
**SAINT LOUIS UNIVERSITY
INTEROFFICE MEMORANDUM**

TO: ELLEN WATSON, VICE PRESIDENT / CHIEF INFORMATION OFFICER
FROM: BRUCE VIEWEG, ASSOCIATE VICE PRESIDENT ITS, CO-CHAIR, GATEWAY STEERING COMMITTEE
SUBJECT: WEEKLY UPDATE ON GATEWAY
DATE: APRIL 12, 2004

Budget

Gateway project remains under budget

Overall project issues

- Gateway Steering Committee meets this week in Verhaegen Hall, Room 219, on Wednesday, April 14, 2004 at 2:30 in the afternoon.
- Mr. Joseph Johnson has been engaged as a contracted employee to assist with migrating reports from SCT PLUS to Banner. He will begin his contracted duties on April 19, 2004.
- WebFocus Training – Des Peres 207
- Update Gateway status and financial reports for Board of Trustees Audit and IT committees will be completed by Monday, April 19, 2004

Overall project status:

- Currently all modules are on-time for stated go-live.

Project Updates

- Luminis Portal – Went live on January 26, 2004
 - Training – This week: 2 sections of Calendar level 1 and 1 section of Calendar level 2 – all classes are closed – they have their maximum number of registrants
 - An after action review activity is scheduled for Monday, April 12, 2004 – to review the recent 4-day outage and to develop strategies to avoid this in the future

Modules

- **Finance** – continues on-track for July 1, 2004 go-live – Issues: User training will begin on April 12, 2004 (Inquiry); On-line requisitioning training will be held in May 2004.
 - System Education: Technical consultation and training – James Keches, SCT Finance Consultant – Salus Center – 6th floor training room
- **Alumni and Development** – continues on-track for August 1, 2004 go-live – Issues: No current issues
 - System Education: No system education this week
- **Student – Recruitment and Admissions** – On-track for September 1, 2005 go-live – Issues: No current issues
- **Student – Registration, Records and Accounts Receivable** – On track for go-live in March 2005 – Issues: no current issues
 - System Education: No system education this week.
- **Human Resources** – On-track for go-live date: January 1, 2005 – Issue: No current issues.

- System Education: No system education this week – team will focus on completing assignments from last education visit
- **Financial Aid** – On-track for February 1, 2005 go-live. Issues: No current issues.
 - System Education: Application tracking, budgeting and needs analysis – Des Peres Hall room 110 – Jan Carey McDonald, SCT Financial Aid Consultant

Electronic Workflow – Not yet scheduled

Data warehouse and Datamart – Not yet scheduled

WebCT connection for Banner – Not yet scheduled

ePrint – Not yet scheduled