Faculty Senate Motion: Donations for the Clock Tower Accords
President Pestello and Interim VP-Development Sheila Manion have accepted the motion; VP Manion will establish the account to receive donations. Announcement of establishment of the account is forthcoming.

President’s Advisory Council (PAC)
There have been two meetings of the newly formed PAC; faculty representation on this committee includes the Faculty Senate Executive Committee and the chairs of the faculty assemblies. The focus topic at these two meetings has been the projected budget deficit.

President’s Coordinating Council (PCC)
The minutes from the December meeting and the agenda for the March meeting are attached as addenda. VP-CFO David Heimburger, after having met with FS President J. Turner, Director-Facilities Planning Dave Florek, and Provost Ellen Harshman, proposed to the PCC changes to the Space Committee. Among the proposed changes is to have faculty representation as well as publicly posted agendas and meeting minutes. FS President J. Turner presented to the PCC an action plan based on the January 12th summit meeting of administration and faculty and staff representatives; the PCC requested further review and development of the plan.

Council of Academic Deans and Directors (CADD)
The meeting minutes from the February meeting and the agenda for the March meeting are attached as addenda.

Graduate Academic Affairs Committee (GAAC)
The minutes from the February meeting and the agenda for the March meeting are attached as addenda. The FS representative on the committee is Lisa Willoughby (A&S). More information is available on the GAAC website: http://www.slu.edu/graduateeducation/faculty-and-staff/gaac-resources
MINUTES OF
MEETING OF THE PRESIDENT’S COORDINATING COUNCIL
December 18, 2014

Attendance
Present:  F. Pestello, Chair, P. Alderson, K. Brady, B. Fletcher, J. Fowler, J. Goff (telephonically,)
D. Hakanson, E. Harshman, W. Kauffman, E. King, A. Knezetic (telephonically,
(telephonically)
Absent:  P. Haberberger, D. Heimburger

1. Call to Order:  President Pestello called the meeting to order at 10:00 a.m.  Faculty Senate
President Turner offered the invocation.

2. University Policies and Processes
   2.1 Expanding the PCC Membership:  Dr. Pestello announced plans to expand the PCC
membership to include all academic deans along with additional faculty, staff, student and
administrators.  The PCC will move to bi-monthly meetings lasting two hours.  A dedicated web
site will be developed for the PCC members to manage meetings including agenda, minutes and
supporting documents.  Vice Presidents Fletcher and Hakanson will be responsible for
development of the web site.  Dr. Pestello asked current members to recommend by title other
positions that should be invited to join the body.  The first meeting of the expanded PCC will be
February 19, 2015.

   2.2 Space Committee:  Dr. Turner spoke of the strong interest of faculty and deans to
establish a University space committee with defined processes for space allocation.  At Dr.
Pestello’s invitation, Vice President Brady reviewed the history of the space committee in
reviewing requests for space and ensuring appropriate utilization with the policies and procedures
posted on the Facilities Services web page.  Discussion followed.  Dr. Pestello established a
task force to consider the issues to bring a recommendation to the PCC.  Task force
members are Vice President Brady, Provost Harshman, Dr. Turner and Vice President
Porterfield.  He concluded by confirming large space projects would continue to be vetted
by the PCC.

   2.3 Bullying Policy:  Interim Academic Vice President Harshman noted bullying issues
continue to be reported by staff and faculty.  The 2014 climate survey results validated the
behavior exists and is tolerated by the University.  The bullying is supervisor intimidation of
subordinates.  She is now hearing similar complaints from faculty.  Dr. Turner concurred, noting
the Faculty Senate Professional Relations has been contacted by concerned faculty.  General
Counsel Kauffman advised the hot line is in place and utilized but investigations are a challenge
because of fears of retaliation.  Discussion followed with consensus on the need for an
organization-wide approach that would educate and change the climate and ultimately the culture.
Dr. Pestello appointed a task force to assess and bring recommendations to the PCC.  The
task force members are Vice Presidents Haberberger, Kauffman and Provost Harshman.

