
**SAINT LOUIS UNIVERSITY
INTEROFFICE MEMORANDUM**

TO: ELLEN WATSON, VICE PRESIDENT / CHIEF INFORMATION OFFICER
FROM: BRUCE VIEWEG, ASSOCIATE VICE PRESIDENT ITS, CO-CHAIR, GATEWAY STEERING COMMITTEE
SUBJECT: WEEKLY UPDATE ON GATEWAY
DATE: MARCH 8, 2004

Budget

Gateway project remains under budget

Overall project issues

- Additional data storage is being purchased to accommodate expected needs of document imaging that will be implemented as part of Accounts Payable in Finance
- Kathy Singer, SCT Project Manager, on campus this week.
- Executive Committee of Steering Committee meets this week.
- An issue related to module security and security evaluation is under discussion.

Overall project status:

- Currently all modules are on-time for stated go-live.

Project Updates

- Luminis Portal – Went live on January 26, 2004
 - Accounts – Several members of the Board of Trustees (following Michael Burks' presentation of Gateway) suggested that it would be helpful for them to have accounts to Gateway. This is moving forward and has been discussed with the Steering Committee.
 - Training – This week: Gateway e-mail (2 sessions); Introduction to Gateway;

Modules

- **Finance** – continues on-track for July 1, 2004 go-live – Issues: Request to add several screens to 'self-service finance' under discussion; we are considering additional staff augmentation to assist with the imaging roll-out.
 - System Education: No system education this week – team will focus on homework assigned during the recent SCT education visit
 - Hardware – Scanning devices are being purchased to support document imaging in Accounts Payable
- **Alumni and Development** – continues on-track for August 1, 2004 go-live – Issues: No current issues
 - System Education: No system education this week – team will focus on homework assigned during the last SCT education visit
- **Student – Recruitment and Admissions** – On-track for September 1, 2005 go-live – no current issues
- **Student – Registration, Records and Accounts Receivable** – On track for go-live on March 2005 - no current issues

- System Education: No system education this week – team will focus on homework assigned during the recent SCT education visit
- **Human Resources** – On-track for new go-live date: January 1, 2005 – Issue: No current issues.
 - System Education: No system education this week – team will focus on homework assigned during the last SCT education visit.
- **Financial Aid** – On-track for February 1, 2005 go-live. Issues: No current issues.
 - System Education: No system education this week – team will focus on homework assigned during the last SCT education visit

Datamart – Not yet scheduled

Electronic Workflow – Not yet scheduled

ePrint – Not yet scheduled