CALL TO ORDER: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15pm with a reflection by Ms. Sandra Ford, chairperson.

MEMBERS PRESENT: Kathy Barbeau, Teri Bertram, Sandy Bornfleth, Camille Bruton Reinhold, Anne Cavedine, Dawn DeLaria, Mary Drexl, Sandra Ford, Mary Frazer, Cara Gitches, Jane Gleason, Ruth Hilderbrand, Joyce Huelsmann, Kathy Humphrey, Jackie Jackson, Laura Marie Johnson, Amanda McArthur, Shawn McCaw, Yvonne McLaughlin, Julie Miller, Carolyn Mulhall, Leantyne Neal, Jana Newell, Catherine Nolan, Theresa Perry, Tammi Moore Robinson, Kari Saunders, Jennifer Scheessele, Colleen Schneider, Alice Smith, Sue Stevens, Connie Tillman, Susan Torretta, Kate Wacker, Cyn Wise, Sheryll Williams

MEMBERS EXCUSED: Virginia Antonacci, Jason Ayran, Marsha Bennett, Michael Conley, Tanya Davis, Scott Denney, Daria Dietz, Ken Gebken, Gayle Gilmore, Pam Guntli, Clark-Ann Haas, Jen Harp, Debbie Humiston, Janis, Hurley, Anne Imlay, Alquinston Johnson, Richard Land, Joanna May, Lee McDermont, Carol Murphy, Kathy Neiger, Tracy Pascua Dea, Denise Pearson, Natalie Peterein, Allison Roba, Vicki Scott, Rita Stites, Shirley Stringer, Troy Turnipseed, Ellen Weis, Debra Wilson, Travis Wilson, Cathy Zimmer

VISITORS: Diane Barbeau, Donna Burds, Brittney Diener, Peggy Door, Kim Fitzsimmons, Marian Linck, Joan Lurkins, Cindy Ringkamp, Maggie Shelton, Bobby Wassel, Jeanne Young

WELCOME AND INTRODUCTION: Sandra Ford, Chairperson, introduced the 2009-2010 Executive Board to the membership. Sandra will be joined this year by Troy Turnipseed, Past Chair/Chair Elect, Cyn Wise, Corresponding Secretary, Tammi Moore Robinson, Membership Coordinator, and Kathy Barbeau, Recording Secretary.

ANNOUNCEMENT: All SAC Members are strongly encouraged to attend the 2009 Convocation which will be held Friday August 21st, 2009 at 9:00am at the Chaifetz Arena.

MINUTES: The minutes of the April 23 meeting were approved as written.

CALL TO ACTION: Sandra Ford introduced Bobby Wessel who encouraged all to donate to this year’s School Supply Drive which runs until Friday, September 4th. There are 20 bins located across campus for donations. Sandra next spoke about the Blue Post Cards which she has introduced. All SAC members are encouraged to fill out these cards with their suggestions for upcoming meetings.


The purpose of the Emergency Preparedness Task Force is to prepare everyone for everything. They have printed Emergency Cards for each department’s use. These cards list basic information for what actions need to be taken for a specific emergency. Please email Connie if you need more copies, tillmanc@slu.edu. Connie has been presenting at other meetings on campus to get the word out about being prepared for emergencies. The Task Force will come to any departments on campus where there is a need. They have recently spent time with the housekeeping staff preparing them for the upcoming flu season. Connie also talked about CERT Training, Campus Emergency Response Team.

If anyone is interested in being part of a CERT Team, please contact her to learn more about future training opportunities.
UPDATES: Human Resources- Ken Fleischmann
Ken discussed the importance of reaching out to all new students as we are all involved in the service industry. He discussed where we have been and where we are going in the future. His goal in HR is to take Human Resources to another level in customer service. They are developing new training programs and new ways to recognize employee performances. We need to continually improve ourselves. Despite the economic downturn, the university has not cut any employee benefits and he does not anticipate any cuts in the future. All areas are being evaluated; an example is by creating more wellness plans to help keep future medical costs down.

Another change will be to the Grievance Policy. It will now go through Human Resources and be a peer review process. Kate Wacker, who is a project manager in HR, spoke briefly to the group. One area she will be working on will be a new recognition program. She also mentioned that a survey will be sent out within the next month to assess the needs for future training opportunities.

Ken mentioned the ID Badge Policy. This is a further opportunity to promote customer service. Another topic being evaluated is a Child Care program. Currently a cost/benefit analysis is being done. More details will be provided in the future.

Lastly, he mentioned that Father Biondi is very supportive of a university wide employee picnic next spring to celebrate a successful year. More details to follow.

Questions- It was asked how the university will handle healthcare workers who become sick and must be cleared by employee health before they can return to work. With an estimated 30% of the workforce out sick or with illness in their family, this could create a chaos situation. Dr. Cummings and his group are working on this possible problem, as it can take 2 weeks to get an appointment at employee health. One option may be allowing some employees to work from home.

A member mentioned that more university policies need to be written down in print. The policy regarding additive pay was also brought up as several individuals still had questions about when it was allowed to be used to pay individuals.

Ken agreed to stay after the meeting to meet with anyone who still had questions.

NEXT MEETING: Thursday, September 17th- Busch Student Center Room 170- 12:00 p.m.

ADJOURNMENT: The meeting was adjourned at 1:30 p.m.

Submitted by
Kathy Barbeau, Recording Secretary