2.4 Sexual Misconduct Policy:  Dr. Turner shared feedback she had received from Faculty Senators
to Director of Diversity and Affirmative Action Lewis’s presentation of the University’s Sexual
Misconduct Policy to the Faculty Senate.  The feedback included interest in how the policy was
vetted and in opportunities to broaden the vetting process going forward.  Other concerns
included uncertainty about training and reporting responsibilities.  Dr. Turner requested guidance
to respond.  Mr. Kauffman noted the Sexual Misconduct Policy is currently in effect after review
by the Executive Staff last summer. He advised of the accepted practice for Executive Staff to review and act on time sensitive policies. This Sexual Misconduct policy was such a policy given the current external climate. Mr. Kauffman spoke about the complexity of the issues surrounding this policy, noting limited degrees of freedom and flexibility due to compliance and governmental engagement on this matter. Dr. Porterfield commented on the challenges. Mr. Kauffman and Vice President for Student Development Porterfield, along with Senior Associate General Counsel Uy, offered to present to the Faculty Senate about this matter. Dr. Turner will schedule a special meeting of the Senate for this purpose. In response to Provost Harshman’s question about the Senate’s vetting practices, Dr. Turner identified as a University-wide need the development of a process for policy development, review, central repository of policies. Mr. Kauffman responded that such a policy is already in process.

3. “Go Further” Matching Scholarship Program: At Dr. Pestello’s request, interim Vice President for Development Manion reviewed the history and purpose of the scholarship fund established in 2012 with $75 million from University reserves. The investment provides $3,375,000 of annual matching dollars ($75,000,000 x 4.5% endowment spending rate). The "Go Further" campaign has proven to be very successful. Vice President and CFO Heimburger recommended to the President the transfer of an additional $25 million to the Go Further endowed scholarship fund from the accumulated operating reserves. This would create a permanent $100 million funding source which generates $4.5 million of annual matching dollars. The PCC supported this investment. Vice President for Marketing and Communications Fowler will manage communication of the good news to the internal and external communities.

4. Update on Strategic Planning and Related Processes: Executive in Residence and Strategic Planning Coordinator Kimmey provided a progress report on development of a new strategic plan. Currently he is focused on securing volunteers for the eight work groups. Although generally a very positive response from faculty and staff equally, additional volunteers would be helpful. Dr. Turner will contact faculty. School of Nursing Dean Murray advised the academic deans would like to be informed about volunteered from their units. Dr. Kimmey agreed to do this noting their feedback would be welcome but as this is an open process, their advice would be considered with other information. Dr. Harshman will communicate with the deans. Dr. Kimmey will contact Vice President for Madrid Vita to engage faculty and staff from that campus. Staffing issues are being managed with Vice President Fletcher. Dr. Kimmey continued with a report on the Operations Review Committee, established to examine the issues raised in the Climate Survey and the Strategic Planning listening sessions. The Committee is charged to establish and implement a review process to assess administrative workflow issues and recommend solutions. It will have eight members appointed by the President with Dr. Kimmey is chairing and PWC staffing the process.

5. Diversity Initiatives
5.1 Special Assistant to the President for Diversity Position: Dr. Pestello advised he has established the position of special assistant for Diversity and Community Engagement. He noted the decision had been made to create the position before the Occupy SLU event but it is also one of the Clock Tower accords. He asked PCC members to send him any comments on the position description. He announced Trustee and Jesuit Hall Rector Richard Buhler, S.J.
will chair the search committee and reviewed the other members. The first stage of the search will be internal.

5.2 Update on Access and Success: Dr. Porterfield discussed the formation of the Access and Success group to implement the Clock Tower Accords that concluded the occupation of the Clock Tower in October. He reviewed the status of each of the Clock Tower Accords, noting there are several with intersecting dimensions. Dr. Pestello noted the special assistant for Diversity and Community Engagement will assume leadership for this group. In the meantime, the members are working on a process to ensure common understanding and mutual expectations are met. A key step is funding and resources necessary to implement the Accords. Dr. Porterfield then discussed comments made over the months regarding the University’s outdoor art noting the Fusz relief and Pope Pius statues as the two most often requested be moved. He shared Associate Professor of English Casmier’s idea to use campus art to bridge history from past to present to add context for viewers. Dr. Pestello asked Provost Harshman to convene a group of faculty and students to meet to discuss public art. Others to be included are Dr. Casmier and Professor of Fine and Performing Arts Terry Dempsey, S.J.

