SAINT LOUIS UNIVERSITY
FACULTY SENATE
MINUTES
September 23, 2008 (revised)


**Absent:** H. Mallikarjuna, H. Singaravelu, T. Kelly, J. Ammann

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION/RECOMMENDATIONS/ACTION</th>
<th>FOLLOW-UP</th>
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<tbody>
<tr>
<td>Call to Order</td>
<td>President Miriam Joseph called the meeting to order at 3:33 p.m. in rooms 112-113 of the Doisy Learning Resource Center.</td>
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<td>Roll/Senator Introductions</td>
<td>Senators announced their names and introduced themselves to the assembly.</td>
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<td>Approval of the Minutes</td>
<td>The minutes of the April 29, 2008 meeting were approved without changes.</td>
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<td>Public Safety &amp; Emergency Preparedness Presentation</td>
<td>Sam Simon, Director/Emergency Preparedness; Mike Lauer, Director/ Public Safety; and Connie Tillman, Coordinator/Emergency Preparedness presented information on their plans to upgrade, update and revise emergency alert systems and emergency preparedness plans at the University. S. Simon encouraged faculty to participate in free online emergency preparedness training at <a href="http://www.FEMA.gov">www.FEMA.gov</a>. Human Resources grants professional development credit to faculty for undergoing such training.</td>
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<tr>
<td>Q &amp; A on the Report of the President and Executive Committee</td>
<td>(Handout) President Miriam Joseph invited senators to ask questions about or to discuss the report of the President and EC.</td>
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<td>Faculty-Related Content on Unit Web Sites</td>
<td>(Handout) Gerrie Meyer, Chair of the Governance Committee, presented an overview of the web sites for faculty at the various units and proposed that each unit have a web site with a minimum of links, including links to the Faculty Senate web page, faculty assembly information, standing committee information, promotion guidelines.</td>
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<td>Discussion: Senate Meeting Structure and Expectations of Senators</td>
<td>President-Elect Joanne Langan discussed the plan to engage senators more in senate affairs; she asked senators to prepare for meetings by reading the minutes and the report of the President and EC. Also, J. Langan exhorted senators to get the Faculty Senate on the agenda of their respective faculty assembly meetings. She invited senators to bring agenda items from their units to the Faculty Senate meetings and to the EC for presentation to the Provost. Senators</td>
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<td>Shared Governance Action Plan</td>
<td>President M. Joseph emphasized that the Action Plan is only a draft at this point; the emphasis of the plan is communication, education and engagement as a means to promote shared governance at all levels of the University. The <em>Faculty Manual</em> serves as the framework for the Action Plan and the action steps are linked to the University’s Strategic Plan. The Core Team, with input from the EC, developed the Action Plan with</td>
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<td>Shared Governance Action Plan (cont’d)</td>
<td>the intention to formulate constructive solutions, provide concrete steps and encourage collaborative efforts between all stakeholders.</td>
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<td><strong>Open Discussion</strong></td>
<td>President M. Joseph opened the floor for discussion. Several topics were discussed, including the impact of the current economy on the University endowment, enrollment trends, the increase in enrollment of foreign students without an increase in support services for them, faculty members’ role in recruiting new students, enrollment goals and accounting, retention of students, and retention of admissions directors.</td>
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<tr>
<td>Adjournment</td>
<td>The meeting was adjourned at 5:37 p.m.</td>
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Saint Louis University

Meeting of the Faculty Senate

September 23, 2008
3:30pm – 5:30pm

Rooms 112-113
Doisy Learning Resource Center

Report of the President and Executive Committee (EC)

I. Starting the New Academic Year
   A. New Faculty Senator Orientation on September 8th
      Second year for this function. Most new senators were present. Those few unable to attend
      have been or will be contacted by an EC member for an overview and questions.

   B. Faculty Senate Kickoff on September 23rd
      1. Great turnout, with representation from all invited groups.
      2. Closer attention will be given to menu selections and the calendar.
      3. EC will consider how to shorten the dinner segment, so the overall event ends earlier.

II. Changes in Faculty Senate Meeting Structure and Expectations of Senators
   A. More Interaction within Senate
      1. Report of the President and EC to be emailed to senators several days in advance of Senate
         meetings to reduce “reporting out” at the meeting and increase time for discussion. The
         Report will be incorporated into the meeting minutes by reference and attached to the
         minutes published on the Web. Each meeting will have as an agenda item a Q&A about the
         Report. Subsequent to the 9/23/08 Senate meeting, the Report will not be provided as a
         handout at meetings.
      2. Roll – To better acquaint senators with one another: At this first Senate meeting of the year,
         attendees will be asked to stand and identify themselves by name, department, and
         college/school/library, and state length of time at SLU and interest in the Senate.
      3. Expectations of Senators – All senators are expected to become more active liaisons
         between their constituents and the Senate. To this end, we hope to generate improved two-
         way communication between the Senate and college/school/library faculty assemblies (or
         comparable structures). Senate meetings will include time for senators to briefly share
         information about current “happenings” and hot issues in their respective units. This will help
         give all senators a broader perspective about the University as well as a better sense of
         common concerns. It also will guide the EC in its dialogues with University administrators,
         especially the Provost. Senators should be guided by this last sentence of Article II (The
         Role of the Faculty) of the Senate’s Constitution
         < http://www.slu.edu/organizations/fs/constitution.pdf >: “The Faculty Senate shall have
         responsibility for matters which extend beyond a single school, college, or the university
         libraries.”

