



Minutes

Gateway – Special Steering Committee

September 9, 2004

Attendees: Ellen Harshman, Ellen Watson, Donna Dorl-Adams, Jeff Kapp, Chris Cannon, Robert Heaney, Kathryn Hundman, Paul Jackson, Phil Lyons, Lee McDurmont, Steve Miller, Paul Schnabel, Laurinda Smith, Suresh Sharma, Dana Underwood, Julie Weissman, Austin Winkleman

Absent: Steve Dina, Jeanne Donnelly, Bobbi Kysar, Linda Noyes, Sandy Pritt, Mark Schmotzer, Robert Webster, Jim Weldon, Andrew Wimmer

Topic	Discussion
Student Grow-Live	<ul style="list-style-type: none">• Grow-Live Presentation: Laurinda Smith – Introduced Dana Underwood, chair for the recruitment and admission subcommittee who has played a major role in the grow-live process.• Concerns & Questions: Discussion about any significant concerns or any reasons why the Steering Committee should not accept the Grow-Live Recommendation? Response: Issues about ITS support have been resolved. We are considering all three phases today. The Student team will provide an update on the other phases. Everything is on track for going live. The modification of Self-Service will be completed by September 15, 2004.• After the background information was provided and discussion about implementation, the Steering Committee unanimously approved the proposal as submitted by Laurinda Smith and Dana Underwood on behalf of the Student Team.
Alumni Status Update	<ul style="list-style-type: none">• Status Update: Chris Cannon – There are several critical areas of concern: gifts and pledges; duplication of records, and conversion of data. The advancement team will provide the Steering Committee an update on Wednesday, September 29, 2004 and the Board of Trustees will receive a status report.
Adjournment	<ul style="list-style-type: none">•