The standing committees of the Faculty Senate had their first meetings at the Kickoff Event on September 23, 2014. The Faculty Senate Executive Committee has approved the following charges:

a) The **Academic Affairs Committee** charges include: review the draft *Program Review policy*; promulgate the policy to faculty constituencies and solicit feedback; and to continue to meet with Drs. Carlin and Dorsey to make suggestions for change/revision to the policy; monitor the pilot tests of the policy; and make suggested revisions to the policy based on the pilot testing and feedback.

b) The **Compensation and Fringe Benefits Committee** charges include: 1) Address compensation practices at Saint Louis University with respect to salary compression/inversion, salary internal equity and market (external) equity. 2) Examine the fairness and comprehensiveness of benefits to include legally domiciled adults, comparison of SLU against peers and aspirational institutions regarding medical leave benefits (FMLA), tuition exchange both between college institutions and/or the St. Louis Catholic high school system, and explore the feasibility of on-site multi-generational day care. 3) Pursue summer research stipends for faculty and/or summer teaching compensation practices. 4) Evaluate rollover of unused vacation days and fixed benefits for 12-month faculty. 5) Consider the fees for Simon Recreation Center and for parking and how changes in those fees may impact services.

c) The **Governance Committee** charges are as follows: The governance committee shall collect and distribute to the leadership of the various Faculty Assemblies (or equivalent units) information about the structure and practices of the current Faculty Assemblies (or equivalent units) across the University. The committee will identify best practices, recognizing the diversity of the various units, their existing assembly structures, and practices of other universities. The committee shall also examine the role of the Faculty Assemblies (or equivalent units) in university governance under the terms of the *Faculty Manual* and make recommendations about how that role can be clarified or improved.

d) **Advisory Board in Support of Faculty Scholarship (ABSFS)** charges—the charges for this committee are pending. The committee met last week and discussed a number of matters; the members are in the process of prioritizing and formalizing the charges to be submitted to the Faculty Senate Executive Committee for final approval.

The most recent meeting minutes for the Graduate Academic Affairs Committee (GAAC) and the Undergraduate Academic Affairs Committee (UAAC) are appended to this report. The Faculty Senate representative on GAAC is Lisa Willoughby (A&S). The Faculty Senate representative on UAAC is Sabrina Tyuse (PHSJ).
Undergraduate Academic Affairs Committee
Wednesday, September 3, 2014


Guests: John Buerck, Matt Grawitch, and Steve Sanchez.

Call to Order: Dr. Dorsey called the meeting to order at 8:30 am.

Approval of Minutes from the May 7, 2014 Meeting:
Motion made by Craig Boyd to approve May 7, 2014 meeting minutes without revisions and seconded by Sabrina Tyuse – 21 motion approved, 1 abstain.

Updates:
Academic Programs- Middle East Studies and Catholic Education Minor were endorsed by CADD and approved by the VPAA.

Academic Policy Updates
- University-Wide Academic Program Review- a task force developed a draft academic program review policy last academic year. The policy has been reviewed by CADD and will begin the vetting process across campus. Academic program review will also be piloted with 4 academic programs this academic year. UAAC will receive the policy for review at the October meeting.
- University-Wide Academic Integrity Policy – During the spring/summer 2014 a task force developed a draft academic integrity policy. This policy is currently being reviewed by multiple stakeholder groups on campus for feedback and will be presented to SGA in October. UAAC will receive this policy for review at the October meeting.
- Academic Definitions Document-UAAC endorsed the academic definitions document in the spring of 2013. In light of the many updates/changes in academic policies/processes this academic year, it has been recommended that the document is updated and brought to UAAC this year. UAAC to review at a future date.

UAAC 2014-2015 Roster – the roster has been updated and loaded on the AA website.

New Academic Programs –
BS Forensic Science – Richard Colignon
Points of interest in consideration of this proposal were reviewed per request:
- Updated proposal and assessment plan as a primary major; went through CAS approval system.
- Market potential good; designed to be a small major – limited by clinical site placement, only 10 clinical opportunities available.
• Will possibly assist with retention of pre-med students.
• Criminology is not included in the curriculum as the major is bench science focused not crime focused.
• The major home is in the Department of Anthropology & Sociology vs chem or bio even though it is heavily focused in these 2 areas – chem/bio are integrated into the program.
• Only 17 accredited programs in the U.S.
• Will review the admissions standards with Office of Admissions – freshman and transfer students apply directly to the University.

