Saint Louis University  
Staff Advisory Committee  
Meeting Minutes  
June 18, 2015

Call to Order: The meeting of the Staff Advisory Committee (SAC) was called to order at 12:00 pm by Chair Elisabeth King. Elisabeth welcomed members, visitors and guests to this last SAC meeting of the year.

Minutes: The minutes of the April 16, 2015 meeting were approved.

Guests: David Heimburger, David Grabe, Brianne Burcke, Laura Forhan and Stacy Mack

Members Present: Jennifer Baine, Michael Bamber, Diane Barbeau, Kathy Barbeau, Sharon Biddle-Ferrell, Jennifer Bouchard, Susan Brown, Matt Campbell, Lauren David, Dawn DeLaria, Jennifer Elwyn, JoAnn Fill-Taylor, Karen Fox, Peter Garvin, Pat Hoffarth, Elisabeth King, Delia King, Kevin Leslie, Yvonne McCool, Patricia McQueen, Jana Newell, Leah Owczarczak, Mary Lou Pereira Theresa Perry, Nicole Purcell, Karie Elbe, Colleen Schneider, Eltra Sharp, Rita Stites, Sue Torretta, Ellen Weis, Gina Williams, Debra Wilson, Cyn Wise, Kathleen Wolf, Jeanne Young, Rachel Young


Visitors: Bretton DeLaria, Jordan Demanes, Jennifer Jackson, Joan Siegner, Joe Stumpf

Monthly Spotlight

David Heimburger, VP and Chief Financial Officer - Mr. Heimburger introduced David Grabe, Assistant Vice President and Controller, and Brianne Burcke, Director of Financial Planning and Budget, and thanked them for the budget information supplied for today’s presentation. He explained the budget process for SLU, beginning with meetings held last November and December. They looked at the FY14 actual, and the other 28 Jesuit schools. The new student housing projects were discussed. Individual meetings were held with the Deans. A meeting was then held with Dr. Harshman to discuss the challenges, areas of opportunity and concern, and the enrollment projections were reviewed.

Another meeting was held in February 2015 to review more recent data for an accurate estimate. Presentations were made by Ray Tait, Jane Turner (Faculty Senate) and Ann Knezetic (SGA). There was also a February Board meeting and presented the information to the trustees asking for their approval. They approved a tuition rate increase for grad and post doc, a 2.0 merit for staff and a room and board increase. There were a lot of challenges. Enrollment was down for the fourth consecutive year and we
were looking at a deficit for the first time in 27 years. Multiple meetings were held and they began the process of sharing and educating. The budget was approved in May. The remaining gap was allocated to the VPs, and the VPs will manage that for their areas; some may cut travel, etc. How it is achieved is up to the VPs.

**David Grabe, Asst VP & Controller** – The challenges for FY16 started with the FY15 estimate. We missed enrollment by 1% and medical claims were forecast to be unfavorable. SLUCare had a fantastic year. By increasing the endowment spend rate from 4.5 to 5%, we will benefit. This is short term and the rate will come back to 4.5%. There are some risks for FY16. The capital campaign gives us the opportunity to raise money for projects.

**Laura Forhan, Director and Stacy Mack, Supervisor, Parking and Card Services** - The challenge for a new parking structure came up a year ago. They were working with 30 different types of hangtags, and had a lot of unused parking spaces in the centers of campus that were underutilized (approx. 600). By moving to resident, general and preferred, premium spaces were eliminated. The goal was to simplify the structure and lower costs. To make changes, you have to come in to the office. Laura and Stacy answered many questions, and said another review of the lots will be done in the fall, when students return.

**Announcements:**

- The next SAC meeting will be held on Thursday, August 20, 2015. Agenda, including time and location will be mailed to SAC membership in August.

Respectfully submitted,

Rita Stites