5.3 Proposal for commemorative artwork: Following on Dr. Porterfield’s report, Dr. Pestello advised that he had commissioned sculptors Kyle and Kelly Phelps to create a sculpture to commemorate the occupation. The Phelps twins created artwork for the Le Moyne campus during Dr. Pestello’s tenure there. The final design selection will be made by the Access and Success members. The sculpture will be installed near the Clock Tower after completion, which could take a year.

6 Information Sharing
- Yik Yak Anonymous Social Media Application: Vice President Hakanson reported requests from members of the community to block Yik Yak from the SLU network. He supports this action citing the site as inappropriate and counter-productive. SGA President Knezetic supported this action and advised of plans to launch a campaign with students to “live above the yack” and civility in communications. Mr. Hakanson and Ms. Knezetic agreed there would be pushback from some but SLU’s banning would be an important and symbolic action. The application would continue to be available on personal wireless devices. The PCC supported the action, which was then approved by President Pestello.

- Marketing Initiatives: Mr. Fowler reminded the PCC of the marketing assessments completed this past summer and reviewed the actions initiated based upon the results including new radio spots; more stringent brand and logo guidelines, rebranding Billiken Athletics and a total redesign of the SLU web site. An outside firm will be engaged to assist with the web project. Increased merchandising opportunities are also a goal and a new licensing firm has been engaged.

- Phase I Housing Construction: Ms. Brady advised the site preparation is completed and McCarthy Construction has taken over the site. The City zoning hearing was postponed due to protests at City Hall. Dr. Pestello instructed her to proceed as planned.

- Disney Quality Service Training: Mr. Hakanson reported a very positive experience for the team that participated in the Disney training with application for SLU. He plans to bring recommendations to the PCC.

- Ms. Manion asked all to remember the University in their year-end giving.
• SAC Chair King reported the organization has been discussing the bullying issue for several years, and appreciates that action is being taken to resolve the problem.

7. With no further business before it, the PCC meeting adjourned at 11:45 a.m.
AGENDA

1. Call to Order: F. Pestello

2. Invocation: P. Vita

3. Approval of December 18, 2014 Meeting Minutes: All

4. University Policies and Processes
   4.1 Tobacco Free Policy: A. Knezetic, E. Trevathan, N. Delaney
   4.2 IT Security Policies: D. Hakanson
   4.3 Space Committee: D. Heimburger
   4.4 Campus Civility Policy: J. Turner

5. FY16 Budget: D. Heimburger

6. Enrollment and Retention Report: J. Goff

7. Information Sharing: All

8. Adjournment: F. Pestello
Council of Academic Deans and Directors  
Wednesday, February 18, 2015  
Meeting Minutes


Guest: D. Linhorst

1. **Call to Order & Approval of Minutes** (Ellen Harshman)
   
   Dr. Harshman called the meeting to order. The minutes of the January 21, 2015 meeting were approved as amended (Dr. Higgins attended the meeting for the Cook School of Business, not Dr. Safranski).

2. **Announcements** (Ellen Harshman)
   
   a. Dr. Harshman reviewed the revised pre-commencement schedule and invited discussion. While there are concerns in several academic units about timing and menus, all agreed to work with this schedule this year. Dr. Harshman will look into allowances for food and alternate menu choices to ensure families and guests are appropriately served.
   
   b. Stacey Harrington noted that she is awaiting the budget basis for FY2016. Tuition increases will be discussed at the February meeting of the Board of Trustees.

3. **PCC Report** (Teri Murray)
   
   Dr. Murray noted that the expanded PCC group will meet Thursday, February 19th. How the group will operate going forward is the primary agenda item. Dr. Harshman reminded CADD members that the PCC had existed in its previous form since a call for increased shared governance in the late 1990s. President Pestello wants the group to be more inclusive, and is seeking to understand how to best operate and employ the expanded group to advance transparency and participation.

4. **Faculty Senate Update**
   
   Dr. Turner was unavailable; no report was provided.

