Job Expectations and Requirements

Responsibilities

- Oriflamme Leaders are expected to attend all portions of the Fall Welcome activities as designated during Oriflamme training, and should be available to serve fully and without conflict during the period of August 16 - 24, 2015.
- Be punctual and present for all Fall Welcome activities as outlined during Oriflamme training while encouraging attendance by all incoming students.
- Assist in the physical move-in of incoming students to the residence halls on campus.
- Serve as a mentor and resource for your assigned group of students during Fall Welcome and throughout the fall semester.
- Role model positive decision making and represent the University with pride and respect in and out of the classroom. This includes how leaders represent themselves online through profiles, comments, and pictures on Facebook, Twitter, Instagram, and social media outlets.
- Facilitate interaction with new students. Engage all students in conversation and activities.
- Assist incoming students in their successful transition to college.
- Serve as a personal resource for students and families regarding University offices and services.
- Serve as a positive advocate for all components of the First-Year Experience (FYE) program including SLU 101, University 101, Learning Communities and First-Year Interest Groups (FIGs), and Fall Welcome /Oriflamme.
- Maintain confidentiality of and appropriate relationships with new incoming SLU students.
- Refrain from the consumption of alcohol, drugs, or any other foreign substances during all Fall Welcome and training events, and are void of the effects of these substances throughout the program.
- Demonstrate the willingness to complete other reasonable tasks requested by the staff in the Student Involvement Center and other University staff, faculty, and administrators.

Job Expectations and Requirements

- Oriflamme Leaders are expected to attend the Oriflamme Spring meeting(s): Dates TBD.
- Oriflamme Leaders are expected to attend all portions of the Fall Welcome activities as designated during Oriflamme training, and should be available to serve fully and without conflict during the period of August 16 - 24, 2015.
- Have at least a 2.5 cumulative GPA at the end of the fall 2014 semester and maintain a 2.5 for the spring 2015 semester to retain position.
- Applicants’ behavioral and conduct records will be reviewed prior to being selected and during their time in position. Behavioral concerns and violations of the University Community Standards may affect students’ ability to be selected and/or retained. Students not in good standing with the university are automatically ineligible, but other behavioral concerns and conduct records are also reviewed to determine eligibility to be selected and/or retained.
- Have completed one full year at Saint Louis University by the end of spring 2015 semester and be enrolled as a full-time undergraduate student at Saint Louis University for fall 2015 semester.
Necessary personal characteristics for this paraprofessional position include: knowledge of SLU resources, connectedness to and involvement on campus, maturity, approachability, ability to role model, ability to maintain confidentiality, dependability, flexibility, appreciation of diversity, and good communication skills.

**Accountability**

- Oriflamme is advised by the Program Coordinator in the Student Involvement Center and led by an elected Executive Board of four students. Oriflamme is also held accountable by other staff in the Student Involvement Center and the Division of Student Development.
- Oriflamme Leaders who are unable to uphold the above listed responsibilities and expectations will face consequences of reassignment of responsibility during Fall Welcome, loss of Oriflamme privileges, inability to remain in on-campus housing as an "early move-in", and/or removal from the organization based on the severity of the action.
- The Oriflamme Leader position is a student leader role that required a high level of responsibility and commitment by assisting with the implementation of Fall Welcome.

**Selection Timeline**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 19, 2015</td>
<td>Application due by 11:59pm online on the Student Involvement Center’s Groups page (groups.sluconnection.com/organization/involvement)</td>
</tr>
<tr>
<td>January 31, 2015</td>
<td>Group Interviews</td>
</tr>
<tr>
<td>February 9 &amp; 10, 2015</td>
<td>Individual Oriflamme interviews for selected applicants</td>
</tr>
<tr>
<td>February 20, 2015</td>
<td>Notification of final selection via email</td>
</tr>
</tbody>
</table>

**Students STUDYING ABROAD in Spring 2015**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 14, 2014</td>
<td>Application due by 11:59pm online on the Student Involvement Center’s Groups Page</td>
</tr>
<tr>
<td>November 19 – 21, 2014</td>
<td>Group &amp; Individual Interviews</td>
</tr>
<tr>
<td>February 20, 2015</td>
<td>Notification of final selection</td>
</tr>
</tbody>
</table>