CALL TO ORDER: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:05 p.m. by Mr. Troy Turnipseed, chair.

MEMBERS PRESENT: Virginia Antonacci, Jason Ayran, Christine Bales, Kathy Barbeau, Kameron Bausch, Sandy Bornfelt, Michael Conley, Kellie Dalton, Tanya Davis, Scott Denney, Daria Dietz, Mary Drexl, Karen Effinger, Sandra Ford, Ken Gebken, Pam Guntili, Jenn Harp, Joyce Huelsmann, Janis Hurley, Anne Imlay, Jackie Jackson, Alquinston Johnson, Laura Johnson, Monica Kempland, Elisabeth King, Richard Land, Jessica Matistic, Joanna May, Amanda McArthur, Yvonne McLaughlin, Earlene Mills, Carolyn Mulhall, Lynette Murphy, Leantyene Neal, Kathy Neiger, Jana Newell, Catherine Nolan, Tracy Pascua Dea, Allison Roba, Kari Saunders, Colleen Schneider, Sue Stevens, Connie Tillman, Susan Torretta, Sheryll Williams, Sherry Wright-Gully, Cathy Zimmer

MEMBERS EXCUSED: Anna Beasley, Teri Bertram, Lin Cowick, Mary Frazer, Gayle Gilmore, Ruth Hildebrand, Julie Miller, Tammi Moore Robinson, Theresa Perry, Natalie Peterein, Shirley Stringer, Travis Wilson, Cyn Wise

VISITORS: Mary Cook, Jan Herweg, Diane Holloman, Delia King, Kevin Kuhn, Meg Kupfer, Kathy Patrylo, Denise Pearson, Kate Wacker, Laurie Wiedner, Jeanne Young

ANNOUNCEMENT: Nominations for the 2009-2010 executive board are due today. Forms are available in the back of the room and on-line on the SAC site. Nominations are due by 5:00 p.m. to Troy. The executive board usually meets one time per month, the week prior to the SAC meeting.

MINUTES: The minutes of the February 19 meeting were approved as written.

NEXT MEETING: The next meeting will be Thursday, April 23 (one week later than usual); the guest speaker will be Dr. Joe Weixlmann, provost, and lunch will be provided. The meeting will be held in the Anheuser Busch Institute auditorium. The May 21 meeting will be a barbeque, beginning at 4:00 p.m., outside the Simon Recreational Center. Food will be provided. The President’s Coordinating Council (PCC) will be invited.

MONTHLY SPOTLIGHT: University Budget: Troy introduced Gary Whitworth, assistant vice president and chief information officer. Mr. Whitworth’s presentation began with an explanation of the budget development process. The process actually begins in July with pre-work by various groups. September through November there are several meetings with the PCC and deans; recommendations go to the president in November and to the Board of Trustees for approval in December. The budget is enrollment driven. Sources of revenue include: tuition and fees – 72%, auxiliary enterprises – 15%, endowment – 8%, government grants – 4%, contributions – 1%. Expenses include: compensation – 66%, general – 26%, depreciation – 5%, interest – 3%. Stresses on major sources of revenue include enrollment, endowment, gifts, research funding.

FY10 Budget Assumptions:

- Freshman enrollment – 1450
- Undergraduate tuition increase – 2%
- New freshman discount rate – 41.5%
- Housing increase – 2%
- Meal plan increase – 2%
- Pooled endowment spend rate – 4.5%
- HSC Endowment spent rate – 5%

Compensation – 0%
New spending (in $000’s) – 1,000
Projected enrollment for FY 10 – 10,911 – resulting in income as follows (in $000’s)

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$30,940</td>
</tr>
<tr>
<td>Housing</td>
<td>5,000</td>
</tr>
<tr>
<td>Board</td>
<td>3,940</td>
</tr>
<tr>
<td>Fees</td>
<td>398</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$40,278</strong></td>
</tr>
</tbody>
</table>

SLUCare/UMG (School of Medicine) missions include teaching, research, clinical. The projected payor mix for 2010 is: Medicare – 29%, managed care – 37%, Medicaid – 24%, commercial – 1%, self-pay – 9%. The UMG budget concerns and opportunities were reviewed.

Endowment: Objectives of the endowment are to: provide an annual, predictable, source of revenue for the University; preserve the purchasing power of the original restricted gifts; supports access to the debt market for capital projects (better debt rating). Saint Louis University is third in order of endowments of the Jesuit universities, following Boston College and Georgetown University. The endowment balance for FY 2009 was $665,000,000; FY 2008 was $880,000,000. FY 2009 spending rate was 5%. Since 1993 the endowment contributed $540 million to the operating budget.

ANNOUNCEMENTS: Mr. Ken Fleischmann had the following items of information.

Metro Routes: With the reduction in Metro routes in the coming weeks, Metro is organizing rider van groups to help those riders who will be affected by the reductions. Information, including telephone number to call, is available in the Human Resources office.

Staff Compensation Plan: When a staff person’s position is eliminated, staff with less than four months service will receive four weeks’ pay. For those with more than four months service, severance pay will be four weeks plus one week/year of service, up to 20 weeks pay. Grant positions – soft dollar positions will not be covered by University dollars. When grant money runs out, positions are eliminated. This needs to be communicated to grant directors, and they should be required to notify personnel on grants.

In response to a question, staff whose position is eliminated will not be able to collect more than the 40 hours vacation pay, as is the current policy.

Those staff whose pay is above the rate for the grade for their position will continue to receive a lump sum check to make up the difference in pay.

Ken indicated new policies will soon be disseminated.

NEXT MEETING: Thursday, April 23, 2009, 12:15 p.m., Anheuser Busch Institute auditorium.

ADJOURNMENT: The meeting was adjourned at 1:15 p.m.

Submitted by,

Joyce E. Huelsmann
Recording Secretary