BS Criminal Justice change to Security & Strategic Intelligence (SSI) (SPS) - Matt Grawitch and John Buerck
Points of interest in consideration of this proposal were reviewed per request:
  • Presented as informational item.
  • Enrollment in CJ Program began to drop off, therefore, SPS revised the program by adding security management program. Enrollment increased temporarily and now beginning to drop off again. Worked with advisory board to identify best path for program future – result change in title and parts of curricula.
  • New program have core SSI courses with specific tracks, similar to the CIS Program.
  • Goal to develop bridge programs in the future with natural synergies on campus.
  • There are courses in the curriculum that address cultural competence.

Substantive Program Change- Concerns were raised that changes presented in recent informational academic programming updates seem to be substantive and would benefit from full academic program review. A suggestion was put forth for the group to develop substantive change guidelines to propose to the deans.

Major Change Presentation- Dr. Steve Sanchez presented the 2009 Cohort Major Change data. Contact OIR or Dr. Sanchez if you would like for them to present the cohort data for your specific academic unit.

Academic Policy Revisions- Academic policy revisions were identified including adding the summer into the overload policy and the need to identify Veteran’s in the priority registration policy.

Motion made by Robert Cole to approve the proposed updates and seconded by Elizabeth Blessing – unanimous approval.

Old Business- Stemming from Fr. Barber’s updates with regard to CAS’ discussions about the CAS core last year and subsequent query about a larger University community discussion about a common core, Fr. Barber was invited to present his query to CADD in May 2014. VP Harshman then invited the deans and/or undergraduate program directors from all SLU colleges or schools offering undergraduate programs to meet in July 2014. All who attended the meeting
unanimously supported a University-wide dialogue throughout 2014-2015 to discuss the SLU undergraduate educational experience.

**Announcements**

1. Tommy English will be working with Dr. Carlin on a national and international awareness readership program.

2. Ric Colignon announced that sociology and psychology are collaborating on a course to accommodate the changes in the MCAT. Sociology will also be making changes in 110 to accommodate the changes in the MCAT.

3. John Cook School of Business will welcome a new dean January 1, 2015 – Dr. Mark Higgins. He will be joining us from Rhode Island.

4. The SON will undergo an accreditation visit in October.

5. Susan Fanale announced that the Faculty Engagement Model for LC’s is in place for this fall.

6. The School for Professional Studies has a new dean, Dean Elizabeth Freeburg joined June 1, 2014.

7. The CTTL theme for this year is “Teaching Today’s Students” – look for brown bag conversation opportunities this year.

8. The Doisy College of Health Sciences welcomed Dean Mardell Wilson on August 1, 2014.

9. CAS welcomes Dr. Gary Barker as the new Associate Dean for Undergraduate Education.

10. The Department of Modern Classical Languages has changed names to Languages, Literatures and Cultures.

11. The Departments of Psychology, Sociology & Anthropology, Languages, Literatures and Cultures, and Medical Family Therapy have moved to Morrissey Hall.

12. Dr. Pestello will be visiting Madrid this week.

**Meeting Adjournment**

Meeting adjourned at 10:05 am
GAAC Minutes
October 17, 2014 – 8:30am to 10am
Verhagan Hall, 219

Diana Carlin – Assoc VP Grad Educ
Matthew Bodie
Patrick Brooks
David Crossley
Richard DiPaolo
John Fu
John Giebfried
Damon Hall
Sanjay Jayaram
Rebecca Loranz for Joanne Schneider
Michael Mancini
Hisako Matsuo
Anne McCabe
Damian Smith
Terry Tomazic
Cindy Matlock for Chris Werner
Lisa Willoughby
Bonnie Wilson
Steve Winton
Guest: Jay Haugan
Guest: Rick Mayden

I. Approval of minutes
   A. Minutes from the September 19, 2014 meeting were corrected and approved unanimously as amended.

