
INTEROFFICE MEMORANDUM

TO: ELLEN WATSON, VICE PRESIDENT / CHIEF INFORMATION OFFICER
FROM: BRUCE VIEWEG
SUBJECT: WEEKLY UPDATE ON GATEWAY
DATE: FEBRUARY 9, 2004

Financials

Costs are under budget

Overall project issues

- Project management is carefully monitoring staffing requirements that are required between April 2004 and November 2004 – it may be necessary to contract for some Report Development work.
- Gateway project staff continue to carefully review all SCT travel expenses

Overall project status: Currently all modules are on-time for stated go-live.

Luminis: Portal (gateway.slu.edu) went live on January 26, 2004. Calendar, Groups, and web-based e-mail are functioning as expected. Plans to move Luminis Platform III, in June, are underway. To date more than 200 SLU faculty and staff have received Gateway training. Issues: Single-sign-on: Technical and policy issues related to security kept single-sign-on from going-live. It is doubtful that single-sign on will be possible until Banner is fully implemented. The amount of modification to the PLUS system makes it nearly impossible to enable single-sign on.

- Training: Gateway e-mail – 2/9, 2/11; Gateway Calendar 1 – 2/9; Gateway Calendar 2 – 2/10; Introduction to Gateway 2/11

Modules:

- Finance – continues on-track for July 1, 2004 go-live – Issues: Document imaging will be implemented with the Accounts payable function in Finance
 - Training: Finance Technical Consultation – 2/10 – 2/12 (Deb Coella SCT consultant)
- Alumni and Development – continues on-track for August 1, 2004 go-live – Issues: Implementation of Web for Alumni will be discussed on 2/9/04
 - Training: Advanced gifts and pledges, Matching Gifts – 2/10 through 2/12 (Judson Matthews SCT consultant)
- Student – Recruitment and Admissions – On-track for September 1, 2005 go-live – no current issues
- Student – Records and Accounts Receivable – On track for go-live on March 2005 - no current issues
 - Training: Faculty load, Events Management, Housing – 2/10 – 2/12 (Carol Berg, SCT consultant)
- Human Resources – On-track for new go-live date: January 1, 2005 – no current issues
 - Training: Benefits, Deductions, Faculty Administration – 2/10 – 2/12 (Cyd Hawkins, SCT Consultant)
- Financial Aid – On-track for February 1, 2005 go-live Issues: Team requested a change in SCT consultant. SCT has identified a new consultant. It will be necessary to re-schedule

training sessions scheduled for March 2004. This will not have an impact on the go-live date.

- Training: None scheduled this week.

Datamart – Not yet scheduled

Electronic Workflow – Not yet scheduled

ePrint – Not yet scheduled