5. **Post-Baccalaureate Education and International Initiatives** (Diana Carlin)
   
   a. Dr. Linhorst presented the CPHSJ proposal to offer the MSW program in Ohio online and in collaboration with Lourdes University. Following full SLU approval, additional state and HLC approvals will still be needed before the program can begin; the anticipated start date is Fall 2015. The program proposal was endorsed unanimously.
   
   b. Dr. Carlin announced that the J-1 Handbook is complete and includes procedures for visiting scholars. A section on the new federal requirement to verify language proficiency will be added soon. Forms in the handbook have been updated and deans’ signatures are required.
   
   c. Dr. Carlin announced that the Graduate Education Fellowships have been rewarded. She also noted that many admission decisions for Fall 2015 still have not been made but need to be, as soon as possible. Dr. Harshman concurred, and emphasized that the practice of delaying decisions on some applicants was unacceptable, and not to be continued. She reminded the deans of their responsibility to ensure timely decision-making on each applicant.
   
   d. Dr. Carlin reminded the group about the University-wide policy stating that a minimum of nine hours of graduate coursework constitutes full-time enrollment for all post-baccalaureate students, domestic and international. She addressed the implications of violating that policy, including the potential for international students to be deported without the prospect of
returning. She noted that she will communicate directly with affected deans should there be future concerns.

e. Dr. Carlin reported that, on behalf of SLU and the Center for Global Citizenship, Katie Donnelly accepted the Innovation Award for Internationalization given by the Association for International Education Administrators. The award was presented in Washington, D.C., at the Association’s annual meeting.

6. **Gender Equity Task Force** (Ellen Harshman)

Dr. Harshman requested that each dean submit a representative from their school for a new task force on gender equity.

7. **Undergraduate Education** (Lisa Dorsey):

a. Dr. Dorsey presented a UAAC-endorsed proposal to adopt new minor in Modern Languages and Intercultural Communication, to be offered at the Madrid campus. The proposal was endorsed unanimously.

b. Dr. Dorsey detailed progress on the initiative to develop a University-level academic integrity policy that would govern appeals beyond the dean/director level. One obstacle to the completion of the policy is the disparity in policy-related definitions when compared against those in the various academic integrity policies employed at the college/school/center level. Dr. Dorsey sought and received full CADD support for aligning definitions across all such policies. Additionally, notable support was voiced for the prospect of a single, institution-wide academic integrity policy employed exclusively throughout all colleges/schools/centers; Dr. Dorsey and the task force developing the University-level policy will consider such an initiative after this University-level policy is completed.

c. Dr. Dorsey also noted that institutional responses to the anticipated changes in the MCAT exam are dependent upon further communication from the American Association of Medical Colleges, developers of the exam. Some SLU academic units are already working together on curriculum and course revisions in anticipation of expected changes.

8. **Other Business**

a. Dr. Freeburg initiated a discussion about alumni and community negativity she has heard regarding the proposed artwork commissioned as part of the Clock Tower Accords. CADD members discussed existing and proposed public relations efforts regarding the issue, particularly in light of the upcoming presentation by Mr. Bob McCulloch at SLU’s School of Law on Friday, February 20. General agreement focused on the University’s need to be proactive in communications about the Accords and the artwork, and to emphasize the guiding role of our institutional mission on such matters. Dr. Harshman noted SLU’s leadership role in the City and region, and our obligation to be a place where difficult but respectful dialogue and balanced presentations should be encouraged.

b. Dr. Harshman reminded all that in the case of inclement weather, the University will remain open unless a specific message indicating otherwise is officially provided via the 977-SNOW hotline and other notification procedures. She noted that faculty who are unable to make it to campus when the University is open must contact their department chairs to ensure timely communications with students about changes to class meetings.

The next CADD meeting will be March 18, 2015 from 9:00am – 11:00am in the Vitale Boardroom.
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<td>Call to Order</td>
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<td>2</td>
<td>Approval of the February 18 meeting minutes</td>
<td>Ellen Harshman</td>
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<td>3</td>
<td>General Announcements</td>
<td>Ellen Harshman</td>
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<td>4</td>
<td>PCC Report</td>
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<td>Faculty Senate Update</td>
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<td>Expanded Computer Rights</td>
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<td>SLUCOR Master of Science Data Science Proposal</td>
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<td>Enrollment Management</td>
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<td>10</td>
<td>Undergraduate Education</td>
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<td>11</td>
<td>Advancement Support for Schools and Centers</td>
<td>Sheila Manion, Ted Cox, Mike Higgins</td>
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<td>14</td>
<td>State Authorization Update</td>
<td>Steve Sanchez</td>
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<td>15</td>
<td>Other Business</td>
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GAAC Minutes
February 20, 2015 – 8:30am to 10am
Verhagan Hall, 219

