**SAINT LOUIS UNIVERSITY**
**FACULTY SENATE**
**MINUTES**
**January 27, 2015**


**Absent:** N. Bell, R. Heller, T. Zink

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<tr>
<th>TOPIC</th>
<th>DISCUSSION/RECOMMENDATIONS/ACTION</th>
<th>FOLLOW-UP</th>
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<tr>
<td>Call to order, Moment of Silence/Prayer</td>
<td>President Jane Turner called the meeting to order at 3:30 p.m.</td>
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<td>Call of the Roll</td>
<td>President Jane Turner called the roll. A quorum of senators was present.</td>
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<td>Approval of the Minutes</td>
<td>The Senate approved the December 2, 2014, Faculty Senate meeting minutes as written.</td>
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<td>Q&amp;A (Report of the President and Executive Committee)</td>
<td>President J. Turner solicited discussion regarding this report. Hearing no discussion, she made the following announcements: a FS volunteer is needed to serve as the liaison to the Title IX working group; J. Turner will propose at the next President’s Coordinating Council (PCC) meeting that training be provided for deans and chairs on civility; a report will be forthcoming regarding the plans to achieve the action items outlined on the SOM faculty compensation plan; student and staff committees voted in support of the Tobacco-Free Campus Policy and it now moves to the PCC for endorsement; Mercer is actively conducting the faculty salary analysis. Member-at-Large C. Sebelski reported that it is unclear whether the data from Mercer’s study would be available in time for FY16 budget planning. Communication on this matter will be forthcoming.</td>
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<td>Faculty Senators’ Reports from Faculty Assemblies</td>
<td>President J. Turner called for reports from the faculty assemblies of the colleges, schools and units. Senators representing DCHS, SOM, and A&amp;S provided reports.</td>
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| Reports of the BoT Committees | The following representatives on the BoT committees provided brief reports:  
- J. Ginther for the Academic Affairs Committee  
- H. S. Mallik for Buildings and Grounds  
- F. Rottnek for Mission and Ministry  
- P. McCarthy for Development | |
<p>| Reports of the Standing Committees of the Faculty Senate | These reports are posted on the Faculty Senate website. | |
| Enrico di Cera, Chair of the Research Planning Committee at the School of Medicine – Presentation on the status of funded research at the School of Medicine | E. di Cera provided a report on the history and current status of NIH-funded research at the School of Medicine. NIH funding began eroding in 2004 and since that time the number of active, funded investigators has dropped from 19 to 11. He described possible causes for this drop. | |
| University President Fred Pestello – update on campus events | University President F. Pestello thanked everyone who is serving and supporting the search committee for a new provost. He provided brief remarks on the following topics: the Clock Tower Accords; town hall meetings to improve communication; expansion of the PCC to improve shared governance; the FY16 budget; and his concerns about the state of research at the university. He answered questions from senators about the President’s Research Fund and consideration of a bond sale to raise money. | |
| Sabrina Tyuse UAAC representative – Discussion of ROTC credits | S. Tyuse, accompanied by J. Haugen, C. Callis, L. Rodriguez, A. Steele, and C. Hachem, provided a brief overview of the ROTC program at Saint Louis University. The issue this committee has been trying to address is that SLU does count ROTC course hours toward tuition and fees, but only counts course work toward the student’s GPA and not as credit toward graduation. They concluded with a request that the Undergraduate Academic Affairs Committee grant academic credit for all Military Science and Leadership courses for a total of 20 academic credits (3hrs per MSL 300 &amp; 400 course, and 2hrs per MSL 100 &amp; 200 course), or explain what changes are required to meet academic standards worthy of credit for Military Science and Leadership courses. However, discussion from the floor directed the process for effecting this change to engage each academic unit where such decisions lie. | |</p>
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<td>Old Business</td>
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<td>New Business</td>
<td>President J. Turner solicited new business to discuss. The senators suggested no new business.</td>
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<td>Announcements</td>
<td>The next Faculty Senate meeting will be held on Tuesday, February 24, 2015, at the Learning Resource Center Pitlyk Auditorium A, at 3:30 p.m.</td>
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<td>Adjournment</td>
<td>The meeting was adjourned at 5:06 p.m.</td>
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Faculty Senate Meeting Minutes     January 27, 2015

