

ACADEMIC

Handbook 2018/2020



SAINT LOUIS UNIVERSITY

MADRID

Mission

The Mission of Saint Louis University is the pursuit of truth for the greater glory of God and for the service of humanity. The University seeks excellence in the fulfillment of its corporate purposes of teaching, research, health care and service to the community. It is dedicated to leadership in the continuing quest for understanding of God's creation and for the discovery, dissemination and integration of the values, knowledge and skills required to transform society in the spirit of the Gospels. As a Catholic, Jesuit university, this pursuit is motivated by the inspiration and values of the Judeo-Christian tradition and is guided by the spiritual and intellectual ideals of the Society of Jesus.

In support of its mission, the University:

- Encourages and supports innovative scholarship and effective teaching in all fields of the arts; the humanities; the natural, health and medical sciences; the social sciences; the law; business; aviation; and technology.
- Creates an academic environment that values and promotes free, active and original intellectual inquiry among its faculty and students.
- Fosters programs that link University resources to local, national and international communities in collaborative efforts to alleviate ignorance, poverty, injustice and hunger; extend compassionate care to the ill and needy; and maintain and improve the quality of life for all persons.
- Strives continuously to seek means to build upon its Catholic, Jesuit identity and to promote activities that apply its intellectual and ethical heritage to work for the good of society as a whole.
- Welcomes students, faculty and staff from all racial, ethnic and religious backgrounds and beliefs and creates a sense of community that facilitates their development as men and women for others.
- Nurtures within its community an understanding of and commitment to the promotion of faith and justice in the spirit of the Gospels.
- Wisely allocates its resources to maintain efficiency and effectiveness in attaining its mission and goals.

ACADEMIC Handbook

TABLE OF CONTENTS

Academic Calendar	4
General Information	5
Degrees and Programs	6
Academic Policies and Procedures	33
Faculty and Staff	44
Index	51

The programs of Saint Louis University are open to all without regard to race, color, sex, age, national origin, religion, sexual orientation, disability or veteran status. All University practices and procedures are administered in a manner consistent with its Catholic Jesuit identity. Programs and activities in facilities not easily accessible to disabled persons will be made accessible through relocation or other means, upon request.

This handbook is for information purposes and does not constitute a contract. Although this document was prepared with the latest information at the time of publication, all statements and schedules including, but not limited to, tuition, fees, charges, courses, admission, graduation requirements, general regulations and curricula are subject to change at any time.

August 1, 2018 - Madrid, Spain

ACADEMIC CALENDAR

The Academic Calendar is subject to change. Please see the Saint Louis University - Madrid Campus website for the current academic calendar.

2018-2019

September 2018	1-2	Permanent and Transfer Student Arrival & Welcome Weekend	January 2019	6	New Student Arrival
	2	Study Abroad Student Arrival &		7-8	New Student Welcome Sessions
	3	Class of 2021 Convocation & Study Abroad Welcome Sessions		9	Spring 2019 First Day of Classes
	4	Fall 2018 First Day of Classes	February 2019	20	Summer 2019 Registration Begins
October 2018	12	<i>Día Nacional de España</i> Holiday (University Closed)		22-23	No Classes (Winter Break)
	November 2018	1	<i>Día de Todos los Santos</i> Holiday (University Closed)	March 2019	19
6		Spring 2019 Registration Begins	April 2019		3
9		<i>La Almudena</i> Holiday (University Closed)		15-19	<i>Semana Santa</i> (University Closed)
December 2018		6	<i>Día de la Constitución</i> Holiday (University Closed)	30	Spring 2019 Final Day of Classes
	14	Fall 2018 Last Day of Classes	May 2019	1	<i>Día del Trabajo</i> Holiday (University Closed)
	17-21	Fall 2018 Final Exams		2	<i>Fiesta de la Comunidad de Madrid</i> Holiday (University Closed)
	19	Mid-Year Commencement		6-10	Spring 2019 Final Exams
			11	Commencement 2019	
		15	<i>San Isidro</i> Holiday (University Closed)		
			20	Summer Session I First Day of Classes	
			20	Summer Session I Final Day of Classes	
				Final Exams	
			24	Summer Session II First Day of Classes	
			25	Summer Session II Final Day of Classes	
				Final Exams	

The full 2018-19 Calendar is available on the SLU-Madrid webpage.

GENERAL INFORMATION

The University

Founded in 1818, Saint Louis University is a Catholic, Jesuit institution that values academic excellence, life-changing research, compassionate health care and a strong commitment to faith and service. For 200 years, the University has gone beyond teaching facts and figures, encouraging students to form ideas and identities. The University invests vast resources to advance academic programs and enhance the student experience. In addition, at SLU premier researchers tackle local and global challenges. And the University's commitment to community service has earned it national acclaim and testifies to its status as a character-building college.

The Madrid Campus

In the early 1960s, Raymond L. Sullivant, S.J. launched a study abroad program in Madrid. Soon after, a number of Spanish students, attracted to SLU's liberal arts curriculum, started to enroll in classes, and SLU-Madrid was soon home to hundreds of students. With its home established in Madrid's Metropolitano neighborhood, SLU purchased two buildings in 1990 and expanded even further with the purchase of San Ignacio Hall in 2011. Today, SLU-Madrid is recognized today as a center of international education in Spain.

At the Madrid Campus, students are able to take courses that lead to degrees offered by nearly all of the University's colleges and schools, including the College of Arts and Sciences, the College of Public Health and Social Justice, Doisy College of Health Sciences, the Richard A. Chaifetz School of Business; Parks College of Engineering, Aviation and Technology, the School of Law (summer only), the School of Nursing and the School for Professional Studies.

Accreditation

Saint Louis University is accredited by the Higher Learning Commission. The University also has attained accreditation from appropriate professional bodies for specific programs; for example, the Chaifetz School of Business, through which the Madrid Campus offers its International Business programs, is accredited by AACSB International (Association to Advance Collegiate Schools of Business), the premier business school accrediting body.

In Spain, Saint Louis University – Madrid Campus is recognized by and reports annually to the *Dirección General de Universidades e Investigación - Consejería de Educación: Comunidad de Madrid*.

Objectives

In keeping with its mission as a Jesuit institution dedicated to excellence under the inspiration of the Catholic faith, Saint Louis University seeks to establish a collegial environment in which those of diverse cultural backgrounds and religious beliefs can participate in the community in a spirit of cooperation and mutual respect.

Based on the conception of the person as a free and responsible agent capable of making a difference for good or ill in the world, the University directs its educational efforts to help students develop as critically reflective and socially responsible persons capable of exercising leadership in advancing the cause of human good in the world, through service to others.

To accomplish its goals, the University's undergraduate curriculum integrates the humanities, social sciences, natural sciences and technology in a unified effort to challenge students to understand themselves, their world and their relation to God; to make critically informed moral judgments; and to prepare intellectually and professionally for the career of their choice. It seeks to engender a critical awareness of the present as rooted in the past and as moving toward a future in which the nations of the world have become more clearly aware of their mutual interdependence.

The University's commitment to academic excellence is evident in its graduate programs and professional schools that have a twofold purpose: to advance the frontiers of knowledge and technical expertise in their disciplines and professions, and to prepare students to make their own contributions to such advances and to carry out their responsibilities in an ethical and professional manner.

In short, inspired by the Christian faith and dedicated to the Jesuit tradition of excellence in research, teaching and service to the community, Saint Louis University strives to contribute to the transformation of society in the spirit of the Gospels.

Assessment of Student Learning

Saint Louis University conducts assessment of student learning at both the University-wide and academic program levels for a variety of purposes. Its undergraduate student learning outcomes – informed by SLU's Jesuit educational heritage – articulate SLU's distinctive undergraduate educational expectations for all graduates, regardless of their specific academic major(s).

Upon completion of their degrees, undergraduates will understand:

1. how knowledge is created and shared across forms and contexts;
2. inquiry as sustained engagement with increasingly complex questions;
3. themselves in solidarity with and for others locally, nationally, and globally;
4. their relationship with the transcendent.

Upon completion of graduate-level programs, all post-baccalaureate SLU graduates will be able to:

1. assess relevant literature or scholarly contributions in the field(s) of study.
2. apply the major practices, theories, or research methodologies in the field(s) of study.
3. apply knowledge from the field(s) of study to address problems in broader contexts.
4. articulate arguments or explanations to both a disciplinary or professional audience and to a general audience, in both oral and written forms.
5. evidence scholarly and/or professional integrity in the field of study.

The Office of the Provost's website provides complete information about how these outcomes were developed, have been implemented, and undergo revision.

DEGREES AND PROGRAMS

At Saint Louis University, students choose from over 100 undergraduate degree programs. Listed in this handbook are degrees and programs offered in Madrid. Students also have the option of studying for at least two years in Madrid and then transferring to the St. Louis Campus to complete their Bachelor of Arts or Bachelor of Science degree.

Saint Louis University Degrees in Spain:

Bachelor of Arts (B.A.):

- Art History
- Communication
- Computer Science
- Economics
- English
- History
- International Studies
- Philosophy
- Political Science: International Relations
- Psychology
- Spanish

Bachelor of Science (B.S.):

- Computer Science
- Economics
- International Business

Master of Arts (M.A.):

- English
- Political Science and Public Affairs: International Relations and Crisis
- Spanish

Minors: Art History, Biology, Business Administration, Communication, Computer Science, Economics, English, History, Ibero-American Studies, International Business, International Studies, Mathematics, Middle East Studies, Modern Languages and Intercultural Communication, Performing Arts, Philosophy, Political Science, Psychology, Spanish and Studio Art.

Internships

The Madrid Campus provides qualified juniors and seniors with the opportunity to participate in internships, allowing them to put their classroom learning to use in a professional setting. Credit internships are

offered in art history, communication, English, honors, international business, international studies and political science; credit practicums are offered in psychology through the Psychology Department. Students must meet all requirements, which are detailed on the Career Services webpage.

Academic English Program

SLU Madrid's Academic English Program is the most intensive and complete academic English and TOEFL preparation course in Madrid. The intensive twelve-week program prepares students for entry into universities where the language of instruction is English around the world. It also integrates English-language learning with credit-bearing courses that count towards SLU's B.A./B.S. degrees. For additional information, consult SLU-Madrid's webpage.

Pre-University Science and Engineering Preparation Year

This program is designed for students who are not yet prepared to enter the engineering degree program. The program consists of courses in mathematics, physics, computer science and English as second language (ESL). The program provides a foundation in basic science and mathematics, thereby developing the skills necessary to pursue an engineering degree. For further information, contact Dr. Taieb Gasmı, Associate Dean for Sciences and Engineering (taieb.gasmi@slu.edu).

Study Abroad at SLU-Madrid

The Madrid Campus' course offerings permit students to earn credits towards their degrees in Spain. Each semester and during the summer sessions, the campus is home to students from colleges and universities across the United States and around the world. The variety of courses available enables students to create their own program of study, while fulfilling their home university's requirements in Madrid.

The Madrid Campus is completely integrated into the University's re-accreditation as well as that of its colleges and schools, including AACSB (Business), ABET (Engineering), the Commission on Collegiate Nursing Education, and more. Thus, students who otherwise may not have the opportunity to gain an overseas experience, including those in the health sciences, engineering and business, are able to spend a semester or two in Spain. The Campus also supports faculty-led programs for groups of students.

There is no Spanish language requirement for studying at the Madrid Campus. All visiting students whose native language is not Spanish are strongly encouraged to enroll in at least one Spanish language course. For courses taught in Spanish, students are required to have fulfilled the

prerequisite courses or equivalent listed in the course description. Visiting students whose native language is not English are required to demonstrate that they have fulfilled the University's English language requirements. Students who do not have legal residence in the European Union need to apply for a student visa in order to study at the Madrid Campus during the regular academic semester (fall or spring); to be eligible for residence in Spain, they also must maintain full-time status through enrolling in 12 or more credits.

Studying Abroad from SLU-Madrid

Both U.S. and international students completing their degrees in Madrid are encouraged to expand their horizons by participating in study abroad opportunities, including transferring to the St. Louis Campus for a semester. The Madrid Campus is affiliated with AAICU (Association of American International Colleges and Universities) and has established partnerships with universities around the world.

Besides rendering advice on diverse international opportunities, the study abroad counselors both in St. Louis and Madrid provide assistance to students about policies and procedures governing study abroad, pre-departure orientations, and other travel sources. All credits taken in a program abroad must be approved before the student's participation in the program of choice.

Summer Program

Saint Louis University – Madrid Campus welcomes eligible visiting students from any college or university, to enroll in college credit courses during its intensive five-week summer session. Over 40 classes, taught in English, are offered in a variety of subject areas, from accounting to theology. Complete course listings and special summer courses are listed online.

University Honors Program

The University Honors Program offers eligible students the opportunity to develop an individual course of study that complements their undergraduate major, leading to an honors degree in that discipline. Undergraduates from any of the schools and colleges at Saint Louis University can successfully pursue an honors degree through the University Honors Program.

By providing honors sections of many core courses, innovative upper-level seminars, and the opportunity to earn honors credit in a variety of ways, the program offers students special opportunities and challenges, creating and intensifying the intellectual and cultural experience of their undergraduate education.

Students who complete the Honors Program earn an Honors Bachelor of Arts or an Honors Bachelor of Science degree in their discipline, a distinction beyond the traditional awards of *summa cum laude*, *magna cum laude* and *cum laude*, which are awarded only for grade point average.

Students are invited to apply to the Honors Program prior to their first term of study. Students who have completed fewer than 45 hours towards graduation and hold a cumulative GPA of 3.50 or higher may also apply for admission to the program.

The College of Arts and Sciences

The College of Arts and Sciences, established in 1818, is the oldest academic unit in the University. In keeping with the University's mission, the primary objective is to impart a liberal education with a core curriculum designed to educate the whole person. Specifically, the College curriculum is designed so that graduates are able to make value-centered, ethically-based judgments, are academically competent in their chosen disciplines and prepared to enter a variety of careers, professional and/or graduate schools, and are inspired to be effective leaders for change.

The College offers Bachelor of Arts, Bachelor of Science, Honors Bachelor of Arts, Honors Bachelor of Science, and minors through seventeen departments. For a complete listing of B.A. and B.S. programs offered through the College of Arts and Sciences in St. Louis, see the Degrees and Programs pages listed online at www.slu.edu.

College of Arts and Sciences – Madrid/St. Louis Programs

Bachelor of Arts (B.A.): African American Studies, American Studies, Anthropology, Biology, Chemistry, Communication, Computer Science, Earth and Atmospheric Sciences, Economics, English, Fine and Performing Arts, History, International Studies, Mathematics, Modern and Classical Languages, Philosophy, Physics, Political Science, Psychology, Sociology, Theological Studies, and Women's and Gender Studies.

Bachelor of Science (B.S.): Biology, Biochemistry, Chemistry, Computer Science, Earth and Atmospheric Sciences, Neuroscience, Psychology and Cooperative Engineering Programs.

