
**SAINT LOUIS UNIVERSITY
INTEROFFICE MEMORANDUM**

TO: ELLEN WATSON, VICE PRESIDENT / CHIEF INFORMATION OFFICER
FROM: BRUCE VIEWEG, ASSOCIATE VICE PRESIDENT ITS, CO-CHAIR, GATEWAY STEERING COMMITTEE
SUBJECT: WEEKLY UPDATE ON GATEWAY
DATE: APRIL 5, 2004

Budget

Gateway project remains under budget

Overall project issues

- Gateway Executive Committee meets this week in the Salus Center 6th floor conference room at 1:30PM on Wednesday afternoon.
- Interviews for the candidates for the contracted WebFocus programmer positions were held last week; it is hoped that a contractor will be in place by 4/19/04
- The Remote Oracle DBA Services purchased from SCT for 1 year will be extended through October 2004 – to be certain that support is in place when systems go-live in July, August, and September 2004
- Many individuals from campus attended the SCT Summit Conference in Philadelphia last week
- March finance report will be issued next week
- Functional team leads are updating their task completion reports in order to provide accurate updates to the Gateway Steering Committee, Gateway Executive Sponsors, and Board of Trustees Audit Committee (on April 30, 2004)
- Project management is drafting responses to two Gateway project audits submitted by University Audit Services: Project Management, thirdtr response, and Luminis Security, first response

Overall project status:

- Currently all modules are on-time for stated go-live.

Project Updates

- Luminis Portal – Went live on January 26, 2004
 - Training – This week: 4 sections of Introduction to Gateway (located in Des Peres Hall and the School of Nursing); 2 sections of Groups
 - An after action review activity is scheduled for April 12, 2004 – to review the recent 4-day outage and to develop strategies to avoid in the future

Modules

- **Finance** – continues on-track for July 1, 2004 go-live – Issues: User training will begin on April 12, 2004 (Inquiry); On-line requisitioning training will be held in May 2004.
 - System Education: Technical consultation regarding the adoption of Document Imaging within Finance for Accounts Payable – Mike Busch, SCT Imaging expert consultant – Salus Center 6th floor training room
- **Alumni and Development** – continues on-track for August 1, 2004 go-live – Issues: No current issues
 - System Education: None this week

- **Student – Recruitment and Admissions** – On-track for September 1, 2005 go-live – Issues: No current issues
- **Student – Registration, Records and Accounts Receivable** – On track for go-live in March 2005 – Issues: no current issues
 - System Education: None this week
- **Human Resources** – On-track for go-live date: January 1, 2005 – Issue: No current issues.
 - System Education: Payroll processing – Des Peres 207 - Cyd Hawkins SCT Human Resource Consultant
- **Financial Aid** – On-track for February 1, 2005 go-live. Issues: No current issues.
 - System Education: None this week. System education activities, with the new consultant, will begin on April 12, 2004

Electronic Workflow – Not yet scheduled

Data warehouse and Datamart – Not yet scheduled

WebCT connection for Banner – Not yet scheduled

ePrint – Not yet scheduled