project/program to exchange information, solve problems, resolve conflicts, develop workflow processes, allocate department resources across projects, and ensure efficient and effective implementations of initiatives. Negotiate with external groups to establish and maintain relationships critical to the project/program. Contribute to strategic planning of the project/program and maintain appropriate documents and reports. Participate in professional activities: author, co-author abstracts, manuscripts; attend and present at meetings. Supervise records and statistical reports, supervise project/program staff including hiring, training, supervising, evaluating, and developing staff and other duties as needed. Some travel may be required.

Typically requires a Master’s degree or higher plus four years of related experience, or an equivalent combination of education and experience. A Master’s degree in Human Development; Family Studies; Psychology; Prevention Science, Public Health, Social Work, or other related social science discipline or experience is highly desired. A Ph.D. degree in Human Development; Family Studies; Psychology; Prevention Science, Public Health, Social Work, or other related social science discipline or experience is preferred. Strong data analytic skills; knowledge of process and program evaluation, knowledge of community collaborative prevention activities and programs, evidence-based
programs, performance measurement, and qualitative and quantitative research methodologies; and experience with SPSS, SAS, Word, and Excel preferred. Requires strong writing and oral communication skills, and excellent interpersonal and organizational skills and be able to work efficiently and effectively in both independent and collaborative situations; being a team player is an essential part of the job.

Preference will be given to individuals that have: participated in research as denoted by publications, conference presentations, grants, program evaluation reports, and other scholarly activities; have supervisory experience; and have experience in community collaborative prevention activities or systems change efforts. This is a fixed-term appointment funded for one year from date of hire with excellent possibility of re-funding.

The job announcement is listed as job number 60892 under Penn State Jobs website: https://psu.jobs

Advise individuals interested in this opportunity to apply on-line through the Penn State Jobs website (job # 60892).

Questions can also be directed to Dr. Sarah Chilenski at sem268@psu.edu