ARTICLE 1 – NAME

The name of this Association shall be Saint Louis University Billiken Parent Association.

ARTICLE 2 – MISSION

To inform and involve parents to facilitate student success in achieving their goals and the University in achieving its mission; all toward a higher purpose and a greater good.

ARTICLE 3 – GOALS

The goals of the Saint Louis University Billiken Parent Association shall be:

1. Enhance communication between the University and the parents of Saint Louis University students.

2. Engage parents in activities that promote the University and enrich students’ educational development and collegiate experience.

3. Develop the parent community as a resource for the University.

4. Assist the University administration in identifying and encouraging parents, families and others to support the mission of the University.

5. Present to the University the parent perspective on the student and family experience at Saint Louis University.

ARTICLE 4 – MEMBERSHIP

All parents and guardians of students presently enrolled in the University shall be members of the Association. No dues shall be charged for membership.

ARTICLE 5 – EXECUTIVE BOARD

1. **Purpose.** All business of the Billiken Parent Association shall be conducted by the Executive Board. Any member of the Saint Louis University Billiken Parent Association is eligible to serve on the Executive Board. The purpose of the Executive Board is to plan, direct and support the programs of the Billiken Parent Association.

2. **Membership.** The Executive Board shall be composed of the parents or guardians of not more than 30 families of students. The University Liaison shall select the original members of the Executive Board for the 2013-2014 academic year. Thereafter, members will be selected by the Membership Committee. The
Membership Committee shall consist of the University Liaisons, the Chairpersons of the Executive Board and five other Executive Board members selected by the Executive Board. Diversity shall be sought in the composition of the Executive Board that represents the diversity of the student body. Whenever both parents from one family become members of the Executive Board, each will be counted in all respects as an individual member, but will be considered together as holding only one of the 30 seats on the Executive Board. Each member will have one vote on any matter before the Executive Board, except as provided in Article 8 for changing the By-laws.

3. **Term.** Members of the Executive Board will serve a one-year term with the option for annual renewals by the Membership Committee. A one-year term is defined as August 1 to July 31. No member shall serve beyond the graduation of his or her student, except to complete the term during which such graduation occurs.

4. **Meetings.** The Executive Board shall have two regular meetings annually, one each in the fall and spring semesters. Special meetings may be called at the discretion of the University Liaison and the Chairpersons of the Executive Board, who together shall preside over the meetings. In the event of a procedural dispute, Robert’s Rules of Order shall govern.

5. **Quorum and Voting.** One-third (1/3) of the members of the Executive Board shall constitute a quorum for the conduct of business at any meeting. If a quorum is present when a vote is taken, the affirmative vote of a majority of those present shall be the act of the Board, unless otherwise specified in these By-laws. No voting by proxy shall be permitted.

**ARTICLE 6 – OFFICERS**

1. **Chairpersons.** The Executive Board shall select from their number two members to serve as Chairpersons. The Chairpersons shall serve a one year term from their selection for the period defined in Article 5, Section 3, and may be reselected for additional terms.

2. **University Liaisons.** University Liaisons shall be appointed by the University to serve as ex-officio, non-voting, members of the Executive Board. University Liaisons shall serve as the administrative officers of the Billiken Parent Association; conduct the day to day business and affairs of the Association; assist the Executive Board in performing its Mission and Goals; and keep the records of the Billiken Parent Association including taking minutes of all meetings of the Executive Board.
3. **Joint Responsibilities.** The Chairpersons and the University Liaisons shall jointly plan and preside over meetings of the Executive Board, shall work together between meetings to coordinate and manage activities and events of the Billiken Parent Association, and shall serve as ex-officio members of any committee.

**ARTICLE 7 – COMMITTEES**

The Executive Board shall establish standing or special committees as it deems necessary. Each committee shall select its own Chair for the committee.

**ARTICLE 8 – AMENDMENTS**

The original By-laws shall be approved by the Executive Board by a vote as described in Article 5, Section 5. Thereafter By-laws may be repealed, altered, amended or suspended only by a majority vote representing the total number of seats on the Executive Board.