CALL TO ORDER:
The meeting of the Staff Advisory Committee (SAC) meeting was called to order at 12:17 p.m. by Troy Turnipseed, chair.

MEMBERS AND REPRESENTATIVES PRESENT:
Kathy Barbeau, Sandra Ford, Lin Cowick, Sandy Cox, Gayle Gilmore, Kate Goodman, Gigi Henson, Kathleen Herron, Joyce Huelsmann, Janis Hurley, Anne Imlay, Richard Land, Lee McDermont, Carolyn Mulhall, Kathy Neiger, Jana Newell, Tracy Pascua Dea, Tammi Moore-Robinson, Kari Saunders, Colleen Schneider, Shirley Stringer, Susan Torretta, Travis Wilson

MEMBERS EXCUSED:
Teri Bertram, Ismael Betancourt, Daria Dietz, Mary Drexel, Mary Frazer, Jane Gleason, Jenn Harp, Debbie Humiston, Alquinston Johnson, Elisabeth King, Joanna May, Julie Miller, Leantylene Neal, Catherine Nolan, Cyn Wise, Sherryll Williams,

VISITORS:
Allison Robn, Karen Nolkemper, Jeanne Young

ANNOUNCEMENTS:
Troy thanked everyone who brought donations for the school supply drive.

The September meeting of SAC will be Thursday, September 18, Pius XII Knights Room.

MINUTES:
The minutes of the May 8 meeting were approved with the correction that Gayle Gilmore was present.

HOT TOPICS:
The Sick Time/Vacation discussion was tabled until such time that Connie Tillman could be present.

MEDICAL BENEFITS:
Gigi Henson reported on updates regarding medical benefits. Pharmacy benefits claims will be transferred to Express Scripts (ESI) effective January 1. This change is being made because of complaints received with the current provider. Information will be sent out to all when details are confirmed. There will be other medical insurance changes going into effect January 1; details are still being worked out. In response to a question, Gigi indicated that the current dental plan is competitive with others available; again, pricings are being investigated.

OTHER HUMAN RESOURCES (HR) CHANGES:
Gigi also reported that Karen Drake’s position has been eliminated, and HR has suspended the leadership program for this year.

Ken Fleischman has been appointed interim vice president for HR effective September 1; Gigi will return to her position as director of benefits. As such, Ken will be the HR contact for SAC.

Gigi encouraged all to take vacation time that has been earned.

SMOKE-FREE SLU:
Troy reported that the student who presented at SAC last year about smoke-free SLU has presented to the President’s Coordinating Council (PCC). Father Biondi wants to know faculty and staff positions on
this topic and has encouraged the student to conduct a survey. All are encouraged to respond to such a survey.

WELCOMING NEW EMPLOYEES:
Troy is sending a letter to all new staff employees telling them about SAC; Travis Wilson will send a list of new employees to Troy each month. Travis e-mails all managers with new employees with suggestions on how to quickly and effectively integrate them into the department and University.

WOMEN’S COMMISSION:
Men are being welcomed at Women’s Commission events this year; check their web site for events.

REPORTS:
COMMUNICATION:
Troy updates the SAC web site regularly and lists meeting dates and locations (with addresses).

EMERGENCY PREPAREDNESS:
Connie Tillman indicated that there will be an update on Newslink soon, and a brochure will be sent to all about emergency preparedness. The committee is working on getting exit maps in all buildings. An “active shooter” video will be on the web sometime in the future.

SLU STAR:
The committee will meet in September to consider nominees.

MISSION AND MINISTRY:
Father Frank Reale has submitted a revised mission statement to the PCC.

FUTURE MEETINGS:
Topics to include:

- Father Blondi in the fall
- Joe Weixlmann in the spring
- Connie Tillman re emergency preparedness
- Tami Moore-Robinson regarding Instructional Technology Services (ITS)
- Volunteer opportunities
- Campus Recreation re SLU Fit

E-mail Troy with any other ideas.

VOLUNTEER WORK:
The question was raised if staff assisting with things such as student move-in projects need to use vacation time, or if that is considered work time. This is usually determined at the departmental level.

ADJOURNMENT:
The meeting was adjourned at 12:55 p.m.

Submitted by,

Joyce E. Huelsmann