Bachelor's Degrees Requirements

A minimum of 120 credits are required for degree completion. These credits exclude pre-college level courses. More than 120 credits are required for some Bachelor of Science degree programs (see department

listings). Requirements for degree completion include three components:

1. Core Curriculum requirements: 45-63 credits
2. Major requirements: 36 credits maximum required in a single department unless otherwise listed; some majors require supplementary courses in related fields.
3. Options for remaining credits:
 - a. Minor
 - b. Double Major
 - c. Related elective credits approved in consultation with an advisor to assist the student in reaching the minimum of 120 credits required for graduation.

Additional General Requirements:

1. To be admitted into a degree program, a student is required to:
 - a. have at least a 2.00 cumulative average;
 - b. have satisfied any prerequisite(s) for upper division courses in the major;
 - c. return a completed declaration of major form to the Dean's Office, which assigns a departmental mentor. The application is then submitted to the Registrar's Office, where the student's record will be updated.
2. To be admitted into a minor, a student is required to:
 - a. have at least a 2.00 cumulative average;
 - b. have satisfied any prerequisite(s) required for upper division courses in the minor;
 - c. complete an application for the minor in the Dean's Office and be accepted by the appropriate department.

To be certified for graduation, a student is required to:

1. have at least a 2.00 cumulative average, a 2.00 average in the major(s) and a 2.00 average in the minor or related elective credits;
2. complete at least 30 of his or her 36 final credits at Saint Louis University;
3. submit the online degree application by the appropriate deadline.

Double Majors

Many students find it possible to complete the requirements for two majors within the College of Arts and Sciences. The 120 credits required for graduation will remain sufficient, if the core requirements as well as both major requirements can be fulfilled. In addition to fulfilling the general requirements for degree completion, the student seeking a double major must:

1. complete a major declaration form for each department, indicating which of the two programs will be the primary, as this will be the one showing on the diploma for the degree;
2. upon acceptance by each department, be assigned two mentors, one from each department;
3. satisfy requirements in each major.

A student enrolled in another school or college of the University may earn a second major within the College of Arts and Sciences by satisfying the core requirements of the degree granting school or college, the major requirements of both fields, and completing the minimum number of credits for degree conferral required by the degree granting school or college.

Requirements for Second Bachelor's Degree Applicants

A student is classified as a second bachelor's degree candidate if he or she is seeking an undergraduate degree and has previously received a baccalaureate. The prior bachelor's degree – internal or external – must be balanced in terms of prior course work, which means that students must have at least one approved three-credit college level course from each of the core curriculum areas of foundations of discourse, cultural diversity, foreign language, fine arts, literature, science, mathematics, world history, social science; and have completed the required philosophy and theological studies courses with the last six credits of each taken at Saint Louis University. Deficiencies in these core areas must be corrected before awarding the second bachelor's degree, so as to preserve the unique character of Jesuit liberal education.

Requirements for Bachelor's Degree Applicants with Prior Associate of Arts Degree

Community college transfers who hold an Associate of Arts degree must have a “balanced A.A. degree,” which means that students, in order to obtain a bachelor's degree, must have at least one approved three-credit college level course from each of the core curriculum areas of foundations of discourse, cultural diversity, foreign language, fine arts, literature, science, mathematics, world history, social science, and have completed the required philosophy and theology courses, with the last six credits of philosophy and the last six credits of theology taken at Saint Louis University. Deficiencies in these core areas must be corrected before awarding the bachelor's degree, so as to preserve the unique character of Jesuit liberal education. The maximum number of credits accepted in transfer with an A.A. degree, from all sources, is 64.

Core Curriculum Requirements

To be a Catholic, Jesuit University is to foster the development of “women and men for others,” people who are dedicated to the common good and especially to social justice. The mission of the Core Curriculum of the College of Arts and Sciences of Saint Louis University is to foster the development of effective leaders fully prepared to contribute to society. The mission is accomplished by a curriculum which:

- develops a broad understanding of ethical and religious principles and their relationship to the moral challenges of everyday life;
- provides students with practical knowledge and theoretical frameworks to understand and transform the world and address forthrightly the moral questions confronting today's society;
- develops sensitivity to the points of view of the oppressed and the marginalized, strives to reduce ethnocentric biases and encourages a scholarly perspective on cross-cultural issues;
- exposes students to different disciplines and their variety of approaches to the quest for knowledge;
- provides the tools for further learning through courses in the humanities, social sciences, natural science and mathematics;
- enhances effective communication through courses in composition and foreign language;
- increases awareness of the imaginative, artistic and affective capacities of humankind;
- and encourages an understanding of past traditions as well as an orientation toward present social problems.

Such a Core equips students with the intellectual tools so that they can begin to understand the present and prepare for the future.

Bachelor of Arts Core Requirements

- **Foundations of Discourse (3 credits):** ENGL 1900. Students needing prerequisite work in writing skills, as determined by test scores, will be required to take ENGL 1500. If required, this will serve as elective credit.
- **Foreign Language (0-9 credits):** Intermediate-level proficiency in a language other than English. Does not apply to students whose first language is not English.
- **Fine Arts (3 credits):** The following courses at the Madrid Campus fulfill this requirement: ART 2000/2100/2150/2200/2930, ARTH 1000/1010/1110/1120/2300/2400/2500/2700/2800/2930, CMM 1400, DANC 2650/2660, MUSC 1000/1100/1260/2010-2030/2270/3300/3420, THR 1000 and THR 2510.
- **Literature (6 credits):** One course must be chosen from any 2000-level English literature course. A second course may be chosen from approved 3000/4000-level English literature courses, or an upper-division Spanish literature course with readings in the original language—the latter only applies to native speakers of English.
- **Natural Sciences (6 credits):** Two courses in astronomy (PHYS), biology (BIOL), chemistry (CHEM), earth sciences (EAS) or physics (PHYS).
- **Mathematics (3 credits):** MATH 1200 or a higher-level math course.
- **World History (6 credits):** HIST 1110 and HIST 1120.
- **Philosophy (9 credits):** A three-course sequence: PHIL 1050, PHIL 2050 and a third course at the 3000/4000 level.
- **Theology (9 credits):** A three-course sequence: THEO 1000, a course at the 2000 level and another at the 3000/4000 level.
- **Social Sciences (6 credits):** Two courses in anthropology (ANTH), economics (ECON), political science (POLS), psychology (PSY), sociology (SOC) and communication (CMM 1000, 2000 and 2800 for non-communication majors only).
- **Cultural Diversity (6 credits):** Global citizenship and diversity in the EU. This requirement may simultaneously satisfy another core curriculum requirement, a requirement for a major or minor, or an elective course.
Diversity in the EU: ANTH 3390, CMM 3460, HIST 3340/3760/ 3770, HR 1900, PHIL 4760, POLS 3567/4630, and THEO 2720;
Global Citizenship: ANTH 1200/2200, ARTH 2140/3140, ENGL 3310/3500, POLS 1600/ 2520/2550/2560/2570, PSY 4270, PUBH 2100, SPAN 4350, and THEO 2720.

Bachelor of Science Core Requirements

- **Foundations of Discourse (3 credits):** ENGL 1900. Students needing prerequisite work in writing skills, as determined by test scores, will be required to take ENGL 1500. If required, this will serve as elective credit.
- **Foreign Language (0-6 credits):** 1020-level proficiency in a language other than English. This requirement may also be fulfilled by spending one semester abroad at a foreign institution whose language of study is not English.
- **Fine Arts (3 credits):** The following courses at the Madrid Campus fulfill this requirement: ART 2000/2100/2150/2200/2930, ARTH 1000/1010/1110/1120/2300/2400/2500/2700/2800/2930, CMM 1400, DANC 2650/2660, MUSC 1000/1100/1260/2010-2030/2270/3300/3420, THR 1000 and THR 2510.
- **Literature (6 credits):** One course must be chosen from any 2000-level English literature course. A second course may be chosen from approved 3000/4000-level English literature courses, or an upper-division Spanish literature course with readings in the original language (this only applies to native speakers of English).
- **Natural Sciences (8 credits):** 8 credits in a single science: BIOL, CHEM, EAS or PHYS, outside the department offering the B.S. degree.
- **Mathematics (4-7 credits):** 4-7 credits through Calculus I (MATH 1510) or higher level.
- **World History (6 credits):** HIST 1110 and HIST 1120.
- **Philosophy (6 credits):** Two-course sequence including PHIL 2050. Students may take PHIL 1050 or an upper-division philosophy as their second course.
- **Theology (6 credits):** Two-course sequence: THEO 1000 and a 2000-level course.
- **Social Sciences (6 credits):** Two courses in anthropology (ANTH), communication (CMM), economics (ECON), political science (POLS), psychology (PSY) and sociology (SOC).
- **Cultural Diversity (6 credits):** Global citizenship and diversity in the EU. This requirement may simultaneously satisfy another core curriculum requirement, a requirement for a major or minor, or an elective course.
Diversity in the EU: ANTH 3390, CMM 3460, HIST 3340/3760/ 3770, HR 1900, PHIL 4760, POLS 3567/4630, and THEO 2720;
Global Citizenship: ANTH 1200/2200, ENGL 3310/3500, POLS 1600/ 2550/2560/2570, PSY 4270, PUBH 2100, SPAN 4350, and THEO 2720.

B.A. in Art History

Art history teaches the essential humanities skills of critical analysis, research and communication through examination of the social and historical contexts in which art was—and continues to be—created. At SLU-Madrid the art history faculty offers a broad chronological and geographical field of study with emphasis on Spanish and Latin American art. The Art History program is fully accredited by The National Association of Schools of Art and Design (NASAD).

Art History Major Requirements (36 credits*):

- Introductory courses (3 credits):
ARTH 1010 History of Western Art
- Art Produced before 1800 (9-12 credits)
- Art Produced after 1800 (9-12 credits)
- Global Arts (3 credits)
- Internship or 4000-level art history elective (3 credits)
- Art History Research (3 credits):
ARTH 4900 Research Methods in Art History
- Studio Art (3 credits)

*18 credits must be at the 3000/4000 level.

Before the start of their final semester, students must submit the online application for graduation.

B.A. in Communication - International Emphasis

Saint Louis University's Department of Communication educates students to become culturally informed participants in democratic, globally-resonant dialogue. In particular, the program seeks to cultivate innovative, ethically responsible leaders in fields such as journalism, communication research, mass and new media, human resources, public service, teaching, the non-profit and entrepreneurial sector. To accomplish this mission, the Department encourages undergraduate students to integrate theoretical knowledge of human interaction processes with a deep grasp of the cultural consequences of all forms of media. In parallel, the program also pursues the practical dimension of specialized skills in writing, speaking, critical thinking, facility with design tools and research.

Communication Major Requirements (40 credits):

- A) The Communication Core (16 credits): CMM 1000, CMM 1200, CMM 2000, CMM 2400, CMM 2500 (Lab) and CMM 2800.
- B) Writing (3 credits)
- C) Foundations (9 credits; 1 course from 3 of the 4 areas):
Public Communication and Dialogue
Leadership, Organizing and Relating
Communication, Culture and Community
Journalism and Media Studies
- D) Production Practices and Applications (3 credits)
- E) Advanced Research (3 credits)
- F) Communication Electives (6 credits)

Before the start of their final semester, students must submit the online application for graduation.

B.S./B.A. in Computer Science

Students can complete a B.S. or a B.A. in Computer Science at the Madrid Campus; they may also transfer freely between SLU's Madrid and the St. Louis Campuses.

The Bachelor of Science degree has more technical depth and focuses largely on analytical skills and a detailed understanding of the computer science. As a more professionally focused degree, graduates often go directly into the industry upon graduation. The B.S. program is modelled after curricular requirements for ABET-CAC accreditation in Computer Science.

The Bachelor of Arts degree is often combined with another major or minor, providing students with an understanding of the application and impact of the computer sciences on society.

B.S. Curriculum Requirements:

42 credits of computer science coursework, including:

- One of CSCI 1010-1090 Intro to Computer Science (3 credits)
- CSCI 1300 Intro to Object Oriented Programming (4 credits)
- CSCI 2100 Data Structures (4 credits)
- CSCI 2300 Object Oriented Software Design (3 credits)
- CSCI 2400 Computer Architecture (3 credits)
- CSCI 3500 Operating Systems (3 credits)
- CSCI 3100 Algorithms (3 credits)
- CSCI 3200 Programming Languages (3 credits)
- CSCI 3300 Software Engineering (3 credits)
- CSCI 3710 Databases
- Two additional 3000 or 4000-level computer science electives (6 credits)
- CSCI 4961 Capstone Project I (2 credits)
- CSCI 4962 Capstone Project II (2 credits)

20 credits of mathematics coursework, including:

- MATH 1510 Calculus I (4 credits)
- MATH 1520 Calculus II (4 credits)
- MATH 1660 Discrete Mathematics (3 credits)
- Three additional math courses at or above the 2000-level (9 credits)

Computer Science (B.S.) majors must complete a sequence of two lab sciences (8 credits), complete one additional science or engineering course (3 credits), and take PHIL 3410 Computer Ethics (3 credits) in fulfillment of their liberal arts core requirements.

Before the start of their final semester, students must submit the online application for graduation.

B.A. Curriculum Requirements:

The Bachelor of Arts degree is often combined with another major, such as international business, economics, or marketing. The program entails a broad liberal arts course of study, which enables students to gain a vision of the application and impact of computer sciences on society.

The core of the Bachelor of Arts in Computer Science requires 107 credits of coursework, as follows:

36 credits of computer sciences coursework, including:

- One of CSCI 1010-1090 Intro to Computer Science (3 credits)
- CSCI 1300 Intro to Object Oriented Programming (4 credits)
- CSCI 2100 Data Structures (4 credits)
- CSCI 2300 Object Oriented Software Design (3 credits)
- CSCI 2400 Computer Architecture (3 credits)
- CSCI 3500 Operating Systems (3 credits)
- CSCI 3710 Databases (3 credits)
- CSCI 3100 Algorithms or CSCI 3200 Programming Languages (3 credits)
- Two additional 3000 or 4000-level computer science electives (6 credits)
- CSCI 4961 Capstone Project I (2 Credits)
- CSCI 4962 Capstone Project II (2 credits)

14 credits of mathematics coursework, including:

- MATH 1510 Calculus I (4 credits)
- MATH 1520 Calculus II (4 credits)
- MATH 1660 Discrete Mathematics (3 credits)
- One math course at or above the 2000 level (3 credits)

Computer Science (B.A.) majors must take PHIL 3410 Computer Ethics (3 credits) to fulfil the liberal arts core upper-level philosophy requirement.

Before the start of their final semester, students must submit the online application for graduation.

B.A. in Economics

Economics is the study of how individuals, firms and nations make choices when confronted with limited resources. Students of economics learn the principles and methods that individuals and institutions, public and private, utilize to identify the costs and benefits associated with alternative decisions. In doing so, students of economics master a structured, pragmatic approach to solving problems. They are exposed to microeconomic issues that are relevant to decision making in private business and in formulating public policy. Students are also exposed to global macroeconomic issues, such as the ramifications of the changes in the international economic environment on the growth and prosperity of nations.

