
INTEROFFICE MEMORANDUM

TO: ELLEN WATSON, VICE PRESIDENT / CHIEF INFORMATION OFFICER
FROM: BRUCE VIEWEG
SUBJECT: WEEKLY UPDATE ON GATEWAY
DATE: FEBRUARY 23, 2004

Budget

Gateway project remains under budget

Overall project issues

- Policy issue regarding appropriate use of Social Security Number will be discussed with Gateway Executive Committee this week (with Austin Winkleman)

Overall project status: Currently all modules are on-time for stated go-live.

Project Updates: No formal project updates to University groups this week.

- Luminis Portal – Went live on January 26, 2004
 - Training: Gateway Groups – To date, ITS has trained more than 500 faculty and staff in the Gateway modules. ITS has announced the spring training schedule - it includes more than 60 Gateway-related sessions – Intro to Gateway: 26 sections; Calendar: 20 sections; Groups 12 sections; E-mail: 5 sections – scheduled to take place in Des Peres Hall and in the School of Nursing at the HSC;

Modules:

- Finance – continues on-track for July 1, 2004 go-live – Issues: no current issues
 - System Education: No system education this week – team will focus on homework assigned during the recent SCT education visits.
- Alumni and Development – continues on-track for August 1, 2004 go-live – Issues: No current issues
 - System Education: Business Process Analysis Improved State Workshop this week (Judson Matthews / Moe Miller, SCT Consultants) – this three day session will be held at the Water Tower Inn
- Student – Recruitment and Admissions – On-track for September 1, 2005 go-live – no current issues
- Student – Registration, Records and Accounts Receivable – On track for go-live on March 2005 - no current issues
 - System Education: No system education this week – team will focus on homework assigned during the recent SCT education visits.
- Human Resources – On-track for new go-live date: January 1, 2005 – Issue: Improved State Business Process Analysis report was received from SCT
 - System Education: No system education this week – team will focus on homework assigned during the last SCT education visit.
- Financial Aid – On-track for February 1, 2005 go-live. Issues: No current issues
 - System Education: Financial Aid Technical Consulting (Dan DeBower, SCT Consultant) – this three day session will take place in Des Peres Hall room 207

Datamart – Not yet scheduled

Electronic Workflow – Not yet scheduled

ePrint – Not yet scheduled

Conversion – Conversion of General Person information is progressing. The following table describes progress to date:

Purpose	Total PLUS records	Number of errors reported from Banner
Name/ID master file	369,943	9
Addresses	853,414	1,469 ¹
Email Ids	94,982	0
Demographic information	326,242	3

The project expects to have all General Person information migrated to Banner by the end of February 2004.

Security: Mr. John Cook, Chair of the BOT Audit Committee, raised several issues related to Banner security. These issues will be addressed before the next Board meeting.

Reporting: Our vendor (IBI) will complete installation of the new WebFocus modules this week. Technical training will then be scheduled for programmers and primary report developers, including one individual from the Madrid campus, as per discussions with Dean Chaney.

¹ Most of these errors are related to city values –PLUS permits 25 characters and Banner only accepts 20 characters. This is being addressed and will be corrected.