College of Arts and Sciences
CLASSROOM FUND POLICY

The Office of the Dean in the College of Arts and Sciences will allocate $3,000 per year (funds permitting) for a Classroom Fund to cover the cost of materials which will add to the effectiveness of classroom experiences: videotapes, laserdisks, software, maps, supplies for demonstrations, etc.

Requests for these funds may be made at any time. The request form (II.D.4.2) must be completed and submitted to the Department Chair and the Office of the Dean for approval.

The maximum grant available through the Classroom Fund is $200. Proposals with matching funds from the unit are encouraged.

July 1, 2000
College of Arts and Sciences  
CLASSROOM FUND REQUEST FORM

Name: __________________________________ Date of Request: ____________

Department or Program: __________________________________________________________

Item(s) to be Purchased:

Purpose and Use in the Classroom:

Cost: _________________________

Payment

Amount requested from the Classroom Fund: _________________________________

Amount contributed by the Department: _________________________________

Approvals

Department Chair: ___________________________ Date: __________

Associate Dean: ___________________________ Date: __________

Account number: __________________________________________________________
Please send this form to the Associate Dean, College of Arts and Sciences, Ritter Hall 125.