Interviewing

Before
- Research and understand the organization and position.
- Know the interview type, agenda and dress code.
- What are the three skills that make you stand out?
- Conduct a mock interview with a Career Development Specialist and use INTERVIEWSTREAM.

Do you know how to answer these?
- Tell me about yourself.
- Why are you interested in this position?
- Tell me about a time you organized and planned a major project. What was the result?
- Tell me about a time you failed.
- What are your strengths and weaknesses?
- Do you have any questions for me?

During
Arrival- The interview begins when you arrive (and doesn't end until you leave).
Introduction- Greet interviewer(s) with firm handshake and smile, maintain good eye contact.
Interview Overview- Interviewer may describe position, organization and interview layout.
Question and Answer- Here is your chance to show the skills you bring to the organization. Be sure to have questions for the interviewer, too.

After
Follow Up!
Keep track of interviewer(s)' contact information and any other relevant information
Send Thank-You letter to interviewer(s)- emailed or handwritten- ASAP

Do you know how to answer Behavioral Questions?
Situation- Organization, your role, problem/event
Action- What did you do?
Result- What positive impact did your actions have?

Notice the professional dress! Do you have the appropriate clothing for an interview?

Schedule-SLUAppointments or call 314-977-2828
Walk-ins-1-2 pm, Monday-Friday
Student Success Center, BSC Suite 331
Interview Attire

- Clean shaven or trimmed beard
- Tie
- Belt
- Suit pants
- Tidy hair
- Little to no scents (perfume/cologne)
- Professional, simple colors
  - Solid prints
- Suit
- Wrinkle free outfit
- Full length pants
- Polished shoes
- Natural/light make up
- Simple jewelry
- Pants or knee length skirt
- Flats or low heels
- Closed toe

Before you go...
Make sure you have these items!
- Padfolio
- Pen
- Copies of your resume/references
- Interviewer's name and contact information
- SMILE!

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