SAINT LOUIS UNIVERSITY
STAFF ADVISORY COMMITTEE
MEETING MINUTES
January 17, 2013

Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:15 pm by Ms. Sue Stevens, Chair. Sue Stevens welcomed everyone to the meeting and gave the reflection.

Attendance: Members: Jennifer Baine, Kathy Barbeau, Joan Beaty, Lin Cowick, Yvone McCool, Theresa Perry, Nicole Purcell, Sue Stevens, Susan Torretta, Cyn Wise, Sharon Biddle-Ferrel, Smadar Chezrony, Mary Ann Fox, Ken Gebken, Gayle Gilmore, Jacqueline Jackson, Delia King, Elisabeth King, Elizabeth Lawrence, Jana Newell, Katie O’Connell, Kathy Patrylo, Patricia Pisarkiewicz, Allison Roba, Colleen Schneider, Peggy Stelzer, Rita Stites, Lisa Terneus, Tiffany Tocco, Bridget Turner, Regina Walton, Ellen Weis, Cathy Zimmer

Visitors: JoAnne Couch, Pamela Merriweather, Jan Herweg, Stacy Duvall, Aimee Manley, Pam Samuels, Peggy Gathard, Molly Thompson, Cherell Johnson, Nancy Young, Jeremy Nagle, Debbie Dill, Lora Mueller, Heather Thornton, Annalisa Renovitch, Patricia McQueen

Minutes: The minutes from the December 13, 2012 meeting were approved without correction.

Announcements: Yvonne McCool gave an update on the shoe drive. Yvonne presented a torch to the Wool Building for collecting the most shoes so far this year. 375 pounds of shoes have been collected so far.

Yvonne noted that we need more student participation.

There has been no word from Tenet if they are interested in participating in the shoe drive.

Sue Stevens announced that a Parking and Card question survey would be sent to the membership prior to next month’s meeting in order to gather questions that member’s have about Parking and Card Services. These questions will be addressed at next month’s meeting. Sue also noted that the SAC Executive Committee is currently working on updating/revising SAC’s by-laws. Hopefully, these will be ready for review at our next SAC meeting in February.

Monthly Spotlight: Sue Stevens presented a PowerPoint presentation on the results of the Climate Committee Survey that was sent to the SAC membership in October.

It was noted that the top concern for staff was inadequate pay. The second issue of concern was Faculty/staff relations. Ken Fleischmann outlined the current process that was underway to address the pay issue. The Lockton Group is currently conducting a market analysis of current positions. The results should be known later this month. He noted that pay is a top priority; however, it will be a multi-year process in correcting the issue.

Ken also spoke about the new initiative that was underway to help improve faculty/staff relations. A new committee had been formed to address this concern.
The group was reminded that there is a hotline that staff can call to report complaints/problems with faculty as well as compliance issues. The number is 1-877-977-5545. Ken noted that this is an anonymous phone call if employees desire anonymity.

Ken Fleischmann also noted that a University-wide Climate Survey was being developed that would be sent to all faculty, students and staff. This was in response to the faculties’ shared governance concerns. This survey should be sent some time in the near future.

If anyone has any other concerns that were not addressed they are encouraged to submit them to Sue Stevens.

**Reports:** Cyn Wise presented information from the December 12, 2012 Human Resources Committee. Please see attached minutes from this meeting.

**Next Meeting:** The next Staff Advisory Committee Meeting is scheduled for Thursday, February 21, 2013, 12:15 - 1:30 PM, School of Nursing (SON)-Room 117, 3525 Caroline Mall. A final speaker has yet to be confirmed, but is hoped that it would be from the University Medical Group.

**Adjournment:** Sue Stevens adjourned the meet at 1:20 pm

Submitted by,

Lin Cowick