   B. Interaction beyond Senate
      1. Faculty Assemblies – Senators are expected to share information about Senate meetings
         and activities with their unit colleagues through regular reports at assembly meetings, i.e.,
         there should be an agenda item on all assembly meeting agenda for senators’ reports.
2. “Take Away Summary” – The Senate Secretary will email senators by the Friday after Senate meetings with a short list of key points from that week’s meeting. Since official meeting minutes won’t be available until the next Senate meeting, this summary, along with the reports of the President and EC, will help senators inform their unit colleagues of Senate interests and activities.

III. Faculty Senate Web Site <http://www.slu.edu/organizations/fs/>

A. Updates

1. Calendar, rosters of senators and Senate standing committee members, names of Senate-nominated representatives on Board of Trustees and other University committees, Senate meeting minutes, Senate committee charges and procedures, Governance Table, Resources

2. Senate Bylaws <http://www.slu.edu/organizations/fs/bylaws.pdf>

The School of Nursing was added as a standalone constituent unit with Senate representation (Bylaw II.2.a.) in accord with new Bylaw VII.3., approved at the April 29, 2008, Faculty Senate meeting. The new bylaw is, essentially, a “housekeeping” provision that allows for non-substantive bylaw changes that reflect current University usage. A page was appended to the Bylaws document to track such changes.


The amendments approved by the Senate in April were approved by President Biondi and Provost Weixlmann and adopted by the Board of Trustees; they went into effect on May 3, 2008. The text of the 2006 edition of the Manual has been updated to incorporate these amendments. The updated Manual Web page contains the current (amended) Manual text, the original 2006 edition, and a separate list of approved/adopted amendments for tracking purposes.

B. Revisions

1. Site design now resembles that of most of other SLU units.

2. Roster of senators – REQUEST to senators: Please send current photo to M. Joseph (josephme@slu.edu) for inclusion on Web page roster. Aim is make senators more visible, both to one another and among their constituents.

   - Brief history of SLU shared governance projects forthcoming
   - PowerPoint presentation of report highlights to Senate (March 25, 2008) by G. Meyer, Governance Committee chair
   - Report on the Shared Governance Survey compiled by the Governance Committee (March 2008)
   - Immediate Next Steps, Guiding Principles, Overarching Desired Outcomes
   - Draft Shared Governance Action Plan (as of 9/2/08) <http://www.slu.edu/organizations/fs/shared_gov/action-plan_9-2-08_DRAFT.pdf>
   - Blog for Action Plan feedback – forthcoming
   - Links to related information

4. Slosar Award – New page intended to give more prominence to the honor and its recipients. Plaque with awardees’ names hangs in the anteroom of the Provost’s personal office.

5. Timeline – Senate presidents’ names, affiliations, and terms. Compiled in response to inquiries about Senate history.

6. Senate Presidents’ Communications to the Faculty – List and links to the text of these communications, practice begun by Rick Breslin (term 2003-2005). As part of Shared Governance Initiative, forthcoming communications will be issued more frequently (every 4-6 weeks) to be more timely.
IV. Faculty Senate Shared Governance Initiative  
< http://www.slu.edu/organizations/fs/shared_gov/index.html >
A. Core Planning Team, with EC input, compiled draft Action Plan (dated 9/2/08).
B. Stakeholder input to be solicited by various means (including a blog) throughout the Fall 2008 semester.
C. Senators to solicit colleague input via faculty assembly meetings or other means and send feedback to the Core Planning Team members via email or blog.

V. Key Administrative Personnel Changes
A. Interim VP/SLU Madrid – Frank Reale, SJ (continues as VP/Mission & Ministry)
B. Interim VP/Human Resources – Ken Fleischmann (continues as Sr. Assoc. General Counsel)
C. VP/Chief Information Officer – Tim Brooks
D. Treasurer/Chief Investment Officer – Gary Whitworth
E. Interim Dean/College of Education and Public Service – John Watzke (Educational Studies)
F. Director/Diversity and Affirmative Action – Jennifer Scheessele
G. Director/Undergraduate Admissions – Jean Gilman
H. Director/Housing and Residential Life – Alvin Sturtivant