<table>
<thead>
<tr>
<th>Diana Carlin – Assoc VP Grad Educ</th>
<th>Ron Rebore</th>
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<tbody>
<tr>
<td>Patrick Brooks</td>
<td>Kerry Ryan</td>
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<td>Sara Coffin</td>
<td>Damian Smith</td>
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<td>David Crossley</td>
<td>Terry Tomazic</td>
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<td>Jamie Emery</td>
<td>Chris Werner</td>
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<td>Richard DiPaolo</td>
<td>Lisa Willoughby</td>
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<td>John Fu</td>
<td>Bonnie Wilson</td>
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<td>John Giebfried</td>
<td>Steve Winton</td>
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<td>Sanjay Jayaram</td>
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<td>Rebecca Lorenz for Joanne Schneider</td>
<td>Guest: Tom Burroughs</td>
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<td>Anne McCabe</td>
<td>Guest: Eric Westhaus</td>
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<td>Michael Mancini</td>
<td>Guest: Roger Lewis</td>
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<td>Hisako Matsuo</td>
<td>Guest: Jay Haugan</td>
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I. **Approval of minutes**
   Minutes from the January 16, 2015 meeting were approved unanimously.

II. **Program Changes – Informational only**
   A. **MSPH, Environmental & Occupational Health**: Roger Lewis (Public Health & Social Justice) presented a new concentration of the MSPH, Environmental and Occupational Health. This concentration is a market-driven, technology-based concentration. It uses existing courses and requires only one new course, a research seminar in EOH. A discussion ensued and the question was raised as to how Public Health accreditation would be affected. It was indicated that this should not be a problem. This was for reporting purposes only and no action was required.

III. **Old Business**
   A. **Definition of Full Time Status**: Proposal to reduce the number of credit hours for full-time status from 9 to 6 hours was brought to the committee. This has been discussed over the past year. One issue has been the decoupling of fees. The difference in full-time and part-time fees is $95. The proposal is to make this effective for fall of 2015. **Recommendation passed unanimously**. Will now go to CADD in March and to the Provost for final approval.
   B. **Interdisciplinary Professional Master’s** – tabled for now.
   C. **White Paper on Graduate Education at SLU**: This paper is still being drafted. Asked that members send their ideas for inclusion. Partly this will justify the expense arguments regarding graduate education. It is a misconception that graduate students are a financial drain on a university. We have approximately 4000 graduate students but only about 600 are on an assistantship. The rest are
paying tuition. These graduate students also help with faculty productivity. The paper will be distributed to all members before it is finalized.

D. **Significant Change Form**: There are some changes to be made on this form. Tabled until the next meeting.

E. **GAAC Member Survey**: Steve Sanchez will be sending out a short survey to GAAC members, both current and past.

IV. **New Business**

A. **Academic Definitions**: Jay Haugen presented a policy statement on academic definitions. This is an attempt to standardize terms across the University. This is a draft proposal and GAAC members are asked to discuss with their constituencies and provide feedback to Jay Haugen.

B. **MS in Healthcare Data Science**: Eric Armbrecht and Tom Burroughs presented a proposal for a Master’s of Science degree. This degree brings together statistics with IT computing with health care terminology to provide students with facility in working with big data in the health care areas. It was pointed out that the proposal needed letters of support from other departments that will be providing additional coursework. **Recommendation of the proposal received unanimous support**. Once the additional materials are submitted, it will be forwarded to CADD for consideration at the March meeting.

C. **Appeals Board**: The University does not currently have any structure by which a student can appeal a dismissal decision made by a department or college. Thus such requests are going directly to Dr. Carlin. Many of these issues are arising after the student has reached candidacy. Departments in some cases do not have clear rubrics for how such matters are handled. Dr. Carlin would like to set a Task Force of GAAC, ADD and GSA members to work on developing the processes and structure of such an appeals board. GAAC members who are interested in working on this should contact Dr. Carlin.

IV. **Announcements**

A. Next meeting will be March 27. This is not the regular time because several members will be at the ACJU meeting at Marquette.