The knowledge and skills that students of economics acquire are useful in almost all professions and are highly desirable for employment requiring strong analytical and problem-solving skills. Students of economics find employment in both private business and in government service. Many students majoring in economics have pursued graduate training in business, economics, law and public policy, among others.

Economics Major Requirements (33 credits):

Completion of the following six courses:

- ECON 1900 Principles of Economics (3 credits)
- ECON 3010 Introduction to Econometrics (3 credits)
- ECON 3120 Intermediate Macroeconomics (3 credits)
- ECON 3140 Intermediate Microeconomics (3 credits)
- MATH 1320/1510 Survey of Calculus/Calculus I (3-4 credits)
- OPM 2070 Introductory Business Statistics (3 credits)

Completion of five upper-division electives in economics selected from the following courses offered at the Madrid Campus:

- ECON 3850 The Political Economy of the E.U. (3 credits)
- ECON 4160 History of Economic Analysis (3 credits)
- ECON 4200 Money and Banking (3 credits)
- ECON 4300 International Trade (3 credits)
- ECON 4310 Exchange Rates and the Global Economy (3 credits)
- ECON 4450 Economics of International Migration (3 credits)
- ECON 4560 Economic Development (3 credits)

Before the start of their final semester, students must submit the online application for graduation.

B.A. in English

The English Department's comprehensive curriculum is designed to enhance students' lifelong pleasure in literature, as well as their appreciation of human creativity, past and present. An education in English fosters a student's critical thinking skills for further study in English graduate programs and occupations as diverse as medicine or business management. Both premedical and prelaw majors often use English as a preparatory degree for professional studies. The emphasis placed on analytical thinking and effective writing skills proves to be a valuable asset in graduate professional studies, where English majors rank among the most successful applicants.

English Major Requirements (36 credits):

- ENGL 2xxx (3 credits). This course also fulfills the Arts and Sciences core literature requirement.
- 5 ENGL 3xxx (3 credits). One of them may count as an Arts and Sciences Core literature requirement. Two of these 3000-level courses must be taken before proceeding to the 4000-level courses. Students must take one 3000-level course in each of the four distributional areas:
 - Culture and Critique
 - Form and Genre
 - History and Context
 - Rhetoric and Argumentation
- 5 ENGL 4xxx courses (15 credits)
- ENGL 4940 Senior Seminar (3 credits) (offered online by St. Louis faculty member)

Before the start of their final semester, students must submit the online application for graduation.

M.A. in English*

The Master of Arts in English program provides students the opportunity to study literature in English in Spain. The program is designed for holders of a B.A. (or equivalent) in English or a related field, high school teachers, literary scholars and translators, and others who wish to further literary studies in English.

The program is offered in collaboration with the English Department of the St. Louis Campus. Degree candidates complete ten seminars for three credits each (or eight seminars and a master's thesis) and take a one-hour oral examination on a reading list that changes yearly. Students take at least three seminars with St. Louis Campus faculty, two of which are taken on that campus.

Requirements for the M.A. in English (30 credits):

- A total of ten seminars, including two required seminars:
ENGL 5000 Methods of Literary Research and ENGL 5110 Literary Theory
Two courses at the St. Louis Campus in Missouri
One additional course taught by a St. Louis Campus professor
- M.A. Oral Exam: M.A. exam committee should include one St. Louis Campus professor

Master of Arts (Thesis)

- A total of eight seminars, including:
ENGL 5000 Methods of Literary Research and ENGL 5110 Literary Theory
Two courses at the St. Louis Campus in Missouri
One additional course by a St. Louis Campus professor
- A master's thesis equivalent to two seminars (6 credits) of study
- M.A. Oral Exam: M.A. exam committee should include one St. Louis Campus professor.

*This program is currently not accepting applications.

B.A. in History

History is the basis of all human experience and consequently forms an essential part of our understanding of everyday life. The history major provides a general framework and a unifying perspective for other disciplines, such as communication, political science, education, medicine, business, and public service. Students are taught information-processing skills that remain in strong demand in the ever-changing job market: analytical thinking, effective use of evidence, research and writing skills, rhetorical abilities, and an understanding of cultural differences. Aside from the job market, however, history provides the social and cultural resources necessary to approach the challenges of present-day society and our membership in a global community.

History Major Requirements (36 credits):

Introductory Course Requirements:

- HIST 1110 Origins of the Modern World to 1500
- HIST 1120 Origins of the Modern World since 1500
- HIST 2800 The Historian's Craft – available at the St. Louis campus

Majors must complete 27 hours of upper-division history courses (2600 and higher level). With the approval of a student's mentor, a student will be encouraged to choose a concentration and pursue it through elective study. Two upper-division courses in fields closely related to history may be substituted to fulfill six hours of this requirement. The same course cannot be used to satisfy requirements for more than one major or the core. The 27-hour requirement must include 3 hours each of pre- and post-1500 history and 3 hours in each of the following:

- European history (3 credits)
- Pre-1865 U.S. history (3 credits) – available at the St. Louis campus
- Post-1865 U.S. history (3 credits) – available at the St. Louis campus
- Non-Western history, including Asian, African, Middle Eastern or Latin American (3 credits)
- Upper-level electives (2000-level or above) (12 credits). Students may substitute an approved historical internship for one of the required upper-level elective courses.
- Senior seminar (3 credits) – available at the St. Louis campus. Seminar prerequisite: Two history courses level 2700 and above and instructor approval.

Before the start of their final semester, students must submit the online application for graduation.

B.A. in International Studies

The International Studies program offers students a cross and interdisciplinary approach to historical, political and socioeconomic issues in a global society. Addressing topics of contemporary culture and society, the program is designed for students keen to grapple with the complex interrelationships of the 21st century international affairs and seeking to bring an international dimension to their careers. Students in this degree will develop proficiency in a foreign language, facility with key disciplinary approaches, knowledge of a world region, and exposure to a thematic area central to the contemporary world. They will also have the opportunity to integrate practical work experience and field research into the major.

International Studies Major Requirements (36 credits):

International Studies Core (12 credits)

- SPAN 3030 or SPAN 3040, or fluency in a language other than English. Students exempt from the language requirement will substitute with an ISTD elective (3 credits)
- POLS 1600 Intro to International Politics (3 credits)
- ANTH 2200 Cultural Anthropology (3 credits)
- International Economics (3 credits), one of:
 - POLS 1510 Politics of Developing World
 - POLS 2600 Intro to International Political Economy
 - ECON 3850 Political Economy of the European Union
 - ECON 4300 International Trade
 - ECON 4310 Exchange Rates and the Global Economy
 - ECON 4560 Economic Development

Regional Focus (9 credits)

- Three classes covering a single region of the world (Europe, Latin America, Africa, Asia, Middle East), which ideally would match the student's language focus.

Thematic Focus (9 credits)

- Three classes pertaining to a single theme: Arts and Culture in an Age of Globalization; Global Health and the Environment; or War and Peace in the Contemporary World.

Additional Requirements (6 credits)

- ISTD 4910 Internship in International Studies, ISTD 4911 Field Research, or any ISTD elective (3 credits)
- Capstone Seminar (3 credits)

Students who enroll in Fall 2018 or later will be subject to the new requirements as described here. Students who are already enrolled in the International Studies major may choose to continue with the old requirements or switch to the new requirements. Only the new requirements qualify as a primary major.

Before the start of their final semester, students must submit the online application for graduation.

B.A. in Philosophy

The study of philosophy is intended to lead to the development of skills and habits of critical and reflective thought, to a deeper understanding of the foundation and application of ethical principles, and to the investigation and discussion of the grounds from which one examines the meaning of life. In all of these ways, undergraduate courses in philosophy are designed to address the cultural, critical, and religious objectives of a complete education.

Students who pursue a degree in philosophy will find themselves well-prepared for any number of career options. Philosophy provides, for example, excellent training for those interested in pursuing professional degrees in law, business, or medicine. Not only do philosophy majors excel on entrance exams for professional programs, but the analytical and communication skills they develop in their philosophical studies are essential for their future success in such programs.

Philosophy majors at the Madrid campus pursue a general philosophy track, with one semester required at the St. Louis campus. The general philosophy major provides students with a solid foundation in critical philosophical thinking while leaving significant room to focus on their personal interests in philosophy. Three more specialized concentrations (Historical, Health-sciences, or Society and Law) are available in St. Louis.

Philosophy Major Requirements (30 credits):

- PHIL 1050 Introduction to Philosophy
- PHIL 2050 Ethics
- PHIL 4040 Symbolic Logic – available at the St. Louis campus
- Two courses with the History of Philosophy attribute (available at the St. Louis campus), such as:
 - PHIL 4400 History of Ancient Philosophy
 - PHIL 4500 History of Medieval Philosophy
 - PHIL 4550 Topics in Medieval Philosophy
 - PHIL 4600 History of Modern Philosophy
- Four PHIL Electives (two of which must be a 4000-level course or higher)
- PHIL 4880 Senior Inquiry

Before the start of their final semester, students must submit the online application for graduation.

B.A. in Political Science with a Concentration in International Relations

The Political Science Department offers a B.A. with a concentration in International Relations. This rigorous liberal arts program provides students with an interdisciplinary degree designed to enhance their knowledge and understanding of global affairs. The program introduces students to International Relations, in the first instance via the broad historical and intellectual frameworks that have shaped the development of the modern world. It then focuses on 20th century dynamics –the conditions that have led to the age of world wars and the politics and structure of the Cold War– before moving on to addressing key contemporary issues, such as the governance of the global economy, the dynamics and contradictions of global culture and communication, the rise of global threats (from nuclear weapons, climate change, human trafficking, to cyber threats and international terrorism), existing challenges and opportunities in global development and human rights practice, and the transformation of war and political conflict in the post-Cold War era. The degree prepares students for a career in the international public, private and development sector.

Students wishing to complete political science degrees in other concentrations—Comparative Politics, Political Thought or American Politics, for example—are able to begin their studies in Spain and then transfer to the St. Louis campus to complete their degrees.

Political Science Major Requirements (43 credits):

- One introductory politics course: POLS 1000 or 1600 (3 credits)
- One introductory course in American politics: POLS 1150 (3 credits); prerequisite: POLS 1000 or 1600
- One introductory to comparative politics course: POLS 1500 (3 credits)
- One introductory course in political thought: POLS 1700 (3 credits)
- One course in research methods: POLS 2000 (4 credits); prerequisites: POLS 1000 or 1600, and POLS 1500
- Two International Relations senior seminars (6 credits):
 - POLS 4610 International Relations: Theory and Practice
 - POLS 4630 The European Union: Politics and Political Economy (Prerequisites for both courses: POLS 1000 or 1600, and POLS 2000)

- Five political science electives, as follows:
 - Two 2000-level courses (6 credits); prerequisite: POLS 1000 or 1600
 - Two 3000-level courses (6 credits); prerequisite: POLS 1000 or 1600
 - One 4000-level course (3 credits); prerequisites: POLS 1000 or 1600, and POLS 2000)

Note: Students are encouraged to take additional POLS electives or POLS 3914 Foreign Service Internship (3 credits; see Career Services website for requirements).
- One economics course:
 - ECON 1900 (3 credits); must meet Math prerequisite
- One communication course:
 - CMM 2400, CMM 3060, CMM 4460 or CMM 3930 (3 credits)

Before the start of their final semester, students must submit the online application for graduation.

M.A. in Political Science and Public Affairs, with a Concentration in International Relations and Crisis

The Political Science Department offers an M.A. with a concentration in International Relations and Crisis. During this program, students will become familiar with the key theoretical, political and social dimensions of global governance and the emergence, management and consequences of crises today. It studies a variety of genres of crisis –from systemic crises and global restructurings, to institutional crises of effectiveness, crises of economic global governance, crises of leadership, political crises of representation, crises of the nation-state, and the management of natural disasters– and looks to provide students with the necessary concepts, methods and critical thinking abilities to be able to diagnose, analyze and work towards resolving such wide-ranging current and future challenges.

This new concentration (offered only on the Madrid campus) of the M.A. in Political Science is a unique proposition, singular in its focus on key contemporary crises and its ambition of bridging the connection between theory and practice.

On the St. Louis campus, the M.A. in Political Science offers concentrations in American Politics (2 tracks), Public Policy and International Affairs.

Students who enter the accelerated B.A./M.A. program may take up to six credits (two graduate classes) in their senior year that would count towards both their B.A. and M.A. requirements.

M.A. in Political Science and Public Affairs Requirements (30 credits):

- POLS 5590 Crisis of Leadership (3 credits)
- POLS 5020 Advanced Topics in Research Methods (3 credits)
- POLS 5610 International Relations: Theory and Practice (3 credits)
- POLS 5663 Key Contemporary Crises (3 credits)
- POLS 5662 International Contemporary Challenges (3 credits)
- POLS 5630 The European Union: Politics and Political Economy (3 credits)
- POLS 5910 Graduate Internship (3 credits)
- Three POLS elective courses (9 credits):
 - POLS 5100 Seminar in American Politics
 - POLS 5320 Environmental Politics and Policy-Making
 - POLS 5661 Shifting Trends in Regional and Inter-Regional Politics
 - POLS 5664 International Political Economy in Times of Crisis
 - POLS 5665 Historical Perspectives on Crisis: The 30 Years’ European Crisis
 - POLS 5840 Global Health Politics and Policy
 - POLS 5990 MA Thesis Research

B.A. in Psychology

Psychology is the science of human behavior, encompassing a wide range of methods and topics, from brain function to cultural influences. Psychology helps students to better understand themselves and others. The study of psychology builds students' analytical skills and scientific research methods, which can be applied to a number of fields and to a variety of subjects.

To be admitted to the psychology major, a student is required to:

1. have at least a 2.00 cumulative grade point average for one semester at Saint Louis University;
2. complete PSY 1010 with a grade of C or better;
3. fill out an application for the psychology major in the Dean's Office.

Psychology Major Requirements (31 credits):

PSY 2050 Foundations of Research Methods and Statistics (4 credits)

Upper-division psychology courses, including at least one course from each of the following topic areas (12 credits):

- Cognitive Neuroscience: PSY 3100-3190, PSY 4100-4190
- Developmental Psychology: PSY 3200-3290, PSY 4200-4290
- Social/Personality Psychology: PSY 3300-3390, PSY 4300-4390
- Applied Psychology: PSY 3400-3490, PSY 4400-4490

One capstone course (3 credits)

Electives: 3000/4000-level psychology courses (9 credits)

Before the start of their final semester, students must submit the online application for graduation.

B.A. in Spanish

The degree in Spanish prepares students for careers that require proficiency in Spanish or for graduate work in Spanish through taking an extensive variety of courses in Spanish language and literature and immersing themselves in Spanish culture. The rapidly evolving political climate and the international marketplace make knowledge of languages and cultures especially essential. A major in Spanish, complemented by a second major such as political science or international business, qualifies students to compete in careers with an international orientation, including international law, business, economics, government, the foreign service or scientific research.

