Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15pm by Ms. Kathy Barbeau. Kathy delivered a reflection by John Fitzgerald Kennedy.

Guests: Jim Smith, SLU Board of Trustee and Chair of the Presidential Search Committee, Dr. Edwin Trevathan, Dean of the School of Public Health and Social Justice

Attendance: Members Jennifer Baines, Michael Bamber, Kathy Barbeau, Diane Barbeau, Sharon Biddle-Ferrell, Larry Bommarito, Alexis Bruce-Staudt, Lauren Davis, Toni Dean, Daria Dietz, Mary Ann Fox, Tonya Gallina, Elizabeth Glauber, Janelle James, Delia King, Elisabeth King, Christine Luebbert, Yvonne McCool, Patricia McQueen, Lora Mueller, Michael Mueller, Jana Newell, Patricia Osmack, Theresa Perry, Patricia Pisarkiewicz, Colleen Schneider, Rita Stites, Mary Stelzer, Sue Stevens, Karen Stocke, Mary E. Streif, Bridget Turner, Patty Valentine, Ellen Weis, Debra Wilson, Cyn Wise


Visitors: Judi Buncher, Brenda Dooley-Artis, JoAnn Filla-Taylor, Deborah Pratt, Sharma Vidur

Minutes: The October 17, 2013 meeting minutes were approved with one correction notated.

Announcements: Blue Santa will be on campus December 3 to gather all the toys that have been donated by members of the SLU community. He will be attending the SAC Christmas holiday luncheon on December 12 in the Allied Health Multipurpose room. Santa will be collecting toys from anyone who may have missed the on campus collection.

The third annual Saint Louis University Art Fair will be held on December 10 from 9am-4pm in the Busch Student Center, Wool Ballroom. This annual event is an opportunity for University artists to showcase their talents.

Interim President, William Kauffman has approved December 30 as an additional holiday. The University will be closed at the end of business on December 23 and reopen on January 2.

Monthly Spotlight: Mr. Jim Smith, SLU Board of Trustee and Chair of the Presidential Search Committee, gave a brief description of his long involvement with SLU and outlined how the members of the Search Committee were selected. He has been a member of the Board of Trustees for 12 years. He has been on various committees and has chaired the Academic Affairs committee for six years. When
he was asked to assume the position of Chair of the Presidential Search, he researched Best Practices for College Presidents. There are four key issues:

- Hire a search firm that has experience in academics
- Form a search committee (usually between 8-12 members)
- Develop a clearly defined job description
- Select a candidate who is willing to advance the Jesuit mission, be a leader who has the willingness to advance the University

The firm of AGB Search was hired to assist in planning for, recruiting, selecting, and transitioning the new president. AGB Search has an extensive history of successful presidential searches, and the head of the firm, Dr. Jamie Ferrare, will personally oversee AGB's work with SLU. They are committed to listening to and working with the Board of Trustees and campus communities in identifying the attributes a new leader will need.

Mr. Smith stated he chose eleven people to be on the committee. The Board of Trustees hires the president. The committee has six board members. Because of the faculty issues in recent months, Mr. Smith elected to appoint three faculty to the committee. The College of Arts and Sciences, the Faculty Senate president and the law school were selected. Mr. Smith selected Dr. Teri Murray, Dean of the School of Nursing, because her duties as dean mirror what the president’s position does. The Student Body President was selected to represent the students. No staff member was appointed.

AGB is in the process of talking to people to collect names of possible candidates. In early December the Search Committee will receive the list of names and begin the review process. Prior to Christmas, the committee will download all of the candidates’ credentials. Near the end of January 2014, the committee will narrow the list to 10-12 candidates. The selected candidates will be interviewed at an offsite location. Once the shortlist is determined, the candidates will be proposed to the Board of Trustees. The hope is to have a presidential appointment in early Spring 2014. William Kauffman will remain as Interim President until a president is selected. More information on the presidential search can be found on the Saint Louis University Presidential Search Page (http://www.slu.edu/presidential-search).

Dr. Ed Trevathan, Dean of the College for Public Health and Social Justice, discussed the proposed SLU-Tobacco-Free Policy. The proposed policy is modeled after a template used at a number of universities across the country. SLU is the only local university that does not have a policy regarding the use of tobacco. Dr. Trevathan stated statistics show that over 90% of the college age population, those between the ages of 17-22, will try tobacco at some point. Of that number, 99% will become addicted. Why insist on having a Tobacco-Free versus Smoke-Free campus? Research has found that people who use smokeless cigarettes have a harder time stopping than those who use tobacco.

The Tobacco-Free Policy would apply to all members of the University community—faculty, staff, students, visitors to campus, patients, contractors etc. No one would be permitted to use any form of tobacco anywhere on SLU’s campuses. This would include parking lots, buildings, and sidewalks within
25 feet of entry ways or exits, near air intakes, off-campus housing managed by SLU, hotels and other buildings operated by SLU. Enforcement of the policy will present challenges. It is hoped that people would comply. However, administration will have a disciplinary plan in place that may include distributing educational materials and reminders.

The student body is undecided.

The meeting adjourned at 1:18pm.