B. The Midwest Association of Graduate Schools will be held in St. Louis on April 15-17. Preliminary program will be sent.

C. **Recruitment – Admissions/Registrar Open Forums.**
   i. Monday, March 30th 3:30-5:00 BSC 352
   ii. Tuesday, March 31st 12:30-2:00 BSC 351
   iii. Wednesday, April 8th 3:30-5:00 SON 022
   iv. Thursday, April 9th 12:30 – 2:00 SON 022

D. Orientation for new graduate students and new graduate assistantships will be held on August 19.

Meeting adjourned

Next meeting March 27, 2015 at 8:30am
Take Away Points

- A proposal is moving forward to CADD and the Provost to change the definition of full-time for students in course work from 9 hours to 6. This will enable students not on assistantships to take fewer hours their initial semester, will enhance the ability of some programs such as nursing to apply for training grants, and be more in alignment with the majority of 30 hour master’s programs that have two semesters of 6 hours that could be taken when most appropriate. For programs that are designated as part-time, students will still pay part-time fees. For other students, the difference in fees will be minimal.

- GAAC and the Office of Graduate Education are preparing a White Paper on the importance of post-baccalaureate programs at SLU as an information piece for strategic planning committees.

- AVP Carlin asked for volunteers to serve on a task force to develop guidelines for establishing an academic appeals board to hear appeals of dismissals for academic reasons beyond GPA. Currently, the AVP hears appeals and these decisions should be considered by a representative faculty and graduate student group. Guidelines for what should be in handbooks and as university policy regarding cause for dismissal should be included. The AVP welcomes suggestions from any faculty for ideas and content for the guidelines.
GAAC
Friday, March 27, 2015 8:30 -10:00am
Verhaegen Hall, Room 219

Agenda:

I. Approval of Minutes

II. Old Business
   A. Multidisciplinary Master’s Degrees (Carlin)
   B. Substantive Program Change Report (Carlin)
   C. White Paper (Carlin)
   D. Academic Appeals Board – currently on Board
      – Jon Baris, Sarah Coffin, Kelly Dineen, Patrick
      Brooks – need A&S Faculty member
   E. Academic Definitions (Haugen) ???

III. New Business
   A. CADD Update
   B. Amendment to By-Laws for Associate Dean Rep (Carlin)
   C. Graduate Learning Outcomes (Carlin)

IV. Announcements
   A. Next meeting: April 17, 2015
   B. Graduate Education Information Forums
      a. Monday, March 30th 3:30-5:00 BSC 352
      b. Tuesday, March 31st 12:30-2:00 BSC 351
      c. Wednesday, April 8th 3:30-5:00 SON 022
      d. Thursday, April 9th 12:30 – 2:00 SON 022
   C. 1st time GA and GS Orientation: August 19th
      i. Graduate Assistant/Fellowship/12:00 – 1:00 – Check In/Registration/1:00 – 5:00 – Orientation/Kelly Auditorium-Lecture Halls
      ii. Graduate Student Orientation/8:00 – 9:00 Check in/Registration/ 9:00 – 12:00 Orientation/Kelley Auditorium-Lecture Halls

Committee Members
Diana B. Carlin
Associate Vice President
Damian Smith
College of Arts & Sciences
(Humanities)
Hisako Matsuo
College of Arts & Sciences
(Social Science)
David Crossley
College of Arts & Sciences (Sciences)
Anne McCabe
Madrid
John Fu
Public Health
Michael Mancini
Public Health
Kelly Dineen
SLUCOR
Steve Winton
School for Professional Studies
Richard DiPaolo
School of Medicine
Matthew Bodie
School of Law
Kerry Ryan
School of Law
Damon Hall (Fall 2014)
Center for Sustainability
Sarah Coffin (Spring 2015)
Center for Sustainability
Patrick Brooks
HS GSA Representative
Eltra Sharp (Spring 2015)
Frost GSA Representative
Sanjay Jayaram
Parks College
Joanne Schneider
School of Nursing
Jamie Emery
University Libraries
Lisa Willoughby
Faculty Senate Representative
Bonnie Wilson
John Cook School of Business
Ron Rebore
College of Education & Public Service
Chris Werner
Doisy College of Health Sciences
Terry Tomazic
Executive Secretary/ Palimentarian