Respectfully submitted,
Rebecca Lorenz
Secretary of the Faculty Senate
Faculty Senate Spring Elections
The elections for secretary and two at-large members of the Faculty Senate Executive Committee (FSEC) will be held at the May 12th FS meeting. The FS bylaws, Article IV, section 1, state: “The Faculty Senate shall elect the following officers from its membership, from Faculty who have been Senators within the past five years, or from Faculty who have chaired Senate standing committees for at least two years within the past five years: The President, the President-elect, and the Secretary. Such persons will be considered senators-at-large for a period to correspond with elected office. Officers shall be elected by a majority of those present and voting at the Senate meeting in which the election is held.” Also, Article VI, section 3: “A Faculty Senator with at least one year remaining in his/her term may serve on the Executive Committee.” The FSEC will provide a list of eligible candidates to senators before the February 24th meeting. As stated in the FS bylaws, Article VI, section 8: “Serving as the Nominating Committee, the Executive Committee shall make its report of up to two nominees for each of the offices of President-elect, Secretary, and other members of the Executive Committee to the Faculty Senate.... Eligibility for office will be based upon Article IV.1 of these Bylaws and other considerations such as demonstrated commitment to Senate service, leadership in home unit, ability to meet Executive Committee obligations, and the representation of diverse units on the Executive Committee.” At the February 24th meeting, the FSEC will make its report of nominees and senators may make nominations from the floor. The Senate will hold a candidate town hall meeting on Tuesday, April 28th from 3:30-4:30pm.

Gender Equity Task Force
Connie Wagner (SOL), Provost Ellen Harshman, and Angela Sharkey (SOM) have agreed to co-chair the committee. Provost Harshman has agreed to provide the necessary support and resources to complete the work of the task force. The co-chairs expect to have members appointed by mid-term. [Note: In the December 2, 2014, Report of the President and Executive Committee, this committee was referred to as the Task Force on the Status of Women Faculty.]

Call for Faculty Volunteers
VP-Enrollment and Retention Management Jay Goff requests faculty volunteers to interview applicants for the Presidential and Martin Luther King, Jr. scholarships. To volunteer as an interviewer for Presidential Scholarship Weekend or Martin Luther King Jr. Scholarship Weekend, click here to register online. Contact Aimee Foster at (314) 977-4169 or afoste16@slu.edu with questions.

News from Marketing and Communication
President Fred Pestello has directed VP-Marketing and Communication Jeff Fowler to select a vendor to redesign the University’s website. VP Fowler is forming a task force made up in part by faculty representatives to participate in this process.
Update on the Sexual Misconduct Policy
The FSEC will appoint a senator to serve as a liaison between the Senate and the Title IX Working Group. Additionally, the Faculty Senate will hold a special town hall meeting on the topic on March 17th with invited guests Director-Institutional Equity and Diversity Michelle Lewis, Senior Associate General Counsel Danielle Uy, VP-General Counsel Bill Kauffman, and VP-Student Development Kent Porterfield. The purpose of the meeting is to provide education and training and to allow for further discussion on the matter. Attendance is mandatory for senators.

Announcement from the Reinert Center for Transformative Teaching and Learning
- Call for applications for Spring 2016 Innovative Teaching Fellowships: [http://www.slu.edu/ctl/fellowships/innovative-teaching-fellowship/call-for-applications](http://www.slu.edu/ctl/fellowships/innovative-teaching-fellowship/call-for-applications)

December President’s Coordinating Council meeting (agenda included as an addendum)
At the December 18th President's Coordinating Council (PCC) meeting, President Fred Pestello announced his intention to expand the membership of the committee and solicited each current member to identify those representatives they feel should be included. FS President Jane Turner recommended that faculty representation include the FSEC and the chairs of each of the faculty assemblies. Also at the December meeting FS President Jane Turner followed up on the subject of the Space Committee. The PCC agreed that there should be changes in the Space Committee; Provost Ellen Harshman and FS President Jane Turner will meet with VP-Facilities Services Kathleen Brady soon to establish charges, bylaws, and membership of the committee. The January PCC meeting was canceled.

