



Minutes

gateway Executive Committee - Steering Committee

June 15, 2005

Attendees: Ellen Harshman, Steve Dina, Paul Jackson, Bobbi Kysar, Laurinda Smith, Jim Weldon, Julie Weissman, Elizabeth Winchester, Austin Winkleman

Absent: Ellen Watson, Donna Dorl-Adams, Jeff Kapp, Chris Cannon, Jeanne Donnelly, Greg Haney, Robert Heaney, Kathryn Hundman, Phil Lyons, Lee McDurmont, Steve Miller, Sandy Pritt, Paul Schnabel, Andrew Wimmer, Kathy Singer

Topic	Discussion
Agenda Review – Any additional items?	<ul style="list-style-type: none"> • There were no additional agenda items.
Review minutes from June 1, 2005	<ul style="list-style-type: none"> • The June 1, 2005 minutes were approved.
Overall Project Update – Ellen Harshman/Donna Dorl-Adams	<ul style="list-style-type: none"> • Ellen Harshman provided an update on the Executive Committee’s retreat to discuss future oriented Banner ideas. Topics such as communication, customizing and committee structure were discussed. As more information becomes available, it will be shared with the Steering Committee.
Luminis & Integrated Sign-on Action Items/Communication – Andrew Wimmer	<ul style="list-style-type: none"> • A Luminis update was not presented.
Student Update – Laurinda Smith	<ul style="list-style-type: none"> • Laurinda Smith distributed a Student Status Report and provided a high level review. She has interest in sending a Student Representative to Madrid if there are still plans to send a team to address system issues. Laurinda will work to identify an admission transfer problem that she was not aware of.
Alumni – Chris Cannon	<ul style="list-style-type: none"> • An Alumni update was not presented.
Financial Aid – Sandy Pritt	<ul style="list-style-type: none"> • A Financial Aid update was not presented.
HR/Payroll – Bobbi Kysar	<ul style="list-style-type: none"> • Bobbi Kysar reported that the Salary Planner consultant was on campus the week of June 6, 2005 to help set up various processes. Fiscal year end processes were tested and everything went well. A plan has been developed for addressing duplicate PIDMS. Laurinda Smith noted that it would be important for ITS to provide on-going support

Topic	Discussion
	for resolving duplicate PIDMS.
Finance – Greg Haney	<ul style="list-style-type: none"> • Paul Jackson reported that he was aware of Finance preparing for year-end.
Banner Issues – Jeff Kapp	<ul style="list-style-type: none"> • A Banner Issues update was not presented.
Data Integrity Update – Jeff Kapp	<ul style="list-style-type: none"> • Laurinda Smith reported that she would send an invitation to the newly appointed IT Auditor to join the Data Integrity Team. Laurinda feels that his experience will be beneficial to the group.
Data Warehouse Task Force – Jeff Kapp	<ul style="list-style-type: none"> • A Data Warehouse Task Force update was not presented.
Marketing & Communication – Kathryn Hundman	<ul style="list-style-type: none"> • A Marketing & Communication update was not presented.
Items to refer to Executive Committee –June 22, 2005	<ul style="list-style-type: none"> • There were no items to refer to the Executive Committee.