The SLU eIRB Tip of the Month

In this month's tip we'll show you how to find the new eIRB help video and offer a few tips about its functionality. Please see the attached tip.

For further tips or instruction, please see the eIRB user guides and quick sheets on the IRB web site. Previous tips may also be accessed here.

The IRB Office

(314) 977-7744
eIRB Tip of the Month - May 2013

In this month’s tip we’ll show you how to find the new eIRB help video and offer a few tips about its functionality.

The new eIRB video, “How to Submit Your eIRB Protocol”, can be found on the bottom of the eIRB dashboard/homepage under the new section “Investigator Resources” (see example 1 below). It can also be located on the eIRB website (see example 2 below).

**Example 1:** Along with the release of the new help video a section was added to the bottom of the dashboard/homepage: “Investigator Resources”. To view the video, navigate to the bottom of the dashboard, locate the new section, and click on the title link.
**Example 2:** A link to the video was also added to the eIRB section of the IRB website. To view the video, navigate to the middle of the webpage, locate the “Resources for Investigators” section, and click on the title link “Video: How to Submit Your eIRB Protocol (5 min)”. 

**Resources for Investigators**

Please use the following resources as you prepare to submit in eIRB:

- eIRB Investigator Guide [Link] (Version update coming soon)
- New Protocol Submission Quick Sheet [Link]
- Department/Division-Specific New Protocol Submission Requirements [Link]
- Protocol Conversion Quick Sheet [Link]
- Protocol Conversion Charts [Link] (Use to match IRB paper form questions to new eIRB questions)
- Attachment (upload) Requirements for Protocol Conversions [Link]
- eIRB Tip of the Month
- Video: How to Submit Your eIRB Protocol (5 min)

**Resources for Pre-Reviewers (Department Chairs, Advisors, Scientific Reviewers)**

- eIRB Pre-Review (Dept Chair/Faculty Advisor Approval) Guide [Link] (Version update coming soon)
- eIRB Pre-Review (Dept Chair/Faculty Advisor Approval) Quick Sheet [Link]
The video will start playing on its own, but may take a second to load. Use the “Bookmarks and Notes” section in the lower left corner to skip ahead to specific points in the video demonstrating the three steps in the process. There are also helpful links in this section to access documents or pages on the website.