December and January Council of Academic Deans and Directors (CADD) meetings
The meeting minutes from the November and December meetings and the agenda from the January meeting are attached as addenda.

Campus Civility
FS President Jane Turner convened a meeting of members of the Staff-Faculty Relations Task Force, representatives from Human Resources, Staff Advisory Council Chair Elisabeth King, FS Professional Relations Committee Co-Chairs Gerrie Meyer and Alan Weinberger, Provost Ellen Harshman, VP-General Counsel Bill Kauffman and Senior Associate General Counsel Danielle Uy to discuss next steps in addressing issues of bullying and retaliation on campus as raised by the 2014 Climate Survey and by grievances brought to the Professional Relations Committee. Those present agreed that FS President Jane Turner would take proposals to the President's Coordinating Council for hiring an ombudsman and for adopting a model of intervention based on the
Vanderbilt Program for Distressed Physicians. Furthermore, the General Counsel’s Office wishes to promote use of the Compliance **HOTLINE number 1-877-525-KNOW** for reporting such inappropriate behavior as bullying. For more information on the hotline, go to [http://www.slu.edu/general-counsel-home/compliance/hotline-information-and-faqs](http://www.slu.edu/general-counsel-home/compliance/hotline-information-and-faqs)

**Undergraduate Academic Affairs Committee (UAAC)**
The minutes from the October and November meetings are attached as addenda. The FS representative on the committee is Sabrina Tyuse (PHSJ).

**Graduate Academic Affairs Committee (GAAC)**
The minutes from the December meeting is attached as an addendum. The FS representative on the committee is Lisa Willoughby (A&S).
AGENDA

1. Call to Order: F. Pestello

2. Invocation: J. Turner

3. University Policies and Processes
   a. Expanding PCC Membership: F. Pestello
   b. Space Committee: J. Turner
   c. Bullying Policy: E. Harshman
   d. Sexual Misconduct Policy: J. Turner
   e. “Go Further” Matching Scholarship Program: F. Pestello

4. Update on Strategic Planning and Related Processes: J. Kimmey

5. Diversity Initiatives
   a. Special Assistant to the President for Diversity Position: F. Pestello (c.f. attached)
   b. Update on Access and Success Group: K. Porterfield
   c. Proposal for commemorative artwork: F. Pestello (c.f. attached)

6. Information Sharing: All

7. Adjournment: F. Pestello

Scheduled to be absent:
   D. Heimburger
   A. Knezetic
Council of Deans and Directors  
Wednesday, November 19, 2014  
Meeting Minutes


**Guests:** J. Gilman, W. Hamstra-Smith

1. **Call to Order** Dr. Harshman called the meeting to order. The September 17 CADD minutes were approved.

2. **Announcements** (Ellen Harshman)  
   a. Dr. Harshman addressed the Ferguson issue and the impact the Grand Jury decision could have to classes.

3. **PCC** (Teri Murray)  
   a. The next PCC meeting is on November 20. No issues were presented for the agenda.

4. **Faculty Senate** (Jane Turner)  
   a. October’s meeting was productive discussing benefits, renovations, and the OccupySLU movement.  
   b. At the December 2\textsuperscript{nd} meeting, Student Development Vice President, Kent Porterfield, will present on the new student housing and Dr. Enrico De Cera will give a presentation regarding the School of Medicine’s research state.  
   c. The committee that worked on civility will move that issue to the Climate Assessment Focus Group.

5. **Undergraduate Education** (Lisa Dorsey)  
   a. Action Items  
      i. Bachelor of Science in Forensic Science was tabled for additional campus stakeholder discussion  
      ii. Bachelor of Arts in Medieval Studies motion was passed with unanimous endorsement.  
   b. The UAAC Academic Policy Task Force will begin reviewing, revising, and editing additional academic policies in December.  
   c. The Shared SLU Undergraduate Experience will begin meeting this week to discuss how to proceed with the shared undergraduate educational experience campus dialogue, guided by student learning outcomes. The charge of this steering committee is not to develop a core curriculum.
6. **Enrollment Management** (Jay Goff, Jean Gilman, Wendy Hamstra-Smith)
   a. Jay Goff will give updates, as requested, to colleges/schools regarding the current market. He will be presenting at the Student Government Association and Faculty Senate.
   b. The SAT testing has changed formats; there will be tables, from College Board, to help compare the old and new SAT testing. Contact Jean Gilman with questions.
   c. Wendy Hamstra-Smith, Associate Dean of Admission, and Jean Gilman, Dean of Admission, gave a presentation regarding the transition to CollegeNet (graduate application).

