Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15pm by Ms. Kathy Barbeau, Chair. Kathy delivered a reflection by Francis Maitland Balfour.

Guests: Interim President, William Kauffman, Nick Lewis, Director of ITS

Attendance: Members: Diane Barbeau, Kathy Barbeau, Jennifer Baine, Joan Beaty, Larry Bommarito, Susan Brown, Smadar Chezony, Lin Cowick, Joan Dalton, Kellie Dalton, Daria Dietz, Amy Estlund, Mary Ann Fox, Sandy Gambill, Gayle Gilmore, Catherine Happa, Ruth Hilderbrand, Elisabeth King, Elizabeth Lauber, Jeanne Lawo, Pat Hofferth, Jacqueline Jackson, Charles Johnson, Delia King, Shawn McCaw, Yvonne McCool, Lee McDermont, Patricia McQueen, Karla Mosby, Jeremy Nagle, Jana Newell, Patricia Osmack, Kathy Patrylo, Terri Perry, Patricia Pisarkiewicz, Nicole Purcell, Deborah Schindler, Denise Sleet, Alice Smith, Peggy Stelzer, Sue Stevens, Karen Stocke, Susan Torretta, Patty Valentine, Gina Williams, Cyn Wise, Missi White-Luster, Jeanne Young, Francesca Zanti, Cathy Zimmer


Visitors: Deborah Allinson, Ellen Borowiak, Alexis Bruce-Standt, Judi Buncher, Nathan Burge, Christina Butler, Lauren Davis, Stan Davis, Brenda Dooley-Artis, Peggy Door, Sheree Farrell, Jennifer Franey, Tina Gray, Crystal Hall, Jeanetta Hegwood, Elizabeth Holzer (Levy), Janelle James, Mary Krieg, Melody Mance, Deborah Nicholson, Denise Parker, Amy Russell, Frank Speck, Pamela Whisenhunt

Minutes: The September 19, 2013 meeting minutes were approved as submitted.

Announcements: Beginning with the October SAC meeting, all SAC meetings will be broadcast through FUSZ Meeting. This will allow those who cannot attend in person to join the meeting from their offices across campus. At least 48 people attended the October meeting via FUSZ.

Blue Santa will make a special trip from the North Pole in December to gather any toys from SAC members. He will be in attendance at the December 12 meeting. The toy drive runs through December 2.
Nick Lewis from ITS gave an update on the Phishing email scam that some employees received on July 25. Approximately 10 employees had direct deposit information changed. However, no unauthorized financial transactions occurred. The scam was discovered prior to payroll being run. Employees are urged to contact the SLU Help Desk (977-4000) if they have any questions or concerns.

The **SUGGESTION BOX** is back. It will be placed in the back of the room at each meeting. Please drop in any suggestion/topic that you would like to have discussed at future SAC meetings.

**Monthly Spotlight:** Mr. William Kauffman was appointed Interim President in September. He stated his goal is to keep moving the University forward and to have the institution in as strong a position as possible for the new president. The endowment is up by 2%. He stated a team of administrators has been appointed to work on the University’s ranking in the US News report. There are many variables used when computing the rankings. Faculty resources are only one of the components.

Mr. Joseph Adorjan, Chairman of the Board of Trustees, has established the Office of the Chairman. The Office of the Chairman is staffed by five key senior administrators who will work closely with Mr. Kauffman in the coming months.

Mr. Kauffman spoke on the important presidential search. Ultimately, the members of the Board of Trustees will make the appointment. AGB Search has been engaged to guide the work of the search committee in identifying the best possible candidates for the position. Mr. James Smith, a trustee, will chair the search. He will be present at the November SAC meeting to discuss how the members of the search committee were selected. Someone asked if an Ad Hoc staff member could be appointed to the committee which would give the staff community a voice in the selection process. Mr. Kauffman will propose that suggestion to Mr. Smith.

Mr. Kauffman announced that he will obtain the Staff Climate Survey results and have the report available in the near future.

Dr. Harshman has agreed to continue in the role of Interim Vice President for Academic Affairs until the new president is named. A search will be done for the Vice President of Human Resources.

The first budget meeting has been scheduled. While the University is in a sound financial state, both undergraduate and graduate student numbers were lower than anticipated. We are a “tuition dependent” university, not an “endowment” university. Resource allocation is an important component to the budget process.

**Updates:** Someone questioned if a decision had been made regarding benefits for domestic partners. This is being addressed.

Jennifer Baine announced there are 23 SAC members signed up for the SLU Make a Difference Day. This year’s site is HEROS Care located in Fenton.
Elisabeth King gave a brief update on medical benefits: the premium rate will not increase this year; no major changes to the medical package; there will be some changes to the Delta Dental plan; a vision plan is being developed; and a plan similar to AFLAC is being discussed. Ms. King emphasized health screening and the Vitality Health Assessment must be completed by employees and their spouses who are being covered under the SLU plan. Spouses will have their health screening reports sent to the home address.

Sue Stevens will have a meeting with Faculty Senate Committee to discuss the Faculty Grievance Initiatives. The SAC Bi-Law revisions will be reviewed by Danielle Uy in General Council.

Dr. Ed Trevathan, Dean of the College for Public Health and Social Justice, along with SGA are proposing changes to SLU’s Tobacco-Free Policy. SAC members were asked to review the draft.

Someone asked if the University could close at the end of business on December 23 and reopen on January 2, 2014. This suggested was made after Mr. Kauffman had left the meeting.

SLU Sustainability week is October 21-25.

Ms. Barbeau adjourned the meeting at 1:20pm.