



Computer Skills for Resume Writing

Here is a list of *possible* computer skills that you might consider adding to your resume. You may have additional technical skills that are not included in this list.

Art & Graphics

Adobe Illustrator
Adobe Photoshop
Corel Draw
Maya
Shade

Desktop Publishing

Microsoft Publisher
Adobe InDesign
QuarkXPress

Presentation

Microsoft PowerPoint
Macromedia Flash
Keynote

Spreadsheet

Microsoft Excel

Word Processing

Microsoft Word
Corel Word Perfect

Programming

Microsoft Visual Basic.NET
Basic/Qbasic
C Programming
C++ Programming
Java Programming
SQL
Fortran
Cobol

Client

Server/Networking/Hardware

CISCO Routers
WAN (Wide Area Networks)
TCP/IP
Apache Web Server
Active Directory
Microsoft Exchange Server
Microsoft SQL Server
Oracle Database Server
Checkpoint Firewall
Novell Console One

Operating Systems

Windows 2000, XP, Vista
Solaris
Unix
Linux
MSDOS
HP/VX
AIX
Mac OSX

Database/Statistics

Microsoft Access
FileMaker Pro
SPSS
Quick Books Pro
Windows QSB

Engineering Software

AutoCAD
Matlab
MathCad
Pro E
PT Modeler

Web Page Design

HTML
DHTML
XML
ASP (Active Server Pages)
JSP (Java Server Pages)
PHP
Adobe InDesign
Adobe GoLive
JavaScript
Microsoft FrontPage
Macromedia Dreamweaver
CSS (Cascading Styling Sheets)
Intermediate ActionScript
Macromedia Dreamweaver
Macromedia Flash
Macromedia Fireworks
Macromedia Coldfusion

Certifications

MCSE
MCSA
CCNA