7. **State Authorization** (Steve Sanchez)
   a. Dr. Sanchez discussed the status of state authorization for SLU to comply to operate distance and on-ground courses in other states.
   b. State authorization becomes complex when dealing with certification requirements (Nursing).

8. **Climate Assessment**
   a. Send any suggestions or feedback regarding Climate Assessment to Dr. Harshman.
   b. SLU is working with a consulting firm, Mercer, to help with the salary gap analysis and the gender equity study.

9. **Other Business**
   a. Center for Sustainability has the funds to support sustainability research development. Information can be found on the Center for Sustainability’s website: [http://www.slu.edu/sustainability/research](http://www.slu.edu/sustainability/research).
   b. The Center for Sustainability is also requesting STARS data, which rates the school’s sustainability level and recognition by Sierra Club.
Council of Deans and Directors  
Wednesday, December 17, 2014  
Meeting Minutes


Guests: H. Thornton

1. Call to Order Dr. Harshman called the meeting to order. The November 19 CADD minutes were approved as previously distributed.

2. Announcements (Ellen Harshman)
   a. Climate Survey
      i. Dr. Heather Thornton, Manager of Learning and Development, requested nominations to work on a Climate Survey Task Force to address issues identified in the most recent Climate Survey. Send recommendations to Dr. Thornton.
      ii. Dr. Harshman reminded deans that action plans based on the climate survey results are due.
   b. Dr. Harshman discussed the snow policy and solicited input regarding delayed start and closings.
   c. ITS has been paying licenses for software licenses. Dr. Harshman has requested the colleges and schools business managers to determine if departments are contributing to the license fees. Dr. Harshman has also requested to see how units are using the software (eg. SPS, SAS, Atlas Ti, etc.), how the programs are invoiced, if a technology fee is collected and, if so, how is the fee used.
   d. This meeting was Dr. Safranski’s last meeting. Dr. Harshman let it be known how appreciative she was of everything that Dr. Safranski has done in the last year and a half as interim dean in JCSB.

3. PCC (Teri Murray)
   a. The next PCC meeting is on December 18.
   b. Since it appears that not everyone is seeing the information being sent out regarding Strategic Planning, there was a request to have information distributed over the list serves to ensure it reaches everyone.
   c. Dr. Wilson requested that if any faculty or staff member is going to be asked to be part of the working group on strategic planning or other university initiatives that the dean and department chair are notified of the request before it occurs.

4. Faculty Senate (Jane Turner)
   a. December’s Faculty Senate meeting had presentations discussing new student housing.
b. The Scholarship committee has established the charge to identify ways to streamline compliance processes, research processes, and any improvements with IT and Library that are needed.

c. Madrid Faculty have ratified their constitution. They hope to have senators in place by end of January.

d. At January’s Faculty Senate meeting Enrico di Cera will present on NIH funding in the School of Medicine. Jay Haugen, Registrar, will discuss ROTC credits.

e. There is continued discussion about faculty representation on the space committee.

5. **Enrollment Management** (Cari Wickliffe)
   a. Undergraduate applications are down by 1% but admissions are up by 4%.

6. **Undergraduate Education** (Lisa Dorsey)
   a. UAAC is reviewing three proposals
   b. The School of Medicine is discussing the Forensic Science degree program presented to CADD in November. It is expected to be finalized by January’s CADD meeting.
   c. The Academic Policy Review Task Force has started reviewing the next set of policies, including the current final exam policy.