To be admitted to the Spanish major, students must:

1. have at least a 2.00 cumulative grade point average;
2. have received a C or better in prerequisites for upper-division courses in the Spanish major (SPAN 3010, 3020, 3030 and 3040);
3. fill out an application for the Spanish major in the Dean's Office or with an advisor. Upon acceptance, a departmental advisor is assigned.

Spanish Major Requirements (30 credits minimum):

- SPAN 3010 and SPAN 3020: Written and Oral Communication. Concurrent registration recommended
- SPAN 3030 and SPAN 3040: Advanced Written and Advanced Oral Communication. Concurrent registration recommended
- 18 credits of literature or advanced study of the language, including SPAN 4200: Introduction to Hispanic Literature, prerequisite for all 4000-level literature courses

In addition to the 30 credits, students must choose one of the following two options to complete the requirements for the major:

- 3 additional credits of upper-division courses or SPAN 4960 Senior Inquiry Research Project (0 credits) (department approval required)

All courses for the major must be completed with a grade of C or better.

Before the start of their final semester, students must submit the online application for graduation.

M.A. in Spanish

The Master of Arts in Spanish is specifically designed for students interested in pursuing concentrated studies in a combination of Spanish language and Hispanic culture and literature. The curriculum is suited to those individuals planning or already engaged in professional careers such as teaching or international affairs. The program also prepares students who wish to continue study in a Ph.D. degree program in Spanish or a related field.

In Madrid, students have the option of obtaining their M.A. by enrolling in courses throughout the academic year, in a series of intensive five-week summer sessions or in a combination of the two. Students may complete the entire program in Madrid or combine study at the Madrid and St. Louis campuses.

Requirements for the M.A. in Spanish:

- A total of 10 courses (30 credits) including:
 - Two courses (6 credits) in Peninsular Spanish Studies
 - Two courses (6 credits) in Latin American Studies
 - Two courses (6 credits) in Teaching or Linguistics
- The remaining four courses (12 credits) may be distributed according to interest.
- Final written examination based on the M.A. in Spanish reading list
- Final oral examination

Complete program requirements, policies and procedures for Master of Arts degrees are published in the *Graduate Education Catalog*, available online.

The Richard A. Chaifetz School of Business

The undergraduate curriculum at the Richard A. Chaifetz School of Business includes a strong Arts and Science component combined with studies in all business disciplines, the Business Common Body of Knowledge (CBK). The curriculum is enhanced by advanced courses in a business concentration of the student's choice. The breadth and depth of this program gives the student the knowledge necessary for success in today's global and highly technical business world.

AACSB Accreditation

The premier business school accrediting body, the AACSB International (Association to Advance Collegiate Schools of Business), governs the standards by which business schools are evaluated.

Achieving AACSB accreditation in the field of business education ensures continuous quality improvement in the learning environment through enhancements to the curriculum, instructional resources, student selection, career planning and placement, and the intellectual contributions and qualifications of the faculty.

The faculty and staff of the Richard A. Chaifetz School of Business, in both Madrid and St. Louis, are proud of this accreditation status and believe that it places the School in a category of distinction among its peers. Less than 10% of business schools worldwide have achieved AACSB accreditation. Students who choose to attend an AACSB accredited business school join an environment where learning matters, where a highly qualified faculty guides the students' study through a curriculum relevant to contemporary business needs and practices.

Chaifetz School of Business – Madrid/St. Louis Programs

Bachelor of Science in the following majors: Accounting, Analytics and Enterprise Systems, Economics, Entrepreneurship, Finance, Information Technology Management, International Business, Leadership and Human Resource Management, Marketing, and Sports Business.

Requirements for the Bachelor of Science (120 credits):

1. Completion of the Arts and Sciences Core requirements: 48 credits
2. Completion of the Business Common Body of Knowledge (CBK) requirements: 45 credits
3. Completion of a business major: In addition to completing lower and upper division coursework in all areas of business, each student selects

a business major before or during the first semester of the junior year. To broaden their expertise, students may complete more than one major in business, or a major and a minor in business. However, where courses overlap between two business majors, the course may be counted only once and credited to one major, e.g. International Finance may be used in either the Finance major or the International Business major, but not both.

4. Completion of additional electives: 3-12 credits. Electives may be selected from any area of study within the University.

Note: Students whose native language is English pursuing International Business must also complete a foreign language requirement of 12 credits; they may, however, test out of up to six credits of foreign language.

Additional Requirements:

1. The minimum grade point average (GPA) requirement for admission to the Chaifetz School of Business is 2.50 for freshmen. For transfer students, the minimum GPA requirement for admission is 2.00. Students must be admitted to the business school no later than one semester prior to the semester in which they are applying to graduate.
2. Pass/No Pass Option: The Chaifetz School of Business does not allow the Pass/No Pass option for undergraduate students enrolled in business courses. In addition, business students may not take courses on a Pass/No Pass basis if the course is used to fulfill degree requirements.
3. Repeating courses: Students may not register to repeat a course in which a grade higher than C- has been earned. Only the last grade earned in a repeated course will be included in the cumulative GPA. If a course is taken twice with passing grades, the credit is not counted twice for graduation.

Students pursuing degrees through the Richard A. Chaifetz School of Business must review the “Undergraduate Program Book,” available online.

Graduation Requirements:

To be certified for graduation, a student must complete all course requirements and meet all of the following conditions:

1. Earn a minimum 2.00 cumulative GPA in all Saint Louis University course work; Accounting students must earn a minimum 2.50 cumulative GPA in all Saint Louis University course work and earn

grades of C or better in all accounting courses that fulfill the major requirements;

2. Earn a minimum 2.00 GPA in all business course work taken at Saint Louis University;
3. Earn a minimum 2.00 GPA in all coursework that fulfills the major requirements;
4. Complete the Arts and Sciences Core as specified in the business school curriculum;
5. Complete 30 of the final 36 credits in residence at the St. Louis or Madrid campuses;
6. Complete at least 50% of business course work in residence at the Madrid or St. Louis Campus;
7. Complete major course requirements in residence at the Madrid or St. Louis Campus.
8. Submit the online degree application.

Note: Students may pursue the Economics and International Business majors at the St. Louis Campus and/or at the Madrid Campus. The residency requirement then applies to courses taken at either campus. Students transferring from the Madrid Campus must complete a minimum of 40 credits of coursework, including a minimum of 30 credits of business coursework in residence at the St. Louis Campus.

Common Body of Knowledge (45 credits):

ACCT 2200 Financial Accounting (Sophomore standing required)

ACCT 2220 Managerial Accounting (ACCT 2200 required)

BIZ 1000 Business Foundations (1 credit)

BIZ 3000 Career Foundations (1 credit. Sophomore standing required)

BIZ 4000 Business Capstone (1 credit. Senior standing and completed CBK required)

ECON 1900 Principles of Economics (MATH 1200 required)

ECON 3120 Intermediate Macroeconomics (MATH 1320, ECON 1900 required)

ECON 3140 Intermediate Microeconomics (MATH 1320, ECON 1900 required)

FIN 3010 Principles of Finance (ACCT 2200, ACCT 2220, ECON 1900, OPM 2070 required; ACCT 2220 may be taken concurrently with FIN 3010)

IB 2000 Introduction to International Business (ECON 1900 required)

ITM 2000 Information Technology with Supply Chains

MGT 2000 Legal Environment of Business

MGT 3000 Management Theory and Practice (Sophomore standing required)

MGT 4000 Strategic Management and Policy (Senior standing and completed CBK required)

MKT 3000 Introduction to Marketing Management (sophomore standing required)

OPM 2070 Introductory Business Statistics (MATH 1200 required)

OPM 3050 Introduction to Management Sciences and Operations Management (MATH 1320, OPM 2070 required)

Arts and Sciences Core Requirements (48 credits):

ENGL 1900 Advanced Strategies of Rhetoric & Research

ENGL 2xxx One course in literature

ENGL 3xxx/4xxx or, for students whose first language is English, a fine arts or Spanish literature course. Students for whom English is a second language must complete this requirement through an English 3xxx/4xxx course.

CMM 1200 Introduction to Public Speaking

HIST 1110 or 1120 Origins of the Modern World

PSY 1010 General Psychology

Two additional courses selected from: African American studies, American studies, history, political science, psychology, sociology, or women's studies

MATH 1200 College Algebra. Students exempt from MATH 1200 must replace with another approved math course.

MATH 1320 Survey of Calculus. MATH 1510 (Calculus I) or a higher-level calculus course may be substituted. This requirement must be completed by the end of the sophomore year in order to enroll in business courses junior year.

One natural science course

One additional math or natural science course

PHIL 1050 Introduction to Philosophy

PHIL 2050 Ethics

THEO 1000 Theological Foundations

THEO 2xxx A second course in theology

B.S. in Economics

The B.S. in Economics program teaches students to apply theory and problem-solving skills while balancing public policy with the choices faced by today's society. The economics program helps students develop strong ethical, technical and professional skills, and provides in-depth expertise in economics. The economics academic curriculum is completely integrated with that of the St. Louis Campus. In fact, economics students are encouraged to take advantage of the seamless relationship between the degree programs at both campuses by completing a semester abroad in either Madrid or St. Louis. Students who wish to pursue this program have two options:

1. Complete the entire undergraduate program in Spain with the Richard A. Chaifetz School of Business in Missouri as the degree-granting entity.
2. Enroll in the degree program at the Madrid Campus and transfer freely between the St. Louis and Madrid campuses over the course of the undergraduate degree program.

Economics major (18 credits):

Economics students are required to take the ECON 3010 Introduction to Economics core course. The economics major also requires a total of 15 concentration elective credits to be chosen from the following:

ECON 3850 Political Economy of the European Union
ECON 4160 History of Economic Analysis
ECON 4200 Money and Banking
ECON 4300 International Trade
ECON 4310 Exchange Rates and the Global Economy
ECON 4450 Economics of International Migration
ECON 4560 Economic Development

B.S. in International Business

International business students learn about the impact and implementation of international business practices in the modern marketplace. Since today's economy is increasingly global in nature, students examine how differences in language, communication, social interaction, work attitudes, relationships, economics, politics, pace of life and social structures affect global commerce.

While all requirements for the B.S. in International Business can be completed in its entirety on the Madrid Campus, students are strongly encouraged to spend a term studying abroad, including the option of studying at the St. Louis Campus. Additional full semester study abroad options include partnerships with business schools in Aarhus, Denmark; Angers, France; Antwerp, Belgium; Beijing, China; Hong Kong; Jonkoping, Sweden; Nürnberg, Germany; and Seoul, Korea. There are also numerous partnerships managed through the University with destinations around the world.

International Business major (15 credits):

International business students are required to select a total of 15 credits (representing at least three different areas) from the following:

ACCT 3160 International Accounting for Global Organizations
ECON 3850 Political Economy of the European Union
ECON 4160 History of Economic Analysis
ECON 4300 International Trade
ECON 4310 Exchange Rates and the Global Economy
ECON 4450 Economics of International Migration
ECON 4560 Economic Development
FIN 4250 International Financial Management
IB 3020 Latin American Business
IB 3140 International e-Business
IB 3160 Cultural Differences in IB
IB 3100 Geopolitics of World Business
IB 4120 International Business Strategies
IB 4910 International Business Internship*
MKT 4550 International Marketing

*This class may only be taken with permission of the department chair.

Students pursuing the international business major whose native language is English must also complete a foreign language requirement of 12 credits; they may, however, test out of up to six credits of foreign language.

Parks College of Engineering, Aviation and Technology

Parks College of Engineering, Aviation and Technology prepares students for careers in engineering, aviation, technology, physics and related fields. Satisfying this mission demands excellence in academic programs that integrate the education of the whole person, in the liberal and Jesuit traditions, with classroom and laboratory experiences in the major fields of study. A Parks College education provides opportunities for students to develop intellectually, stay abreast of changing technology, to learn more about themselves and the world in which they live, and to prepare for a lifetime of learning.

Accreditation: All engineering degrees are professionally accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET). The flight science curriculum is accredited by the Aviation Accreditation Board International (AABI). The College also offers an interdisciplinary degree that allows students to create a customized study plan in preparation for a wide variety of career paths. The degrees in aeronautics are professionally accredited by the Aviation Accreditation Board International (AABI).

Parks College of Engineering, Aviation and Technology – Madrid/St. Louis Programs

Undergraduate degrees and programs in the following areas:
 Aerospace Engineering (3+1 program)
 Aerospace and Mechanical Engineering (dual degree)
 Aeronautics with a concentration in Aviation Management + minor in Flight Science
 Aeronautics with a concentration in Aviation Science + minor in Flight Science
 Biomedical Engineering
 Civil Engineering,
 Computer Engineering (3+1 program)
 Electrical Engineering
 Electrical Engineering -Bioelectronics (engineering or pre-med emphasis)
 Engineering Physics
 Interdisciplinary Engineering
 Mechanical Engineering
 Physics

Bachelor of Science Degree (B.S.)

Students who begin an engineering program at the Madrid Campus will be required to transfer to the St. Louis Campus to complete their degrees.

1. Special Admission Requirements: Admission requirements to Parks College of Engineering, Aviation and Technology degree programs are based on a combination of secondary school grades, college admission test scores, co-curricular activities and attempted college course work, as well as other indicators of the applicant’s ability and character. This process respects the nondiscrimination policy of the University and is designed to select a qualified, competent and diverse student body with high standards of scholarship and character, consistent with the mission of the University.
2. In addition to the University admission requirements, Parks College has the following academic requirements for its particular programs:

	Freshman	Transfer
Bachelor of Science	GPA	GPA
Aerospace Engineering	3.00	2.70
Biomedical Engineering	3.00	2.70
Civil Engineering	3.00	2.70
Computer Engineering	2.50	2.70
Electrical Engineering	2.50	2.70
Mechanical Engineering	3.00	2.70

	Freshman	Transfer
Bachelor of Science	GPA	GPA
Aviation Management	2.50	2.70
Flight Science	2.50	2.70

For admission into the above programs it is recommended that a student have the following fifteen units of high school work:

- a. Three or four English
- b. Four or more Mathematics – Algebra I and II, Geometry, and mathematics with a focus on Trigonometry prior to or during the senior year, such as Pre-Calculus (Algebra II with Trigonometry is not sufficient). Students should be prepared to start the first semester freshman year in Calculus I or higher.

- c. Three or four sciences – General Science, Introduction to Physical Science, Earth Science, Biology, Physics or Chemistry.
 - d. Two or three social sciences – history, psychology or sociology
 - e. Three electives
3. **Pass/No Pass Option:** The maximum number of credits that may be taken on a Pass/No Pass basis is 18, but not more than one course is permitted during any one semester. These 18 credits may be taken under the following options:
- a. Any credits above the number required for graduation.
 - b. Any credits within the number required for graduation which are no longer specified due to the results of testing out of courses and/or advanced placement.
 - c. Any credits within the area of concentration which are not required by the controlling department and for which the student has received the approval of the advisor.

Pass/No Pass credits are not counted towards fulfilling degree requirements. The student must register as a Pass/No Pass member of the course. This status becomes permanent at the time of registration. The student is responsible for seeing that the above conditions are met.

