



Internship Policies

In order to be eligible for a SLU-Madrid internship, the student must meet the following requirements throughout the duration of the internship:

1. The student must have completed at least 50% of his/her Saint Louis University degree program* and be currently enrolled as a St. Louis University-Madrid student.

The University's sponsorship of an internship ceases on the degree conferral date.

2. The student must be in good academic and financial standing with Saint Louis University.
3. The student must have completed at least one semester as a registered full-time student at SLU-Madrid.
4. The student must be a permanent student at the SLU-Madrid campus. Eligible visiting students can only apply to participate in an internship for their second (or subsequent) consecutive semester on campus.
5. The student must have a valid DNI, student visa, student residency card or European Union documentation proving he/she has the legal right to study and carry out an internship in Spain. Any student not from Spain must have a NIE. This includes students from EU countries.
6. The student must be registered for one or more credit-bearing courses at SLU-Madrid.
7. The student must be registered for an internship for the semester or summer session that directly corresponds to the maximum duration of the internship.
8. The student must meet all requirements outlined for the specific internship in which he/she is registered, including minimum GPA requirements.
9. The student must provide proof of medical insurance for the duration of the internship.
10. If the internship is to take place outside of Spain, the student is responsible for arranging personal medical insurance valid in the internship country for the length of the internship and is required to provide proof of insurance to the Career Services Office.

In addition:

1. SLU-Madrid may limit internship periods to corresponding academic time frames (i.e. semesters and/or summer sessions);
2. Within a given Spanish academic year (October-September), a student intern's total internship work hours should not exceed the equivalent of 6 months full-time or 12 months part-time employment.*

* SLU-Madrid application of the *Real Decreto 592/2014 de julio*.