7. **Post-Baccalaureate Education** (Diana Carlin)
   a. GAAC recommends that the definition of full time for doctoral students of candidacy be changed to read “to doctoral student at candidacy is to enroll in 1-3 hours of dissertation credit until 12 hours is reached to be considered full time…. 
   b. Two degree programs were presented for approval
      i. Master of Arts in Women’s Gender Studies – motion Passed
      ii. Master of Science in GIS – motion Passed
   c. The dissertation fellowships will be announced on Friday, December 19.
   d. If anyone is still experiencing difficulties in the admission process for graduate programs, let Dr. Carlin know via email so there is documentation.
   e. Center for Sustainability requested to change its name to Institute for Sustainability, Dr. Woolschlager will write a proposal and include potential additional branding costs to submit to Dr. Harshman.

8. **Innovative Teaching Fellowship** (Michael Lewis)
   a. Dr. Lewis submitted CTTL’s plan to help with professional development for adjunct faculty.
   b. Dr. Lewis and Dr. Lohe will continue to work on the guidelines

9. **State Authorization** (Steve Sanchez)
   a. If a program is contemplating offering any program outside of campus, talk to Dr. Sanchez beforehand.

The next meeting will be January 21st 9:00 – 11:00 in Vitale boardroom
Council of Academic Deans and Directors
Wednesday, January 21, 2015
9:00am – 11:00am
Vitale Boardroom, Cook Hall 3rd Floor

1. Call to Order
   Ellen Harshman

2. Approval of the December 17 meeting minutes
   Ellen Harshman

3. General Announcements
   Ellen Harshman
   a. Budget Process
   b. Climate Surveys
   c. Dean/Chair Feedback
   d. Follow up on Final Exams and Class cancellations
   e. Prior credit toward tenure

4. ATLAS 2015
   Michelle Lorenzini

5. Relationships with Adjuncts
   Danielle Uy

6. PCC Report
   Teri Murray

7. Faculty Senate Update
   Jane Turner

8. Enrollment Management
   Jay Goff

9. Undergraduate Education
   Lisa Dorsey

10. Post-Baccalaureate Education and International Initiatives
    Diana Carlin

11. Faculty Exit Surveys
    Mike Lewis

12. Other Business
Undergraduate Academic Affairs Committee
Wednesday, October 1, 2014


Guests: Tom Finan, Rick Mayden and Diana Carlin.

Call to Order: Dr. Dorsey called the meeting to order at 8:30 am.

Approval of Minutes from the September 3, 2014 Meeting:
Motion made by Joanne Langan to approve September 3, 2014 meeting minutes with two revisions (J. Palmar was a sub for J. Langan and Dean Freeburg’s start date at SLU was June 1, 2014) and seconded by Sabrina Tyuse – motion unanimously approved.

Undergraduate Research Presentation – Rick Mayden
Proposed a campus-wide data base program – see ppt. Points of interest in consideration of his presentation:
- This system would afford faculty and students the opportunity to match research interests and opportunities
- How will it be administered? Out of which campus office?
- Career services could also support the initiative.
- This initiative nurtures research faculty and elevates the standards of the University overall. In addition, prepares our students as researchers.
- He will also be presenting his proposal to GAAC.

Updates:
BS Criminal Justice change to Security & Strategic Intelligence (SSI) (SPS)
Three points of clarification/interest were raised at the September UAAC Faculty Subcommittee meeting:
- There seems to be "substantive" change to the current program and this raised the question, "How much change warrants a UAAC review/approval?" - This will be discussed over the course of the academic year.
- Is there a possible conflict of interest if the dean is also in an acting chair role of the program undergoing change? The interim dean at the time was not the primary on the program changes; in addition, the CJSM board provided input and feedback.
- There was no reference to assessment related issues in the new program format – a new assessment plan was submitted for review.
There were no additional questions or concerns.

BS Forensic Science – Richard Colignon is currently working with admissions to finalize the admissions language for the major. Plan to review at next faculty subcommittee meeting.
Academic Policy Updates

- University-Wide Academic Program Review- a task force developed a draft academic program review policy last academic year. The policy was presented by Dr. Carlin and Dr. Dorsey. Timeline for feedback – in general written and verbal feedback through the fall semester with functional pilot feedback through spring semester. Implementation goal Fall 2015.

  Feedback for consideration included:
  o will there be admin support assistance for this task when a program/department/academic unit has none
  o will the persons writing the report be invited to the annual developmental workshop
  o will the Reinert certificates be reviewed
  o academic program review will also be piloted with 4 academic programs this academic year – civil engineering, athletic training, business and philosophy and letters
  o please let us know if you would like for us to present at a college/school meeting. Forward all feedback to Dr. Carlin or Dr. Dorsey.