4. **Audit:** A student may audit a course offered at Parks College with the following restrictions:
- a. The student must have approval of the instructor and department chair to sit in that particular class.
 - b. The student is eligible to take tests if he or she desires; however, they will not be graded.
 - c. No grade or credit can be earned by auditing a course and, although an AU grade is entered instead of the grades described elsewhere, the course does not count toward fulfilling degree requirements.
 - d. An exemption examination cannot be taken for an audited course.

Bachelor's Degree Requirements

Students looking for specific degree requirements may find them online. All students in a degree program leading to bachelor of science degrees must complete the Parks College Core Curriculum requirements. Degree programs may require specific courses in order to satisfy these requirements. Students must consult their advisors for guidance in choosing core curriculum courses.

Engineering Core Curriculum Requirements

Philosophy and Theology (6 credits): PHIL 3400 and THEO 1000

Tools of Communication (4-6 credits): ENGL 1920 and CMM 1200 or CMM 2200

Science and Technology (7 credits): Two lectures (3 credits each) and one lab (1 credit) from astronomy, biology, chemistry, engineering sciences, geology, meteorology and physics

Mathematics (5 credits): MATH 1400 or higher

Computer Science (3-4 credits): CSCI 1300 or equivalent

Social and Behavioral Sciences (3 credits): One course in anthropology, communication, communication disorders, economics, education, political science, psychology, sociology, social work or public policy

Humanities (3 credits): One course in the fine arts, literature, history or a foreign language

General Electives (3 credits): One course from philosophy and theology, social and behavioral sciences or humanities

Cultural Diversity (3 credits): Courses specified for the same requirement by the College of Arts and Sciences as well as certain additional courses offered by Parks College.

Degree in Aeronautics, with a Concentration in Aviation Science-Professional Pilot

The Global Aviation degree program in Aviation Science is offered jointly by the Madrid and St. Louis campuses through the Department of Aviation Science. The degree is professionally accredited by the Aviation Accreditation Board International (AABI).

Special medical requirements for admission to the program: Students must acquire a JAA/EASA class 1 medical prior to entering the degree if they intend to transition to JAA/EASA. FAA class 2 medical required prior to beginning flight training in St. Louis, Missouri.

The program includes a freshman year in Madrid followed by three years of undergraduate education and flight training in St. Louis. While the University's two-campus engineering programs educate students to become competent and disciplined flight science professionals, by studying for one year in Spain, students enrolled in the flight science program distinguish themselves in their profession immediately upon graduation through gaining a global perspective and developing their competency in Spanish, a language of increasing demand in the industrial field in the United States and elsewhere.

For more information about the Global Aviation Degree with Concentration in Flight Science-Professional Pilot, please email:

- Stephen Magoc (Aviation Science Department, Parks College of Aviation Science and Technology, St. Louis, Mo, USA): stephen.magoc@slu.edu
- Taieb Gasmi (Division of Sciences & Engineering, SLU-Madrid Campus, Spain): taieb.gasmi@slu.edu

Degree in Aeronautics with a Concentration in Aviation Management (2+2 Program)

An aviation management degree is for those students who are interested in aviation as well as business and management. The coursework provides students a strong understanding of business administration coupled with skills and knowledge specific to the aviation industry. Graduates of the degree often go on to hold management positions in airlines or lead corporate flight offices.

All courses in Madrid are completely integrated with those offered in St. Louis. Students who begin the program at the Madrid Campus transfer to Parks College in St. Louis to complete the degree.

Saint Louis University's Parks College of Engineering, Aviation and Technology and the SLU-Madrid Campus in Spain are the first to offer an internationally concentrated aviation management program of this kind.

SLU-Madrid offers the first two years of study of the 4-year Aviation Management with concentration in Flight Science-Professional Pilot degree.

More on the program is available at the SLU-Madrid website.

The Doisy College of Health Sciences

Doisy College of Health Sciences offers health care education at the baccalaureate, master's, doctoral, and professional levels. Its programs and degrees include athletic training, clinical laboratory science, cytotechnology, food innovation and entrepreneurship, health informatics, health information management, health sciences, investigative and medical sciences, magnetic resonance imaging, molecular imaging and therapeutics, nuclear medicine and technology, nutrition and dietetics, occupational science and occupational therapy, physical therapy, physician assistant education and radiation therapy.

The Madrid Campus offers the first two years of Doisy's five-year Athletic Training program, which leads to both a Bachelor of Science in Exercise Science and a Master of Athletic Training. It also offers the first two years of the B. S. in Health Sciences (pre-med track). In addition, the Madrid Campus hosts study abroad opportunities for students pursuing health sciences degrees.

All of the health sciences programs offered through Doisy are highly competitive. Prospective students interested in pursuing an undergraduate degree in health science should contact their admissions counselor or academic advisor for admissions and transfer requirements.

B.S. in Exercise Science/Master's in Athletic Training

Athletic trainers are health care professionals who collaborate with physicians to optimize activity of athletes, patients and clients. Athletic training practice includes injury prevention, injury assessment, immediate management of athletic injury, rehabilitation, sport specific conditioning, administrative duties and professional development.

Our athletic training program provides you with the opportunity to earn both a Bachelor of Science in Exercise Science and a Master of Athletic Training degree through two years of study at SLU-Madrid, followed by three years of study at the St. Louis campus.

SLU-Madrid's AT students have access to all of the opportunities current students have available at the St. Louis campus of Saint Louis University. The athletic training programs are affiliated with 10 colleges and 20 high schools in the St. Louis area as clinical sites. SLU's athletic training program also has affiliations with the St. Louis Cardinals, as well as numerous medical clinics.

Health Sciences Major (Pre-med Track)

The undergraduate major in health sciences prepares students for a variety of careers in health care. This degree is a path for students interested in entering a non-clinical, health-related field. It also offers a solid, scientific undergraduate education for students pursuing a pre-professional track (such as pre-medicine, pre-occupational therapy and pre-physician assistant) who wish to pursue an advanced degree in healthcare or research.

The School of Nursing

Accreditation: The School of Nursing is accredited by the Commission on Collegiate Nursing Education and is approved by the Missouri State Board of Nursing.

Bachelor of Science in Nursing (B.S.)

Students begin the nursing program at the Madrid Campus for their first two years of study and then transfer to St. Louis to complete their degrees.

Policies and Procedures

1. Special admission requirements: The School of Nursing requires an ACT composite score of 22 with subscores of 20 or higher; one year of high school courses in biology and chemistry; and a GPA of at least 3.0 for admission. CPR certification, current health forms, and satisfactory background check and drug screen must be validated before enrolling in nursing courses with a clinical component.
2. A grade of C- or higher is required for all prerequisite courses and a grade of C or higher is required in nursing courses to complete the degree; all of the required courses may be repeated only one time.
3. Students in the School of Nursing must repeat all required courses if a grade of D is received. Required courses may be repeated only one time. Students are subject to dismissal for failure to achieve a minimum grade of C when repeating a course.
4. Students must receive a grade of C or higher and satisfactorily fulfill clinical objectives and laboratory objectives in order to satisfactorily complete all nursing courses with a clinical component. If a student receives an unsatisfactory for the clinical component and receives an average of C or higher for the theory component, a final grade of D will be assigned for the course. If a student receives an unsatisfactory for the clinical component and receives an average below a C for the theory component, a final grade of F will be assigned.
5. Students in the School of Nursing may not elect the Pass/No Pass option for any curriculum or upper-division course requirements.

Bachelor's Degree Requirements for Nursing

General Degree Requirements (a minimum of 128 credits—66 credits in nursing—is required for graduation):

Humanities (21 credits): ENGL 1900 (3 credits), ENGL 2xxx or 3xxx (any, 3 credits), HIST (any, 3 credits), ART, ARTH, MUSC or THR (3 credits), PHIL 1050 (3 credits), THEO 1000 (3 credits), Ethics (PHIL 2050 or 3360, 3 credits)

Social Behavior Sciences (9 credits): PSY 1010 (3 credits), SOC (any, 3 credits), NURS 1430 (3 credits)

Research Methodology (3-4 credits): STAT 1100 or PSY 2050

Natural Sciences (14 credits): CHEM 1110/1115 or 1120/1125 (4 credits), ANAT 1000 (3 credits), PPY 2540 (4 credits), BLS 2100 (3 credits)

Interprofessional Education (9 credits): IPE 1100 (1 credit, satisfies 1 credit of Nursing electives), IPE 3500 (3 credits, Nursing elective), IPE 4200 (3 credits), IPE 4900 (2 credits)

Nursing (66 credits): NURS 1400 (1 credit, satisfies 1 credit of Nursing electives), NURS 2500 (3 credits), NURS 2510 (3 credits), NURS 2520 (3 credits), NURS 2700 (2 credits), NURS 3100 (2 credits), NURS 3200 (3 credits), NURS 3330 (3 credits), NURS 3360 (4 credits), NURS 3370 (2 credits), NURS 3430 (4 credits), NURS 3440 (4 credits), NURS 3460 (4 credits), NURS 3470 (4 credits), NURS 3480 (3 credits), NURS 3490 (4 credits), NURS 4100 (2 credits), NURS 4150 (2 credits), NURS 4200 (4 credits), NURS 4300 (2 credits), NURS 4350 (4 credits), NURS 4400 (1 credit), NURS 48xx (2 credits)

Electives (5 credits): General studies or nursing elective

School for Professional Studies - Online Degree Programs

As a Jesuit institution, Saint Louis University has a longstanding, 200-year-old tradition of serving students of all ages. The University enhanced its focus on adult students in 1963 when it launched one of the first schools in the United States dedicated to adult learners. Since then, the School for Professional Studies (SPS) has evolved into one of the most innovative, adult-focused programs in the country.

The School of Professional Studies offers bachelor's and master's degrees, as well as certificates and minors, many of which can be completed online and are thus accessible from anywhere in the world. The flexible, accelerated schedule gives students the option to start at any time and to earn over 30 credits per year.

Adult students residing in Madrid have the option of enrolling in “on-ground” courses at the Madrid Campus that can be applied to School of Professional Studies online degrees and programs, including English language preparation and liberal arts core requirements. Prospective students should follow the application procedures and requirements set by the Madrid Campus.

Undergraduate students at the Madrid Campus have the opportunity to, for example, earn the B.S. in Computer Information Systems through combining traditional on-ground courses in Madrid with online courses with SPS. In addition, SPS offers the following programs completely online:

B.A. in Criminal Justice & Security Management
B.A. in General Studies
B.A. in Organizational Studies

B.S. in Aviation Management
B.S. in Computer Information Systems: Data Analytics, Healthcare Inf. Systems, Information Security & Assurance
B.S. in Emergency Management
B.S. in Nursing – R.N. to B.S.N.
B.S. in Organizational Leadership & Technology
B.S. in Project Management
B.S. in Social Work
M.A. in Applied Analytics
M.A. in Leadership & Organizational Development
M.S. in Cybersecurity
M.S. in Strategic Intelligence

Stand-alone certificate programs and minors are also available online through SPS:

- Computer Information Systems: Data Analytics, Healthcare Information Systems, Information Security & Assurance
- Contract Management
- Industrial Psychology
- Organizational Leadership
- Project Management
- Strategic Communications

Prospective students wishing to enroll in these programs of study should follow the application procedures and requirements set by the School of Professional Studies, available at <https://www.slu.edu/online>.

The College for Public Health and Social Justice

Saint Louis University's College of Public Health and Social Justice is the only Jesuit and Catholic school of public health in the U.S. Accredited by the Council on Education for Public Health, and dedicated to the Jesuit mission, the public health program forms leaders who will immediately impact their community both locally and globally.

Bachelor of Science in Public Health

The Bachelor of Science in Public Health prepares students to work in a variety of areas in public health. The curriculum includes liberal arts (40 credits), science (11 credits) and community health (39 credits) courses. Service learning is an important component of the degree.

College for Public Health and Social Justice – Madrid/St. Louis Programs:

- Bachelor of Science (B.S.): Health Management, Health Information Management, and Public Health with Pre-med track
- Master of Science (M.S.): Health Administration

Students interested in pursuing a B.S. in Public Health have the option of beginning the degree program at the Madrid Campus, where they complete their first two years of study. Upon completion of the first two years of study, degree-seeking students transfer to the St. Louis Campus for their junior and senior years. Students may also apply to the accelerated 4+1 program at the St. Louis Campus at the end of their junior year. This program allows students to complete their Master's in Public Health with one additional year of study after their bachelor's degree.

Complete degree requirements for the B.S. in Public Health, including the Medical Scholars Track, the Pre-Med Track, and the 4+1 Accelerated B.S./M.P.H. Program are listed in the School of Public Health's *Undergraduate Student Handbook*. Students should note, however, that because both the B.S. and B.S./M.P.H. require students to take courses at the 5000 level, strict GPA requirements are enforced:

- 1) Students must maintain an overall GPA of 2.5.
- 2) Student must maintain a GPA of 3.0 in public health (CMH and HMP) coursework to remain in good standing.

Minors

Minors complement the majors and fulfill degree requirements for degrees offered by the College of Arts. The Madrid Campus offers all required courses for the minors listed below.

Art History Minor Requirements (18 credits*):

- Introductory course: ARTH 1000, ARTH 1010 (3 credits)
- 9 credits with at least one course in each of the following categories:
Art Produced before 1800 and Art Produced after 1800
- Studio art or any 3000/4000-level art history elective (3 credits)
- ARTH 4900 Capstone Research or any 4000-level course (3 credits)

*At least 9 credits must be at the 3000/4000-level

Biology Minor Requirements (28 credits):

Prerequisites (16 credits):

- Introductory biology: BIOL 1240/1245 and BIOL 1260/1265 (8 credits)
- Introductory chemistry: CHEM 1110/1115 and CHEM 1120/1125 (8 credits)

Upper-division biology courses (12 credits):

- BIOL 3020 Cellular Biochemistry and Molecular Biology
- BIOL 3040 Cellular Structure and Function
- CHEM 3600 Principles of Biochemistry
- Upper-division online course. The student should get pre-approval for an online course in order to avoid articulation issues.

Business Administration Minor Requirements (30 credits):

This minor, offered by the Richard A. Chaifetz School of Business, is only available for non-business majors.

- Required courses (24 credits):

ACCT 2200 Fundamentals of Financial Accounting
 ACCT 2220 Accounting for Decision Making
 OPM 2070 Introduction to Business Statistics
 ECON 1900 Principles of Economics
 FIN 3010 Principles of Finance
 MGT 3000 Management Theory and Practice
 ITM 2000 Information Technology with Supply Chains
 MKT 3000 Introduction to Marketing Management

- Elective courses, two chosen from the following (6 credits):
 - OPM 3050 Introduction to Management Sciences and Operations Management
 - ECON 3120 Intermediate Macroeconomics*
 - ECON 3140 Intermediate Microeconomics*
 - IB 2000 Introduction to International Business
 - MGT 2000 Legal Environment of Business

*Note: Economics majors who pursue the Business Administration minor may not use either ECON 3120 or ECON 3140 to fulfill their elective requirements.

