CALL TO ORDER: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15 pm with a reflection by Ms. Sandra Ford, chairperson.


MEMBERS EXCUSED: Virginia Antonacci, Anna Beasley, Marsha Bennett, Mary Ann Bindbeutel, Scott Denney, Daria Dietz, Mary Frazer, Kathleen Herron, Ruth Hilderbrand, Alquinston Johnson, Elisabeth King, Amanda McArthur, Shawn McCaw, Yvonne McCool, Karla Mosby, Catherine Nolan, Katie O’Connell, Kathy Patrylo, Sue Stevens, Shirley Stringer

VISITORS: Stacy Duvall, Delia King, Ken Fleischmann, Tim Kavanaugh, Gary Whitworth

MINUTES: The minutes of the February 18, 2010, meeting were reviewed and approved.

ANNOUNCEMENTS: SAC Executive Board nominations are due to Sandra Ford by the end of the meeting today. The positions up for election are: Chair Elect, Recording Secretary, Corresponding Secretary, and Membership Coordinator.

DONATIONS FOR HAITI: Susan Torretta reported that it is not too late to donate, if you have any questions you can contact her at torretta@slu.edu.

MONTHLY SPOTLIGHT: Gary Whitworth, Treasurer, CIO, Finance and Budget Planning
Gary Whitworth returned to this month’s meeting to answer any further questions that might remain from last month’s presentation. There were no further questions.

MONTHLY UPDATES: Ken Fleischmann, Director of Human Resources
Ken Fleischmann noted that several new policies have been approved by the President’s Coordinating Council. Further details regarding these policy changes will be posted on Newslink in the coming weeks. A partial list of policies involved: Emergency Operations and Closures, FMLA involving military families, and Staff RIF. The timeline to implement these new policies is May 1, 2010.

Two other policies involve an Open Door Policy and a Staff Peer Panel Policy. As to the Open Door policy, Ken would like to see Human Resources step away from this process and allow the individual departments to work out their own issues. The Staff Peer Panel Policy will give employees an opportunity to have a hearing when conflicts arise. The panel will consist of 5 members, 3 will be from SAC and the other 2 will be managers.

Ken mentioned that they also will be going forward with further discussion concerning the Tuition Remission policy for an employee who may have lost their job due to RIF. Father Biondi has agreed to discuss this issue further. The current policy states that the employee can continue tuition remission to include the current semester plus one more semester. SAC would like to see consideration given to increasing this benefit based on an employee’s length of service.

Question: Did anyone from SAC have input into the creation of these new policies?
Answer: Yes, former and current SAC Executive Board members had a chance to give their suggestions.

Question: What is the time frame for changing Tuition Remission?
Answer: Ken believes they will get it on the next PCC agenda to be held next month.

Ken wanted to note that there have been cases concerning long term employees, of 25-30 years service, where exceptions to the policy have been made by Father Biondi.

Question: How will SAC members be picked for the Peer Review Panel?
Answer: SAC’s leadership will be making the recommendations.

There is still confusion regarding the merit pool increase for 2011. Even though the merit pool for next year is 2 ½%, this does not mean you will automatically get the full increase. Your entire department must have an average of 2 ½%. Management will decide the distribution of the increases.

NEW BUSINESS: Tim Kavanaugh, Assistant Treasurer
Tim gave the SAC membership an overview of the university’s Endowment Fund. The objective of the endowment is threefold: to provide an annual predictable source of revenue; to preserve the purchasing power of the original gifts; and to support access to the debt markets. The targeted annual return for these investments is 8-8.5% a year. This target is evaluated yearly by the Board of Trustees.

Connie Tillman, Emergency Preparedness spoke to the SAC membership to update the group on recent developments. She announced that Digital Signage is going up in buildings across campus. She also advised the group that an “AED” has been installed in the School of Nursing. There needs to be 5 individuals who have completed training in a particular building before an “AED” will be installed.

Terri Bertram, Parking Issues Committee announced that a parking report had been submitted. She made a request to all SAC members on behalf of Dr. Patankar, Interim Provost, to ask all SAC members who have a hang tag for the Olive Garage the following question: When there is a special event at Chaifetz Arena, do you feel you should have to pay for event parking when you are already paying a monthly fee to park in the Olive garage? Please email your response to Terri Bertram at belgerit@slu.edu.

NEXT MEETING: Thursday, April 15TH, Il Monastero- 12:15 p.m.
Monthly Spotlight- Saint Louis University- Panel Discussion
Father Lawrence Biondi, S.J., SLU President
Karla Scott, Ph.D., Chair African-American Studies
Kent Porterfield, Ph.D., Vice President Student Development
Ken Fleischmann, J.D., Vice President Human Resources

Sandra encourages all SAC members to attend the April meeting. She asks that everyone take a few minutes and put a list together of any questions you may have for the panel who will be discussing diversity on campus. Sandra apologized that this is the second meeting in a row on north campus but explained due to the expected turnout at the meeting this was the only space available to accommodate our group.

The May SAC meeting will be a BBQ scheduled for May 20th. It will be held at the Simon Rec Center.
ADJOURNMENT: The meeting was adjourned at 1:30 p.m.
Submitted by
Kathy Barbeau, Recording Secretary
Parking and Transportation Committee Meeting Update

The committee met March 2, 2010.

The following topics were discussed:

1. Grand Bridge project- the project will not begin until the Compton project is complete. The Compton project has not begun. Tentative start dates for the Grand Bridge project are July and September.

Shuttle routes were recently approved by Metro. SLU will be using Vandeventer. Compton will be used by Metro.

2. The Shuttle ends June 30th-working on an RFP. Working on proposals for in-house versus outsource.

3. Parking Needs
   a. The Flats (near Del Taco) SLU has been asked to enforce ticketing and towing there. A key fob system would be used. It would be a source of revenue to the University.
   b. Hotel parking for the Morgan Building that Steve Smith is developing as a boutique hotel with 60 beds - need valet parking and self-parking options
   c. Locust apartments- open in August. Geared toward grad students and professionals (where they closed the Josephine Baker Park)

4. Event parking - Request to revisit charging permit holders. Dr. Patankar asked that SAC members survey their groups. If you have a hang tag for the Olive garage, should you have to pay again for parking for an event or have to move your car to Laclede to park free?

Please respond to Teri Bertram belgerit@slu.edu or Susan Torretta Torretta@slu.edu by the beginning of April.

5. Closing of Hickory and Virginia for Rec. Complex starts this summer. The purpose is Intramurals and Club Sports. There will be NCAA regulation size soccer field and a track.