- University-Wide Academic Integrity Policy – During the spring/summer 2014 a task force developed a draft academic integrity policy.

  Feedback included:
  o from a reporting perspective – what can we load into the student’s file
  o review the plagiarism language – we may not know the act was intentional, but it is still plagiarism
  o how do we use this consistently if all schools/colleges and departments/programs have different processes and definitions
  o can the University adopt uniform definitions across campus
  o will there be a review of the appeal documents to determine whether or not full committee will review – chair of the committee would review and determine next steps
  o who would report academic unit specific violations of academic integrity into the Banner system – it is the academic unit’s responsibility
  o Please let us know if you would like for us to present at a college/school meeting. Forward all feedback to Dr. Carlin or Dr. Dorsey

New Academic Programs

BA in Medieval Studies

Tom Finan – provided an overview of the new academic program proposal.

Point of interest in consideration of this proposal:

- How many students do you anticipate in the program? Difficult to determine at this time, but the estimate is around 35. Recommendation is to work through a pro forma for the program with enrollment estimates prior to UAAC Faculty Subcommittee Meeting next Wednesday.
Announcements
1. MapWorks survey – 94.22% traditional undergraduate students; 51% transfer students. Approximately 360 students identified by MapWorks and OIR as “at risk” have been assigned to the RSS coaches.

Meeting Adjournment
Meeting adjourned at 10:05 am

Guests: Jessica Perolio, Sheila Leander and Anne McCabe.

Call to Order: Dr. Dorsey called the meeting to order at 8:30 am.

Approval of Minutes from the October 1, 2014 Meeting: Motion made by Joanne Langan to approve October 1, 2014 meeting minutes without revisions and seconded by Sabrina Tyuse – motion unanimously approved.

Academic Programs Updates:
BS Forensic Science and BA Medieval Studies were scheduled to be presented at CADD in October, however current events at SLU altered the October CADD agenda and therefore the programs were unable to be presented. Both programs are scheduled to be presented at the November CADD.

Honors – Jessica Perolio, Director-Honors Program, presented updates:
- There are approx. 500 Honors students with ½ as CAS as an academic home.
- The new curriculum went live in Fall 2012. Honors has been operating with 2 curricula for the past 2 years with a sunset of old curriculum at the end of Spring 2015.
- Next year will be the 1st year Honors seniors will be required to complete a capstone project in the new curriculum. Important to work with students and programs with complex curricular patterns early to identify best curricular options for students and faculty.
- 2 new staff members in Honors: Robert Pampel, Assistant Director, and Annie Neidel, Program Coordinator (including post-baccalaureate scholarships and fellowships, Presidential Scholars and Crossroads).
- Honors Faculty Council (HFC) has been re-established and are currently reviewing topics such as: admissions processes, ILEX, student outcomes, and Honors mission statement.
- Provided an overview of the new website and faculty access webpages.

Latin Honors – Accelerated Nursing Program – Sheila Leander
Query: can the accelerated nursing students receive Latin Honors at graduation? The current policy reads need 60 credits at SLU and the accelerated nursing program only requires 54 credits total.
- Accelerated nursing program is a 12 month program, approx. 15-18 credits/semester, 300 applications each year – admit about 120, class of 70 through attrition.
• Require 3.0 GPA in science courses, all science pre-requisite courses must have been taken in past 10 years.

Comments to consider: approx. 50% entering program have GPA 3.5 or higher, all have a baccalaureate degree coming into the program (unless current SLU student), does SLU transfer in credit for these students? Not at this time – there is no articulation of the prior baccalaureate degree. How does this impact other programs on campus that have students who transfer in? Action – continue to investigate options and articulation.

**Academic Policies** – Reminder to forward any feedback with regard to University-Wide Academic Program Review and University-Wide Academic Integrity Policy to Dr. Carlin and/or Dr. Dorsey by the end of the fall term. The task forces will begin to consolidate and review the feedback in early spring.