Communication Minor Requirements (21 credits):

- Two core courses:
 - CMM 1000 (3 credits)
 - One 2000-level CMM course from: 2000, 2400 or 2800 (3 credits)
- Five communication electives, at least 2 of which must be at the 3000/4000 level (15 credits)

Computer Science Minor Requirements (20 credits):

- CSCI 1010 Introduction to Computer Science: Principles (3 credits)
- CSCI 1300 Introduction to Object Oriented Programming (4 credits)
- CSCI 2100 Data Structures (4 credits)
- CSCI 2300 Object-Oriented Software Design (3 credits)
- CSCI 2400 Computer Architecture (3 credits)
- MATH 1660 Discrete Mathematics (3 credits)

Economics Minor Requirements (24 credits):

This minor is available to business and non-business minors.

- Introductory coursework: ECON 1900, ECON 3010, ECON 3120, ECON 3140, OPM 2070 (15 credits)
- Three economics electives beyond ECON 1900, 3120 and 3140 (9 credits)

English Minor Requirements (18 credits):

- One 2000-level course (3 credits)
- Three 3000-level courses (9 credits) to be chosen from three (one from each) of the following four areas:
 - Culture and Critique: ENGL 3500-3740
 - Form and Genre: ENGL 3000-3240
 - History and Context: ENGL 3250-3490
 - Rhetoric and Argumentation: ENGL 3750-3900
- Any two English courses at the 4000 level (6 credits)

One 2000-level and one 3000-level course simultaneously fulfill the liberal arts core requirements.

History Minor Requirements (15 credits beyond HIST 1110/1120):

- At least one course in three of the following four areas:
 - United States
 - Europe before 1500
 - Europe since 1500
 - Non-western, including Asian, African or Latin American history
- At least one of these courses must be a 4000-level seminar.

Ibero-American Studies Minor Requirements (18 credits):

- History: 6-9 credits (minimum 3 credits of Spanish history; 3 credits of Latin American history)
- Social sciences and humanities: 6-9 credits (minimum 3 credits of Iberian studies and 3 credits of Latin American Studies). One of these courses must be either IB 3020 or POLS 2570.
- Language and literature: 3-6 credits of Spanish literature, Latin American literature, or Portuguese. A minimum of 3 credits must be taken from Latin American literature or Portuguese.
- Participation in a pre-approved experiential learning activity in or related to Ibero-America (a brief report will be required).

The language of instruction for at least one of the courses in the fields of history, humanities and social sciences must be Spanish.

Students must complete at least 12 of the 18 required credits on the Madrid Campus.

International Business Minor Requirements (18 credits):

This minor, offered by the Richard A. Chaifetz School of Business, is only available for non-business majors.

- Required courses (12 credits):
 - ECON 1900 Principles of Economics
 - IB 2000 Introduction to International Business
 - IB 3100 Geopolitics of World Business
 - IB 3160 Cultural Differences in IB
- Elective courses; two chosen from the following (6 credits):
 - IB 3020 Latin American Business
 - IB 3140 International e-Business
 - IB 4120 International Business Strategies

Mathematics Minor Requirements (21 credits):

- MATH 1510 Calculus I (4 credits)
- MATH 1520 Calculus II (4 credits)
- MATH 2530 Calculus III (4 credits)
- MATH 2660 Principles of Mathematics (3 credits)
- MATH 3120 Introduction to Linear Algebra (3 credits)
- One further course in upper-division mathematics

Engineering Mathematics Minor Requirements (24 credits):

- MATH 1510 Calculus I (4 credits)
- MATH 1520 Calculus II (4 credits)
- MATH 2530 Calculus III (4 credits)
- Four upper-division courses in subjects related to engineering (12 credits):
 - MATH 3110 Linear Algebra for Engineers (3 credits)
 - MATH 3270 Advanced Mathematics for Engineers (3 credits)
 - MATH 3550 Differential Equations (3 credits)
 - MATH 3810 Probability and Statistics for Engineers (3 credits)
 - MATH 3850 Foundations of Statistical Analysis (3 credits)
 - MATH 4310 Intro to Complex Variables (3 credits)
 - MATH 4570 Partial Differential Equations (3 credits; fall semester only)
- Other upper-division mathematics courses may count towards the engineering mathematics minor, subject to approval.

Middle East Studies Minor Requirements (22 credits):

- 16 credits of approved courses. Other courses with a majority of material related to the Middle East may count toward the minor with the approval of the program director.
- 6 credits of Arabic or qualification of competency in Arabic. If language competency is verified, the student is exempt from taking languages courses, but must choose one additional 3-credit elective from the list of approved courses. Students who wish to study a different language of importance to the region are invited to consult with the program director.
- Capstone research presentation and project.

Modern Languages & Intercultural Communication Minor Requirements (18 credits):

- CMM 3300 Intercultural Communication (3 credits)
- One of the following: ANTH 3390, ENGL 4110, FREN 4110, GR

- 4110, SPAN 4110 or PSY 4270 (3 credits)
- Portuguese, Arabic or Spanish at the 2000 (B1) level or higher (6 credits)
- Second foreign language: Arabic, French, Portuguese or Spanish at the 1000 (A2) level or higher (6 credits)
- Capstone project or official language exam certification

Performing Arts Minor Requirements (18 credits):

- THR 1010 Introduction to the Performing Arts (3 credits)
- One concentration requirement course (3 credits):
 - DANC 2630 Modern Dance/Modern Movement
 - MUSC 1000 Approaching the Arts (Music)
 - MUSC 1100 Music Fundamentals
 - THR 1000 Approaching the Arts (Theatre)
 - THR 3500 Playscript Analysis
- Courses in at least two of the three disciplines (10 credits). At least 4 credits must be covered by group performance courses, marked with an asterisk. Note that concentration requirement courses above outside of the student's concentration fulfill this requirement:
 - DANC 2650 Spanish Dance* (3 credits)
 - DANC 2660 Latin Rhythms & Dance* (2-3 credits)
 - DANC 2670 The New Flamenco Experience* (2 credits)
 - DANC 2680 Advanced Latin Rhythms & Dance* (1-2 credits)
 - DANC 3680 Advanced Spanish Dance* (1-2 credits)
 - MUSC 2010 Applied Music (Voice) (1-2 credits)
 - MUSC 2020 Applied Music (Piano) (1-2 credits)
 - MUSC 2030 Applied Music (Guitar) (1-2 credits)
 - MUSC 2930 Instrumental Coaching (1-3 credits)
 - MUSC 3420 University Chorale* (1 credit)
 - THR 2510 Acting I (3 credits)
 - THR 2400 Page to Stage (3 credits)
 - THR 3500 Playscript Analysis (3 credits)
 - THR 3560 Theatre Workshop (1-2 credits, repeatable, up to 3)*
- Capstone: DANC 4980, MUSC 4980 or THR 4980 - Final Performance Project (2 credits)

Philosophy Minor Requirements (18 credits):

- PHIL 1050 Historical Introduction to Philosophy (3 credits)
- PHIL 2050 Ethics (3 credits)
- Philosophy electives at the 3000/4000 level (12 credits)

Political Science Minor Requirements (18 credits):

General Track:

- 9 credits in three of the four major subfields of political science
 - American Politics
 - Comparative Politic
 - International Relations
 - Political Thought
- 9 credits of political science electives
- One of the six courses must be taken at the 4000 level

International Relations Track:

- 9 credits in international relations coursework
- One of the two capstone seminars; either POLS 4610 or 4630
- 6 credits of political science electives

Psychology Minor Requirements (18 credits):

- 3 credits of introductory coursework: PSY 1010 (with grade of C or better in order to be admitted to the minor)
- 3 credits of Cognitive Neuroscience: PSY 3100-3190, 4100-4190, or 4710
- 3 credits of Developmental Psychology: PSY 3200-3290, 4200-4290, or 4720
- 3 credits of Social/Personality Psychology: PSY 3300-3390, 4300-4390, or 4740
- 3 credits of Applied Psychology: PSY 3400-3490, 4400-4490, or 4730
- 3 credits of Psychology elective at the 3000/4000-level

Spanish Minor Requirements (18 credits):

- SPAN 3010, SPAN 3020, SPAN 3030, SPAN 3040 (12 credits)
- Upper-division courses in Spanish or Latin American Literature, Spanish or Latin American Contemporary Civilization and Culture, or one from each category (6 credits)

SPAN 4200 Introduction to Hispanic Literature is prerequisite for all 4000-level literature courses.

All Spanish courses to be counted toward the minor must be completed with a grade of C or higher.

Studio Art Minor Requirements (21 credits):

- Art Foundations Core (12 credits)
 - ART 2000 Drawing I
 - ART 2100 Design
 - ART 2450 Sculpture I (or approved 3D design equivalent)
 - ART 2150 Color Theory
- One course in art history (3 credits)
- Two 2000-level studio art courses outside of the Art Foundation Core or a 2000-level and a 3000-level course in one medium (6 credits)

Theological Studies Minor Requirements (18 credits):

- THEO 1000 Theological Foundations (3 credits)
- 2000-level theology courses (6 credits)
- 3000-level theology course (3 credits)
- 4000-level theology course (3 credits)
- 3000- OR 4000-level theology course (3 credits)

ACADEMIC POLICIES AND PROCEDURES

Academic Appeals

As a general policy, appeals to academic decisions should first be made to the faculty member (or faculty committee) involved and, if necessary thereafter, to the department or program chairperson, the Associate Dean, and the Dean, in that order.

Academic Integrity

Academic integrity is honest, truthful and responsible conduct in all endeavors. Saint Louis University is a community of learning in which integrity and mutual trust are vital. Since the mission of the University is “the pursuit of truth for the greater glory of God and for the service of humanity,” acts of falsehood violate its very reason for existence. They also demean and compromise the activities of teaching, research, health care and community service that are its primary mission. Since the University seeks to prepare students and faculty for lives of integrity and occupations of trust, it regards all acts of academic dishonesty as matters of serious concern. To access the full policy including definitions of violations, processes for reporting violations, sanctions, and appeals, see the Academic Affairs website: <http://www.slu.edu/the-office-of-the-provost/academic-affairs-policies>.

Academic Transcript Policy

Saint Louis University grants degrees that build on previous academic work at other educational institutions. In order to ensure the integrity of the University’s degrees, the University requires that all previous or concurrent academic work be documented with official transcripts received in a sealed envelope and that those transcripts be authenticated. The University Registrar is ultimately responsible for verifying the authenticity of all transcripts received by Saint Louis University from other educational institutions.

Accommodation for Students with Disabilities

Saint Louis University – Madrid Campus is committed to providing equal educational access for all of its students by ensuring that students with documented clinical or medical disabilities receive reasonable accommodations that support effective participation in all aspects of the

educational experience. Students, faculty and staff are welcome to obtain information regarding disability services on the Madrid Campus website. In general, students with documented clinical or medical disabilities who anticipate needs for accommodations are encouraged to contact the Madrid Campus Disability Services at the earliest opportunity and must do so in order for the Madrid Campus to consider and recognize the need for reasonable accommodations. All inquiries about the availability of reasonable university-related accommodations are kept confidential and should be addressed to the Disability Services Coordinator at 915 54 5858, ext. 230; or by email to disabilityservices-madrid@slu.edu.

Advanced Placement

Saint Louis University welcomes the transfer of an unlimited number of college credits earned during high school. Generally, these credits take the form of Advanced Placement (AP) and the International Baccalaureate (IB) programs. An academic advisor will determine which credits are transferable to the University and how those credits will apply towards a student’s degree. Score reports and college transcripts should be submitted to the Office of Admissions as soon as possible following confirmation of enrollment and before the start of the fall semester. In some cases, the receipt of a student’s official score reports and college credit transcripts may not occur before the beginning of the academic year. For this reason, students are strongly encouraged to maintain their own unofficial listing of college credits earned during high school and to bring this information to the attention of their academic advisor in order to register for the appropriate courses.

Attendance Policies

Attendance policies vary according to academic department and are outlined on course syllabi. Generally speaking, however, attendance at all lectures and labs is compulsory. Professors may lower grades or fail students for the semester if they miss too many classes.

Certification of Student Status

Official verifications of enrollment are available free of charge from the Registrar’s Office. Students may visit the Registrar’s Office to make the request or they may email: registrar-madrid@slu.edu. The certifications are normally completed within 24 hours. Students are required to be registered before requesting a certification that states they are current students. In addition, they must not have transcript holds on their accounts. The holds must be released before the certifications can be issued.

Change of Grade

All changes of assigned grades are subject to a statute of limitations of one year from the end of the term in which the course was completed. Appeals of this statute of limitations may be made to the Academic Dean in writing by the student and faculty involved providing substantive documentation of the reasons for the appeal.

Credits and Semester Hours

Each class carries a number of credits that reflects the number of hours that the class meets per week and the corresponding attainment of intended learning outcomes. Most classes carry three credit hours. Some, with required laboratories, carry four; others (music lessons, first-year engineering, for example), one or two.

For classroom and/or direct faculty instruction, one semester hour of credit is awarded for the attainment of intended learning outcomes resulting from 1) student engagement in 50 minutes of classroom or direct faculty instruction and 2) student completion of a minimum of two hours of out-of-class student work each week for approximately 15 weeks.

For experiential learning (laboratory work, studio work, internships, practica and related educational experiences), one semester hour of credit is awarded for the attainment of intended learning outcomes resulting from student engagement in three hours educational activity each week for approximately 15 weeks.

Classification

Students' classification is calculated on the basis of completed credit hours. Classification rankings are defined as the following:

- Freshman: Less than 30 credit hours
- Sophomore: 30 or more credit hours, but less than 60 credit hours
- Junior: 60 or more credit hours, but less than 90 credit hours
- Senior: 90 or more credit hours.

Saint Louis University courses must be graded to be considered completed credit hours. Transfer credit hours are included in the definition of completed credit hours.

Credit by Assessment through American Council on Education (ACE)

Students may receive credit for courses evaluated and approved for college credit by the American Council on Education (ACE).

Listings of ACE approved courses and credit recommendations are contained in two publications: *A Guide to the Evaluation of Educational Experiences in the Armed Forces* and *The National Guide to Educational Credit for Training Programs*. Credits received are subject to the same policies as those of any other transfer credit.

Students who are active military or reservists and participated in the off-duty, voluntary education programs of the Department of Defense, may receive credit for coursework taken while active military or in reserves.

Credit by Exam

Students may earn credit by exam only through qualifying scores on the following examinations:

- Cambridge International A Level
- College-Level Examination Program (CLEP)
- College Board Advanced Placement (AP)
- Health Education Systems, Inc. (HESI)
- International Baccalaureate (IB)

An examination for credit cannot be taken while enrolled in, after enrollment or after withdrawing from the course in which the examination for credit is requested.

For the most up-to-date listing of academic department approved qualifying scores visit: <https://www.slu.edu/madrid/services-and-departments/academic-resources/academic-advising/docs/ap-chart.pdf>

The Office of University Registrar may award credit only upon receipt of official results directly from the testing service.