II. Old Business
   A. Doctoral Full-time Status – The policy recommendation regarding the definition of full-time status for doctoral students of 1 to 3 dissertation hours until 12 hours are completed (approved by GAAC in May, 2014) has not been reviewed by CADD as yet. Dr. Carlin will inform GAAC when a CADD decision has been made.
   B. Program Review – A report was presented as to the status of the program review process.
      a. This process is set to review all University programs/departments on an approximate seven year cycle.
      b. In order to avoid making programs or departments perform double work, those programs that must be accredited by an outside entity will have their review tied to that accreditation, either a year prior or a year after the accreditation.
      c. The purpose of the review process is formative evaluation with a goal of creating an action plan for the program or department.
      d. Four programs are currently being used as pilot tests: Business, Athletic Training, Civil Engineering and Philosophy and Letters.
      e. GAAC committee members are asked to take the proposal back to their respective units for review and commentary. Suggestions and comments should be sent directly to the Program Review Taskforce via either Dr. Carlin or Dr. Dorsey.
   C. Academic Integrity – A discussion was had regarding the proposed policy document on academic integrity.
      a. Much of the discussion centered on the point of “concealment” as a perceived “gray” component of the document. Some thought that the requirement that
one must report suspected violations was too great a burden to place on students. Also, there really did not seem to be a punishment for concealing.
b. The Law School has its own honor code. CEPS will not address and issue unless there is actual evidence. Questions were then raised as to the legal rights to appeal. The proposal would not change any unit’s process. Each unit would (could) have its own set of standards and codes, with the proposed University level committee being the place of appeal, looking primarily at the issue of whether a case was, in fact, processed according to the standards in place for the unit.
c. The policy proposal is designed to create some common definitions for the University as to what constitutes academic misconduct and to create a University-wide structure for appeal.
d. The composition of the review board would use a pool approach to select faculty who would hear a request and it was recommended that student representatives should also come from a pool. The pool will avoid conflicts of interest or recusals.
e. GAAC committee members are asked to take the proposal back to their respective units for review and commentary. Suggestions and comments should be sent directly to the Academic Integrity Taskforce via Dr. Carlin.

D. Substantive Change definition – The purpose of GAAC is to discuss, vet and to recommend (or not) proposed significant changes in programs, degrees, curriculum, etc. at the graduate level. UAAC has the same function at the undergraduate level. Minor changes must be reported (with no vote-based decision), so as to ensure proper functioning for the Registrar and that information is placed in the appropriate catalog.

a. No clear definition as to what constitutes substantive change.
b. It was requested that a definition and process be created, thus a form and process were developed and presented to GAAC. The same form will be submitted to UAAC.
c. A program or department would be asked to complete the form for submission to GAAC and a subcommittee would meet to decide whether the change was substantive or not and the process of either reporting or vetting and recommending would ensue.
d. GAAC committee members are asked to take the proposed form back to their respective units for commentary. Of particular interest is the gathering of examples of what units believe is substantial and what is not. Comments should be sent directly to Dr. Carlin.

III. New Business

A. Undergraduate Research – Dr. Rick Mayden presented a proposal for compiling research activities, across all disciplines, of faculty, graduate students and post-docs that might include undergraduate students in the research project. He is proposing a searchable website. The proposal could also work for service related activities. The goal is to increase undergraduate involvement in the research process. Dr. Mayden is looking for faculty input on this proposal. GAAC
members are asked to bring this information back to their units and have comments sent directly to Dr. Mayden.

B. Updates – The new degree proposals for Occupational Therapy and for Law were approved by the Board of Trustees.

C. GAAC By-Laws change – GAAC and the Associate Deans and Directors committee (ADD) both focus on graduate education but from two different perspectives. GAAC is a faculty and student group that primarily is focused on graduate education policy and program quality, while ADD is a committee of administrators that is more focused on the implementation and mechanics of policy and processes. The two foci are, however, connected. The suggestion is being offered to have one of the associate deans or directors sit on GAAC as a non-voting member to better communicate the implications that policy change might have on the administration of graduate education. GAAC members are asked to reflect on this possibility and discuss it at the next meeting. This would require a by-law change.

D. Assessment of GAAC, UAAC and ADD – Ellen Harshman, the Academic Affairs Vice President raised the issue of understanding how GAAC, ADD and UAAC are: 1) structured; 2) how policy and procedures changes are implemented; and 3) how these changes are communicated to and from the faculty. This task provides an opportunity to engage in active self-evaluation. At this point all current and past members of these three committees will be surveyed. GAAC members are asked to solicit topics and/or questions that can be used in the survey. Such information can be sent directly to Terry Tomazic.

IV. Announcements
   a. Next meeting November 21.
   b. December meeting on the second Friday, December 12.

Meeting adjourned.