**New Academic Programs**
**Modern Languages and Intercultural Communication (MLIC) Minor – Madrid**
Anne McCabe – provided an overview of the new academic program proposal.
Point of interest in consideration of this proposal:
• Madrid’s multilingual campus is represented in this proposal – 65 different countries represented on campus.
• Provides students with an understanding how to use language in context.
• Assessment plan is essentially the same as the Spanish Program. Learning outcome #1 is at the same level of the major – recommendation to review this standard as an outcome for the minor, is the expectation for the minor the same as for the major?

**Future UAAC agenda items**
Explore ROTC and other transfer credit at the University – Sabrina Tyuse offered that CCJ and SW are now accepting Navy and Army ROTC credit primarily as elective credit. This will be added to the current catalogue.

**Announcements**
1. UAAC, GAAC and ADD will undergo a formative evaluation process via the OAA. If there are specific areas of feedback that you as a UAAC member or that you are aware the University community would like to receive please forward it to Dr. Dorsey. All current and past UAAC, GAAC and ADD members will receive a survey to assist the evaluative process.
2. Student Development is in the process of hiring an Associate Dean of Students.
3. 1st MapWorks survey for fall = 94% completion for traditional undergraduate students and 51% for transfer students. The 2nd fall check-up survey is currently at 51% completion for traditional undergraduate students and 14% for transfer students. The goal for traditional undergraduate students on 2nd survey is 80% and will close on November 15th. The RSS coaches are currently reaching out to at risk students.
4. Disability Services is currently meeting with faculty to discuss attendance accommodations and student/faculty rights. Please contact Lisa Israel or Heather Stout for additional information or to schedule a meeting for greater discussion.

5. Fall application review is underway approx. 1300 apps since 10/15/14. Sunday, October 5th is a Preview Day – expecting 300 students and 400 guest total.

6. CAS Faculty Council is currently discussing cross-listing course processes.

7. Program in Athletic Training is piloting Academic Program Review; Program in Athletic Training will host the World Federation of Athletic Training and Therapy 2016 World Congress.

8. Student Involvement Center reported that the freshman pre-registration pilot for biology and chemistry courses from Fall 2014 seems to have been favorable from student and advisor feedback. They will follow-up with biology and chemistry to gain feedback on the process from the academic unit perspective.

9. Pius and Medical Center libraries will introduce new web pages in January 2015.

10. University assessment reported an undergraduate student learning outcomes rubric pilot project for senior and freshman students is underway. Student work is uploaded into Task Stream, inclusive of a reflective piece on learning outcomes focusing on critical learning experiences that hasn’t been captured in curricular and co-curricular artifacts.

11. University assessment also reported that the University is currently evaluating alternative course evaluation software. There will be open sessions on campus for 2 vendors.

12. Joanne Langan has been named the Associate Dean for Undergraduate Education and Pre-Licensure Programs in Nursing for the School of Nursing.

13. SON successfully completed a CCNE accreditation visit in October meeting all standards. The MO State Board will review the SON December 14, 2014.

14. The SON recently celebrated their first white coat ceremony – the ceremony will be repeated in Madrid.

15. SON currently searching for 4 FT faculty – they have one offer out; continue to recruit 3 additional faculty. Jordan Cannon is the new SON Retention Specialist.

16. Madrid reports that it is Science Week in Madrid. This allows high school students to come and visit the biology and chemistry labs – they expect about 130 students.

**Substantive Program Change Form** deferred until December – lack of time for adequate review.

**Meeting Adjournment**
Meeting adjourned at 10:15 am
GAAC Minutes
December 12, 2014 – 8:30am to 10am
Verhagan Hall, 219

| Diana Carlin – Assoc VP Grad Educ | Hisako Matsuo |
| Matthew Bodie                    | Ron Rebore    |
| Patrick Brooks                   | Terry Tomazic |
| David Crossley                   | Chris Werner  |
| Jamie Emery                      | Lisa Willoughby |
| John Fu                          | Bonnie Wilson |
| Richard DiPaolo                  | Steve Winton  |
| John Giebfried                   |                |
| Damon Hall                       | Guest: Don Lindhorst |
| Sanjay Jayaram                   | Guest: Steve Wilson |
| Rebecca Lorenz for Joanne Schneider |            |

