Position Abstract

Involvement Ambassadors perform the duty of assisting undergraduate students in the understanding and selection of chartered student organizations (CSOs), leadership positions, and various other ways to get involved at SLU. These Ambassadors are available for one-on-one consultations within the Student Involvement Center, serving at resource fairs, and preparing and presenting group presentations; all around the topic of involvement. Approximately ten Involvement Ambassadors will be selected in the Spring 2016 semester, and will serve a year term.

The successful student leader must have a passion for working with a diverse student population, be committed to student learning and development, be committed to diversity and social justice, possess strong critical thinking and problem solving skills, demonstrate initiative, communicate effectively, have a positive attitude, have developed interpersonal human relations skills, and have an ability to plan and organize. In addition, the student leader should work towards an awareness of self and others to better meet the needs of students in which they are serving. The student leader will connect and integrate the servant leadership framework into their Involvement Ambassador position.

General Responsibilities

• Facilitate approximately 3-5 presentations per semester concerning different involvement opportunities, resources, and benefits of getting involved on campus.
• Serve approximately 3-5 hours per week in the Student Involvement Center for individual student consultations.
• Serve as a resource at various fairs and tabling opportunities including, but not limited to, SLUFair in the Fall and Spring semesters.
• Involvement Ambassadors may also assist student organizations by attending their meetings or serving as a resource for policies and procedures.
• Serve as a personal resource for students regarding University offices and services.
• Create an environment where students feel comfortable asking and addressing various questions around campus involvement.
• Serve as a role model of positive behavior, representing the University and campus involvement with pride and respect, in and out of the classroom. This includes representation online through profiles, comments, and pictures on Facebook, Twitter, and other websites.
• Maintain confidentiality of student records and maintain appropriate relationships.

Expectations and Requirements

• Involvement Ambassadors are expected to serve at various fairs, give presentations and have office hours each week in the Student Involvement Center, totaling approximately 5 hours per week.
• Applicant’s behavioral and conduct records will be reviewed prior to being selected and during their time in the position. Behavioral concerns and violations of the University Community Standards may affect students’ ability to be selected and/or retained. Students not in good standing with the university are automatically
ineligible, but other behavioral concerns and conduct records are also reviewed to
determine eligibility to be selected and/or retained.
• Have completed at least 1 full semester by the end of Spring 2016 at Saint Louis
University and be enrolled as a full-time undergraduate student at Saint Louis
University for Fall 2016.
• Qualified applicants must not be abroad for Fall 2016 and Spring 2017.
• Necessary personal characteristics for this position include: knowledge of SLU
resources, connectedness to and involvement on campus, maturity, approachability,
ability to role model, ability to maintain confidentiality, dependability, flexibility,
appreciation of diversity, and good communication skills.

Accountability/Benefits
• Involvement Ambassadors are directly supervised by a Program Coordinator or
Graduate Assistant in the Student Involvement Center and will also be accountable
to the Student Involvement Center Staff and other university faculty and staff.
• Involvement Ambassadors will be provided with training meals and will also receive
clothing that students will be expected to wear when serving in the ambassador
role.

Selection Timeline

March 14, 2016 Applications open
April 1, 2016 at 11:59pm Applications are DUE
April 11-15, 2016 Individual interviews
April 19, 2016 Position notifications sent via email
April 26, 2016 at 6pm Ambassador training/meeting