Credit for Courses Taken at Other Institutions

Students currently enrolled at Saint Louis University who wish to take courses at another institution must have prior approval from the Academic Dean or an academic advisor to ensure that credits earned fulfill major and degree requirements.

No more than 12 semester hours of credit earned between the end of the Saint Louis University spring semester and the start of the Saint Louis University fall semester of any one year may be credited toward a degree from Saint Louis University.

Upon completion of the course taken at another institution, the student should inform the Academic Dean's office and must arrange for an official transcript of credits and grades to be sent to the Office of the Registrar. If the grade received is a letter grade of C or above, the credit is accepted by Saint Louis University.

Dean's List

To qualify for the Dean's List students must:

- Have a minimum semester grade point average of 3.70
- Complete at least 12 hours of graded course work during the semester for which the honor is designated.

Note: The Dean's List may be published due to Saint Louis University defining it as directory information under the Family Educational Rights and Privacy Act (FERPA). For more information see: ferpa.slu.edu.

Examinations

Mid-semester Examinations: Faculty administer interim or midterm examinations during the regularly scheduled class meeting time. A request to postpone or reschedule interim or midterm examinations may be granted at the discretion of the instructor.

Final Examinations

1. The last examination in a course must be given during final exam week; the Academic Dean must approve exceptions. Faculty will administer final examinations according to the schedule for final examinations found at <https://www.slu.edu/madrid/services-and-departments/registrar/academic-final-exams-calendar.php>

2. If a student has three final examinations scheduled for the same day, a request to postpone the examination scheduled in the middle may be made. Faculty will give every consideration to the student's request.

3. An advance authorization for deferring the taking of a final examination may be given, but only rarely and for serious reasons (e.g., medical or religious). The student must request the deferral in writing in advance of the final and receive permission from the instructor. The Dean's Office must also be notified.

4. If a student is absent from a scheduled final examination but has made prior arrangements with the instructor, the course grade will be computed with grades of 0 for all missed exams and assignments. Changes of grade must be submitted within 30 days of the end of the semester or session.

Financial Holds

Any student who is in arrears to the University for either tuition or housing in the course of the semester will be so notified, with the indication that failure to make payment according to an acceptable financial plan jeopardizes the student's continued enrollment.

Students who are in arrears to the University on the final class day of a given semester for any part of either tuition or housing – and who have not prior to that date worked out a detailed financial payment plan that is acceptable to the Office of Finance – will have for the following semester any registration and housing assignments withdrawn.

In order for a student to be able to register or request a housing assignment for the following semester, he/she must have settled all debt to the University or must have worked out a detailed financial plan that is acceptable to the Office of Finance.

Grade Point Average (GPA)

The cumulative grade point average (GPA) is determined by dividing the total quality points earned by the total GPA hours attempted, and rounding at two digits to the right of the decimal point.

All grades for which quality points are indicated in the Grading Scale are included in the cumulative GPA, except:

1. Grades for courses below the 1000 level.
2. Grades for excluded repeat courses.

Note: Courses transferred from other colleges or universities do not have quality points assigned and therefore do not apply toward a student's GPA.

Grade Reports

Midterm Grades

All instructors of undergraduate courses must submit midterm grades for all students at the prescribed time and based on the work done at that point. Students may access their midterm grades via Banner Self-Service. Eight week or shorter courses do not issue midterm grades.

Final Grades

Final grades are accessible by students via Banner Self-Service. Students may also request an official copy of their final grades via Banner Self-Service. The official transcript will be mailed to the address selected by the student.

Grading Scale

The undergraduate grading system at Saint Louis University follows a 0.00-4.00 point scale. Quality Points for grades are assigned as follows:

A	4.00
A-	3.70

B+	3.30
B	3.00
B-	2.70
C+	2.30
C	2.00
C-	1.70
D	1.00
F	0.00
FQ	0.00

The following grades are not awarded quality points and therefore are not calculated in students' cumulative grade point average.

P	Pass
NP	No Pass
S	Satisfactory
U	Unsatisfactory
TR	Transferred Credit

The following course statuses are recorded on the academic transcript, but are not grades. There are no quality points associated and therefore have no impact on students' cumulative grade point average.

AU	Audit
I	Incomplete Course
IP	In Progress
W	Withdrawal

The In-Progress (IP) status is valid only for the following field-based courses: Clerkship, Clinical, Internship, Practicum, Preceptorship.

Graduation (Latin) Honors

Graduation honors will be awarded according to a student's cumulative Grade Point Average as follows:

<i>Summa cum laude:</i>	3.90 and greater
<i>Magna cum laude:</i>	3.70 and greater, but less than 3.90
<i>Cum laude:</i>	3.50 and greater, but less than 3.70

Students must complete 60 earned credit hours through Saint Louis University in order to be eligible to graduate with honors.

Final determination of honors and cumulative grade point averages will be made at the time of degree conferral.

Note: For the purpose of complying with timelines for commencement and related publications, tentative honors may be calculated based on the cumulative grade point average at the end of the previous completed term.

Graduation Requirements

The general requirements for earning a baccalaureate degree are as follows:

1. Satisfactory fulfillment of the lower- and upper-division course requirements within each college or school
2. Completion of no fewer than 120 semester hours of credit
3. Overall grade point average of 2.00 (see GPA definition for more information)
4. Courses below the 1000 level do not count toward graduation
5. 30 of the final 36 credit hours must be completed through Saint Louis University or an approved study abroad program
6. The following percentages of credit hours must be completed through Saint Louis University within a field of study:
 - a. At least 50% of a major must be completed through Saint Louis University or an approved study abroad program
 - b. At least 75% of a minor must be completed through Saint Louis University or an approved study abroad program
 - c. At least 75% of a concentration must be completed through Saint Louis University or an approved study abroad program
7. Students must submit an application to graduate before the end of the add/drop period of the semester in which graduation is intended.

Saint Louis University will award a degree if all requirements are met prior to the published semester/term conferral dates.

The awarding of a degree will be deferred to the next published conferral date if any requirements are fulfilled by a course that either begins or ends after published conferral date.

The one exception is, per the Incomplete Course policy, courses with approved extensions for a graduating student must be completed and graded within 30 calendar days of the published conferral date.

Application for Graduation

A degree candidate must submit a completed "Graduation Application" form, available online through Banner, before the end of the first week of the semester or session in which graduation is intended. Students must be in good academic standing to file the application.

Degree Deferral

Students who, having submitted an application for degree in a given semester or session, wish to defer their degree conferral to a later semester or session, must inform the Advising Office before the end of the semester or session.

Participation in Madrid Commencement

Students qualified to participate as “graduates” are those who are completing their degree at the end of a given semester or session and who, having submitted an online “application for degree,” have been approved by the Madrid Campus Academic Dean for degree conferral.

Students who have completed all graduation requirements by December and who otherwise would have been qualified to participate in the December graduation ceremony may choose instead to participate in the following May graduation ceremony. For more information on specific details (invitations, caps and gowns, etc.), contact the Student Life Office.

Student Responsibility for Degree Completion

Students should discuss their specific degree requirements with their advisors throughout their academic careers. While an advisor is to be of help to a student in planning and confirming the student’s progress toward graduation, ultimately it is the student’s responsibility to be aware of the requirements for graduation and the number of credits he or she has completed toward graduation.

When the Madrid Campus announces a change in program or degree requirements, students follow the original requirements in place during their first semester of study as a registered student at Saint Louis University. The Academic Dean, by exception, may allow a student to complete the new program or degree requirements immediately. The Academic Dean may require a student who has not been continuously enrolled at Saint Louis University to complete the new program or degree requirements.

Incomplete Course

To receive additional time to complete courses students must:

1. Submit a Petition for Course Extension (Incomplete) form and
2. Receive approval by the instructor.

Students must complete the course work by the approved deadline, which cannot be longer than one year after the course’s final grades were due.

Two exceptions are: 1) Incomplete courses in prerequisite courses must be completed and graded prior to the first meeting for which the course is a prerequisite; and 2) Incomplete courses for a graduating student must be completed and graded 30 calendar days after the conferral date.

An incomplete course will be awarded a grade of F, by the Office of the University Registrar, if the course is not completed by the approved deadline.

Inter-University Program Registration

Saint Louis University students may cross-register for undergraduate courses at other institutions included in the Inter-University agreements under the following conditions:

1. The student is full-time and in good academic standing.
2. The course is not available at Saint Louis University.
3. The course is required or recommended for the student’s major or minor (including prerequisites).
4. The course is approved by the Saint Louis University advisor, department chair and dean.
5. Tuition for the course is paid to Saint Louis University at its rates.
6. Grades earned under these conditions will be computed into the student’s semester and cumulative GPAs.

Students from other institutions cross-registering for undergraduate courses at Saint Louis University must be full-time and in good standing at the other institution.

Intra-University Transfer

An application form for Intra-University Transfer is to be filed with the academic advisor when a student plans to transfer to the St. Louis Campus. The student will be notified of acceptance to the new program.

Leave of Absence

A leave of absence offers students the opportunity to leave Saint Louis University temporarily, no longer than one calendar year, and return without reapplying through admission. For students to be placed on a leave of absence they must:

1. Submit completed Petition for Leave of Absence and
2. Receive approval by their college or school.

During the leave of absence, students:

1. Retain the graduation requirements from the Undergraduate Catalog of their year of admission,
2. Retain their SLU email account, access to mySLU.slu.edu and access to the libraries,
3. Do not have enrollment status for purposes of health insurance or federal loan deferment,
4. Are not eligible to reside on campus, attend classes or participate in extracurricular campus activities.

A leave of absence may be requested only for future terms. If a student is

withdrawing from the current term after the add/drop period please see the Withdrawal policy.

International students must consult with the Office of Student Life concerning conditions of their residency cards.

Unless approved, students attending another institution will have their leave of absence revoked and therefore will be required to reapply to Saint Louis University in order to return.

Registration Policies and Procedures

The registration period for the fall semester begins the previous April, and registration for spring semester begins in November. Students should consult the academic calendar, be in contact with their advisors and register early.

Students may make changes to their registration online in Banner Self-Service through the tenth day of classes. These changes should be made in consultation with an academic advisor. After the add/drop date has passed, no registration changes may be made online. In these cases, students must contact their advisors, or the Office of the Registrar, for the appropriate form.

New degree-seeking students should contact the first-year academic advisor (advising-madrid@slu.edu) for help in planning their schedules. Continuing students and those visiting from the St. Louis Campus should meet with their academic advisors and should then register online in Banner Self-Service. Students visiting from other universities should consult with their home-school academic advisors to plan their schedules. Once they have done so, they may register online and email the Registrar (registrar-madrid@slu.edu) if they have questions. The Schedule of Classes and all information related to the registration process are available online.

Audit of Course

To enroll in a course on audit basis students must:

1. Submit completed Petition for Course Audit and
2. Receive approval by their college or school.

Students will be charged at the standard per-credit rate for courses taken on an audit basis.

Students will not receive academic credit for a course taken on an audit basis and therefore the course will not count toward attempted credits, earned credits or graduation requirements.

Enrollment in audit courses will be indicated on academic transcripts as an AU.

If the conditions authorized in the Petition for Course Audit are not met, the instructor may request an authorized withdrawal of the student.

A course registered for credit may be changed to audit only through the last day of the add/drop period.

A course registered for audit may be changed to credit only through the last day of the add/drop period.

Changes of Registration

The deadline for dropping a class without a W appearing on the transcript is scheduled according to the Academic Calendar. After the deadline, a change of registration form must be submitted to withdraw from a course.

When a student fails to complete a Change of Registration form and withdraws without authorization from a course or the University, the course grade will be F. This grade negatively affects GPA.

Course Withdrawals

The deadline to drop a course without a W appearing on the transcript will be the tenth day of class for full semester courses. See the Academic Calendar online.

- During the first ten days of classes students are able to add/drop individual courses through Banner Self-Service.
- After that, students must use the *Change of Registration Form* and receive permission from their academic advisor.

The period to withdraw from a course is from the end of the add/drop period until the sixth week for full semester courses. See the Academic Calendar online for the specific deadlines. During this period courses will be marked with a W on the transcript.

For students intending to drop/withdraw all courses see the policy for Withdrawing from the University for additional information.

Full-time Student Status

Full-time status is defined as follows:

- Undergraduate students: 12-18 credit hours per semester. Visiting students may be enrolled in more than one online course; however, they are permitted to count only one online course (3 credits) per semester towards the required number of credits to be enrolled as full-time students.
- Graduate students: 6 or more credit hours per semester
- ESL students: 12-18 credit hours per semester

Not registering for full-time status may affect financial aid, insurance, housing, etc. In addition, students who enter Spain on a student visa and/or hold student residency permits must maintain their full-time status. They may not register as part-time students unless authorized in advance by the Academic Dean. Such authorization is granted only for the following reasons:

- *Medical condition:* The student must provide current medical documentation from a licensed physician, doctor of osteopathy, or a licensed clinical psychologist. The documentation must be provided each semester that the student is not enrolled full-time. The student may be authorized to be less than full-time for medical reasons for no more than an aggregate of 12 months in any degree program.
- *Academic difficulties:* Initial difficulty with the English language or reading requirements; unfamiliarity with American teaching methods; probation; or improper course level placement. The student must submit a letter from an academic advisor explaining one of the above academic reasons. The student who studies less than full-time due to academic difficulties must carry at least a half-time course load (i.e., for undergraduates, at least six hours per semester). After dropping below full-time, he/she must resume a full course of study in the next available semester to maintain student status. The student previously authorized to drop below full-time due to academic reasons is not eligible for a second authorization for this reason.
- *Final semester before completing a program:* If the student does not need a full-time course load to complete the program in the final semester, he/she must inform the Office of the Dean at the beginning of the semester.

Late Registration

Registration and changes of registration after the add/drop period (second week of a semester) can take place only with the permission of the student's advisor, the new course/section instructor, and the Academic Dean. A Registration form with the required signatures must be sent to the Registrar's Office.

Overload of Credits

Full-time students are registered for 12-18 credit hours. Dropping below 12 credit hours and becoming part-time may affect financial aid, insurance, consortium agreements, etc. Students choosing to take over 18 credit hours will need to seek special permission from the Academic Dean as well as pay the per-credit rate for the added credit hour(s). A 3.00 grade point average or higher is required. Online registration will not allow students to register

for over 18 credits. Thus, the Registration form should be filled out and sent to the Registrar's Office signed by both the student and the Academic Dean.

Pass/No Pass Option

To enroll in a course on a Pass/No Pass basis students must:

1. Receive approval of the advisor and
2. submit the signed form to the Registrar's Office.

The Pass/No Pass option may only be petitioned for elective courses.

Therefore, a Pass grade will count toward the 120-credit minimum graduation requirement.

A Pass grade may not be used to satisfy a course prerequisite.

A Pass grade cannot be applied to any of the following:

- Required lower- and upper-division courses within each college or school,
- Required course for a major,
- Required course for a minor,
- Required course for a concentration or
- Required course for a certificate.

Both grades of Pass/No Pass are not awarded quality points and therefore are not calculated in the cumulative grade point average.