I. Approval of minutes
   A. Minutes from the November 21, 2014 meeting were approved unanimously.

II. Old Business
   A. Review of GAAC, ADD and UAAC – The assessment of the procedures for all
      three committees is developing. Dr. Harshman is currently reviewing the
      instrument for this assessment. All current and past members of these committees
      will receive the assessment survey next semester. The current purpose of the three
      committees was discussed. GAAC and ADD currently separate policy and
      process while UAAC combines both. One possible suggestion would be to have
      the Associate Deans and Directors elect a representative to sit ex officio on
      GAAC. Members of GAAC should think about this change and discuss at a future
      meeting.
   B. Some suggestions were made for GAAC meeting processes:
      a. When a new program or major is presented, the presenter should be asked
         to leave the room when the vote is taken.
      b. GAAC should follow-up on three year review of new programs or majors,
         as well as annual reviews.
      c. Any program review findings should be reported to GAAC.
   C. Doctoral Full-time Status – The policy recommendation regarding the definition
      of full-time status for doctoral students of 1 to 3 dissertation hours until 12 hours
      are completed (approved by GAAC in October, 2014) has not been reviewed by
      CADD as yet. The item is again on the CADD agenda for December. Dr. Carlin
      will inform GAAC when a CADD decision has been made. Notification will be
      sent to chairs, grad program directors, associate deans, and graduate students.
   D. The definition of “full-time” is still being developed. There are a number of
      parallel statements that must be made. Dr. Carlin will report back to GAAC on
      this.
   E. Annual Reviews for Graduate Students – Notices regarding the requirement of the
      annual review of all graduate students have been sent and re-sent via the
Associate Deans. This process can be beneficial for the students but can only work if done completely and properly.

III. New Business
A. Informational Presentations (non-substantial changes)
   1. John Fu presented the proposed Joint MPH in Global Health/Environmental Health. This represents a new additional combinations, but does not require any new allocation or resources. No objections were raised by GAAC. The information will be reported to CADD and then forwarded to the Registrar, Graduate Education and other appropriate offices.

B. New Degree Programs (substantial changes)
   1. Don Lindhorst and Steve Wilson presented a new online MSW that is a collaborative venture with Lourdes University in Ohio. This will be a SLU degree with 2/3 of the courses coming from SLU and a total of 32 credit hours with a capstone as the practicum. These will be full-time students but there is a part-time option. This partnered program can happen now because of improved technologies. It is beneficial to both institutions with SLU providing the online content and Lourdes providing the necessary face to face contact. The Social Work program views this as a unique opportunity to utilize small private institutions. There are three other small institutions that are interested in the arrangement. The recommendation in support of the program was approved unanimously. This will be sent to CADD.

C. University Strategic Plan – It was noted that the working document has virtually no mention of or reference to graduate education or research. Members of GAAC are encouraged to join the working groups and ensure that graduate education is a strong part of the University Strategic Plan.

IV. Announcements
A. Graduate Assistant Orientation – Orientation for new graduate assistants in the spring semester will be held on January 7, 2015. This will be a small group of students. If any department that you represent has new graduate assistants, please remind them that the orientation is mandatory. Process has been good so far. There were only a handful of students that did not attend the fall orientation and they will be required to attend this orientation.

B. The Midwest Association of Graduate Schools with be held in St. Louis on April 15-17. More information will be forthcoming.

Meeting adjourned

Next meeting January 16, 2015 at 8:30am
(Note this is the second rather than the third Friday)
Take Away Points
GAAC December 2014

- Current and past members of GAAC, UAAC and Associate Deans will receive a survey early in the spring semester to assess each committee’s objectives, procedures, and outcomes.
- Once students reach candidacy they can be enrolled in 1-3 hours per semester and still be considered full time. This change enables students to spread out funded hours and unfunded students to spread costs over semesters while remaining continuously enrolled. It also reduces the need for use of zero hours.
- A complete set of requirements for meeting full-time requirements will be discussed at the January meeting and then distributed to all graduate faculty and graduate students. They will be posted on the Graduate Education Web site.
- The annual review requirement is now in effect and all students need to be reviewed and summary reports submitted to associate deans/directors by the end of the spring semester. This is for all active students regardless of whether they are on campus or not.