A course registered with a standard grade may be changed to a Pass/No Pass grade only through the last day of the add/drop period.

A course registered with a Pass/No Pass grade may be changed to a standard grade only through the last day of the add/drop period.

The P grade is equivalent to a C grade or better, and the NP grade is equivalent to a grade of C-, D or F.

Online registration for students wishing to take a course for a Pass/No Pass grade instead of a standard grade, is not available. The Registration form must be filled out and sent to the Registrar's Office. Advisor permission is required within the add/drop period.

Registration of Undergraduates in Graduate Course Work

Students may enroll in courses numbered 5000 and above provided all of the following conditions are met:

1. Students must be classified as seniors. Please see Classification policy for additional information.

2. Prerequisites for each course in question must be fulfilled prior to the first meeting of the course.
3. Students must have at least a 3.00 cumulative grade point average.
4. Students may not enroll in more than a total of 6 credits in courses numbered 5000 and above.
5. Students total combined enrollment (undergraduate and post-baccalaureate) for the semester may not exceed the following course load:
 - a. Fall or Spring: 15 credits or 5 courses, whichever is greater.
 - b. Summer: 6 credits or 2 courses, whichever is greater.
6. Students must complete the Petition for Post-Baccalaureate Coursework.
7. Students must receive approval by their college or school.

All credit earned for courses numbered 5000 and above will be applied toward the completion of student's undergraduate program and degree requirements, unless petitioned and approved to apply toward a post-baccalaureate degree through their college/school.

Therefore the associated grades for the courses numbered 5000 and above will be calculated in the cumulative undergraduate grade point average, unless petitioned and approved to be recorded as post-baccalaureate credit.

This policy does not apply to accelerated, integrated, or direct-admit post-baccalaureate degree programs.

Note: Successful completion of approved graduate coursework does not guarantee the student admission into the applicable advanced degree program or, in any way, amend the ordinary process of making application for classified or unclassified status in Graduate Education.

Registration for Courses Which Do Not Span the Full Semester

Some courses are offered in a shortened meeting pattern, such as 4 and 8 week courses. For these courses the following calculations are applied to determine the registration and withdraw dates:

- Last day to add/drop a course via Banner Self-Service: 2/16 of the total class days
- Last day to add courses, requiring advisor, instructor and dean's signatures or drop a course without a W: 1/8 of the total class days
- Last day to drop a course with a grade of W: 5/8 of the total class days

Waiting Lists

Students requesting to register for a course that is full are encouraged to register for an alternate class and check the schedule of classes in Banner

often, in case a space becomes available. However, if an alternate course is not available or if the student is a senior needing the course to graduate, he/she may request to be waitlisted for the course. Permanent students should get their advisor's approval prior to contacting the Registrar's Office requesting to be waitlisted. Visiting students should email the Registrar's Office directly (registrar-madrid@slu.edu) including their Student/Banner ID and the CRN of the course they want to be waitlisted for.

If/When a space becomes available, the student receives a notification in his/her SLU email account. The student will then have 24 hours to register through the MySLU Add/Drop classes screen (or should notify the Registrar's Office immediately if help is needed to be registered). Waiting lists store the date and time students are added to the lists, and students are notified on a first-come-first-serve basis.

- If/When a seat becomes available, students receive an email in their SLU email account. Students waitlisted for courses must check their accounts daily.
- Students will have 24 hours to register for the course by navigating to their Add/Drop classes page in Banner Self-Service and change the status to "Web Registered."
- Students failing to register within 24 hours will be automatically deleted from the waiting list and the seat will be given to the next student on the waiting list. If the list is exhausted, the seat becomes available to the general population.
- As a courtesy to other students on waiting lists, students whose schedules are finalized are requested to remove themselves from any waiting lists via the Add/Drop classes page by changing the status of the course to "Web Dropped."

Note: In Banner Self-Service, when a waiting list exists, the Seats Remaining column ("Rem") on the class search is not accurate. If a seat opens, priority goes to the waitlisted students. Students may request to be added to a waiting list to get future available seats.

When classes begin, students still waitlisted are encouraged to attend the class in case a seat opens up. Every effort to accommodate waitlisted students will be made during the add/drop period.

Repeating Courses

All repeated courses and grades will be recorded on the academic transcript with the most recent course included in the grade point average and noted as "included," while the previous courses will be noted as "excluded."

All courses designated as excluded will:

1. Not be included in cumulative earned credit hour totals
2. Not be awarded quality points and therefore not calculated in a student's cumulative grade point average
3. Not apply toward graduation requirements

Courses excluded from the Repeating Course policy are courses that may be repeated for credit, for example special topics, independent study, internships and clinical learning experiences.

Release of Information

The Family Educational Rights and Privacy Act of 1974 (FERPA) as well as privacy laws in Spain provides that personally identifiable information from a student's education, including academic records, cannot be released without the consent of the student. Students who are required to report academic progress to sponsoring agencies or countries must file the appropriate waiver form, available from the Office of the Registrar, each academic year.

Student Academic Standing

A student is considered to be in good academic standing if he or she is not on academic probation and has not been required to withdraw from the University. If a student's cumulative grade point average earned at Saint Louis University falls below 2.00, that student is not eligible for further registration unless probationary status is granted by the Academic Dean. Although the University's minimum grade point average is 2.00, some individual programs, schools, or colleges may require higher minimum grade point averages.

All departments and programs in the Doisy College of Health Sciences require students to maintain at least a 2.50 grade point average throughout their course of study. Physical Therapy and Occupational Therapy requirements are slightly higher.

In the School of Nursing, all students must maintain at least a 2.50 grade point average. Students must have at least a 2.50 grade point average to begin the nursing sequence and enter the final semester of their program. All students are required to achieve a grade of C (2.00) or above in all required courses (general education and nursing); all of the required courses may be repeated only one time.

The Doisy College of Health Sciences and the School of Nursing have specific policy statements regarding academic eligibility for progression in and dismissal from the individual programs.

Probationary Status

The Academic Dean may grant probationary status to a student whose grade point average has fallen below 2.00. This status allows the student the opportunity to improve scholastically and to demonstrate evidence of the capacity to proceed toward a degree. A student placed on academic probation may not register for more than 15 credits and may not make application for a degree. A student may remain on University probation for no more than two consecutive semesters.

Professional and/or Clinical Probation

Students enrolled in professional undergraduate programs must demonstrate professional fitness for both study and a career in the profession. A student may be placed on professional and/or clinical probation or may be requested to withdraw from the program when, in the opinion of the faculty, the student shows a lack of attributes considered necessary for continuance in the program.

Suspension

A student may be suspended from a course, from a school or college, or from the University for academic or disciplinary misconduct. Suspension is normally temporary. At the time suspension is imposed, the conditions for reinstatement are explained. While under suspension, a student is barred from further registration. Reinstatement after academic suspension requires the approval by the Academic Dean.

Dismissal

The Academic Dean has the authority and responsibility to dismiss a student from the School or College and the University for academic reasons. The conditions under which a student is dismissed are:

1. Inability to eliminate probationary status within the two semesters subsequent to the assignment of probation, or
2. A total grade point average deficit of more than 15 points.

Transfer Credit

Transfer credits are applied where appropriate in fulfillment of program and degree requirements of a specific college or school of the University, provided that admissions criteria are met and the courses presented are from an accredited college or university. In addition, all transfer credit must have a C letter grade or above and be recognized by the specific college or school of Saint Louis University as comparable to courses offered at the University. Saint Louis University accepts transfer credit for which it has

no equivalent. This transfer credit would be acceptable as elective degree credit and would not fulfill specific graduation requirements. No more than 64 credits earned at the community college level can be applied toward a bachelor's degree at Saint Louis University. All required information (transcripts, course descriptions, etc.) must be received within one semester of initial registration at the University.

Transcripts of Records (Ordering)

The University Registrar will assure that all grades awarded will be shown on student transcripts. Once given, grades are not to be changed or removed from the official transcript, unless authorized through the Academic Record Change process or through the automatic conversion of I to F grades.

Transcripts of the official academic record are made available by the Office of the Registrar upon the written authorization of the student, except as otherwise required by law. Students should order official transcripts online through Banner Self-Service or should sign an authorized release form in the Office of the Registrar. There is no charge for each transcript sent; however, students are limited to five transcripts per day.

All official transcripts are printed and mailed from the St. Louis Campus. Students may view, print and obtain an unofficial transcript at any time through Banner Self-Service.

Official transcripts of records cannot be released if a student's financial account is in arrears.

Veteran Certification of Attendance

The University certifies enrollment of veterans' semester credit load and subsequently reports changes in student academic loads. Veterans' attendance is certified to the Veterans Administration (VA) beginning with the date of initial registration and periodically until the expected completion date of the VA-approved program or goal. Veteran students must promptly inform the certifying official in the University Office of the Registrar of any changes in status which might affect benefits. Failure to report such changes can result in overpayment and other complications to receiving benefits.

Minimum Standards for G.I. Bill Students

Veteran students are expected to attend classes, perform academic duties as assigned by instructors and adhere to the University's academic policies. Failure to do so will result in reports to the VA of unsatisfactory progress, which in turn will result in the discontinuance of benefits pending VA counseling.

As a result of established VA minimum standards for school attendance, veterans should be aware of the following regulations, which govern certification by the University and acceptance of the certification by the Veterans Administration:

1. Veteran students who cease attending, but who do not officially withdraw from class or from the University, will be reported as not making satisfactory progress.
2. The VA will be notified for the following reasons, and an overpayment may be charged against the veteran:
 - a. If a grade of I, AU or W is assigned;
 - b. If an enrollment status (full-time, three-fourths time, half-time, etc.) is altered;
 - c. If academic progress is determined to be unsatisfactory.

Withdrawing from the University

When a student must withdraw after registering for any semester or session, whether the withdrawal is voluntary, requested by the University, or for other reasons, the following regulations apply:

1. Request or notification of the withdrawal must be approved on an official withdrawal form available in the Academic Dean's office.
2. Failure to file the signed permit in the Academic Dean's office within one week of the last class attendance constitutes an unauthorized withdrawal.
3. Cancellation may be approved upon recommendation of the advisor and approval of the Academic Dean, and may entitle the student to a refund of tuition.
4. Housing charges will be refunded in accordance with the *Housing Payment Information* document.
5. Withdrawal and tuition refunds will be governed by regulations printed in the Schedule of Fees (see on-line).

Withdrawing for Active Military Duty

In the event that a student is called from the Ready Reserves or National Guard for active military duty during a semester, the following withdrawal policy should be applied.

1. Up to the beginning of midterms (eighth week of semester), a grade of W will be assigned for all courses being taken and a full refund of tuition will be provided.
2. From the beginning of midterms through the last day to withdraw with a grade of W (end of tenth week), a grade of W will be assigned, but no refund of tuition will be made. However, a student will be

permitted to retake the courses, or their equivalents, upon returning to Saint Louis University without a tuition charge.

3. After the last day to withdraw with a grade of W, depending on timing, students and faculty may agree to one of the following:
 - a. that letter grades would be assigned based on a student's performance in the courses, or,
 - b. that I grades would be assigned (pending completion of the formal request for an I), requiring a student to complete these courses within one year after returning to Saint Louis University. No refund of tuition charges would be made. The student could also decide, upon returning to the University, to retake these courses, or their equivalents, without a tuition charge, or,
 - c. that W grades would be assigned, with no refund given, and the student would be permitted to retake the courses, or their equivalents, upon returning to the University without a tuition charge.

Whenever a student withdraws because of being called to active military duty, a note will be included on the transcript to indicate that the withdrawal is due to military service. Financial aid awards will be adjusted based on program policy guidelines that may result in a student being responsible for aid-related outstanding charges. Housing charges if applicable, will be prorated (per the Housing Contract) based on the date the student moves out of a campus residence.

Following the procedures below will ensure that withdrawal from classes because of military mobilization is communicated and completed successfully.

1. A student called for active military duty must complete a Change of Registration form in the Dean's Office, attaching a copy of the student's Mobilization Order.
2. The Change of Registration form, with the attached Mobilization Order and appropriate Dean's Office signature, will be forwarded by the Dean's Office to the Registrar's Office.
3. The Registrar's Office will notify all administrative offices and the student's advisor and faculty of the withdrawal, listing the student's name, Student/Banner ID, and official date of withdrawal. The Housing Office will track the date the student leaves the campus residence for purposes of the prorated room refund.
4. Students must check with the Finance Office to ensure that final financial arrangements (outstanding balances or refunds) have been settled.
5. Students who are called for military mobilization and do not "officially withdraw" are responsible for settling all semester tuition, fees and charges with the University.

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INDEX

Academic Appeals.....	28
Academic English Program.....	5
Academic Integrity.....	28
Academic Standing.....	39
Accreditation.....	3
Advanced Placement.....	31
Art History Major.....	9
Attendance Policies.....	31
Athletic Training.....	24
Auditing Courses.....	36
B.A. Core Requirements.....	8
B.S. Core Requirements.....	8
Business School Degree Requirements.....	17-19
Business Core.....	19
Calendar.....	2
Certification of Attendance of Veterans.....	40
Certification of Student Status.....	31
Change of Grade.....	32
Changes of Registration.....	36
CLEP.....	32
Commencement.....	35
Communication Major.....	9
Credit by Assessment through ACE.....	32
Credit by Exam.....	32
Credits and Semester Hours.....	32
Cultural Diversity and Global Citizenship.....	8
Cum laude.....	34
Dean's List.....	33
Degree Deferral.....	34
Disability Services.....	31
Dismissal.....	39
Double Majors.....	6
Economics, B.S.....	20
Economics, B.A.....	11
Engineering Core Curriculum.....	22
Engineering Programs.....	21
English Major.....	11
Examinations.....	33
FERPA.....	39
Final Grades.....	33
Financial Holds.....	33
G.I. Bill Students.....	40
Grades, Reports and GPA's.....	33
Graduate Course Work.....	37
Graduation Requirements – General.....	34
Graduation Requirements – A&S.....	6
Graduation Requirements – Business.....	17-18
History Major.....	12
Honors Program.....	5
Incomplete Courses.....	35
Interim/Midterm Examinations.....	33
International Business.....	20
International Relations.....	14
International Studies.....	13
Internships.....	4
Inter-University Transfer.....	35
Magna cum laude.....	34
Midterm Grades.....	33
Minors.....	27
Nursing.....	25
On-line Degree Programs.....	26
Overload of Hours.....	37
Pass/No Pass Option.....	37
Philosophy Major.....	14
Political Science Major.....	14
Probationary Status.....	39
Psychology Major.....	16
Public Health.....	27
Registration.....	36
Repeating Courses.....	38
Spanish M.A.....	17
Spanish Major.....	16
Student Classification.....	32
Student Learning Outcomes.....	3
Study Abroad Programs.....	5
Summa cum laude.....	34
Suspension.....	39
Transcripts.....	31,40
Transfer Credit.....	39
Veterans.....	40
Waiting Lists.....	38
Withdrawing from Courses.....	36
Withdrawing from the University.....	40



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