Faculty Senate Executive Committee Activities of Note.

**Review and Recommendations – Sexual Misconduct Policy.** The Faculty Senate Executive Committee reviewed and made recommendations on draft revisions to the University’s Sexual Misconduct Policy submitted to the executive committee by Title IX Coordinator Anna Kratky. The executive committee’s recommendations were incorporated into the policy, which was approved by the president’s Coordinating Council on August 26, 2015. The revised policy is effective as of the date of approval. It can be viewed at [http://www.slu.edu/Documents/general-counsel/Sexual-Misconduct-Policy-Version-5.0-as-approved-by-Senior-Executive-Staff-on-Aug-26-2015.pdf](http://www.slu.edu/Documents/general-counsel/Sexual-Misconduct-Policy-Version-5.0-as-approved-by-Senior-Executive-Staff-on-Aug-26-2015.pdf).

**University Committees.** The Executive Committee nominated numerous faculty members to serve on University and Board of Trustees committees, including among others the newly established Space Planning Advisory Committee (SPACE), Program Review Council, and University Academic Review Board. All of the committee’s nominations were accepted and will be appointed by the relevant administrators or Board of Trustee members. The executive committee wishes to express its appreciation for the many recommendations for nominations received from senators and interested faculty. A complete list of faculty appointments will be posted to the Senate’s website.

**Standing Committees.** The rosters of the Senate’s standing committees will be posted to the Senate’s website.

**Update on Dean Searches – Parks College of Engineering, Technology, and Aviation, and the College of Education.** Provost Brickhouse is consulting with faculty members of Parks College of Engineering, Aviation, and Technology and the College of Education about the scope and timing of Dean searches for the respective colleges.

**Reorganizations at the School of Medicine.** In accordance with the terms of the Faculty Manual, VP Medical Affairs and Dean of the School of Medicine, Dr. Philip Alderson informed the Faculty Senate Executive Committee of two proposed reorganizations within the School of Medicine and invited the Executive Committee to oversee the process of consulting with affected faculty members for each of the proposed reorganizations. One proposal would move
the institute of Molecular Virology into the Department of Molecular Microbiology and Immunology. The other proposal was to divide the conjoint Department of Neurology and Psychiatry into a two separate units – a Department of Neurology and a Department of Psychiatry. The Executive Committee participated in the consultative process and submitted reports to Dr. Alderson.

**Faculty Senate President Activities of Note**

**PCC.** The Faculty Senate President serves as a member of the President’s Coordinating Council. The PCC met on August 26, 2015. The agenda for that meeting is attached as Attachment A to this report. The minutes of this meeting, when approved, will be presented in a future report to the Senate. The minutes of the May 7, 2015 PCC meeting, which were approved at the August 26 meeting, are attached to this report as Attachment B.

**CADD.** The Faculty Senate President serves as a member of the Council of Academic Deans and Directors. The CADD met on August 25, 2015. The agenda for that meeting is attached to this report as Attachment C. The minutes of the June 24, 2015 meeting of the CADD, which were approved at the August 25 meeting, are attached to this report as Attachment D.

**Update on the Operations Review Committee.** Dr. James Kimmey provided Faculty Senate President Doug Williams an update on the activities of the Operations Review Committee, which was established by President Pestello to supplement the work of the strategic planning process. Dr. Kimmey’s update is attached as Attachment D.

**Other Updates**

**GAAC.** Dr. Lisa Willoughby serves as the Faculty Senate’s representative on the Graduate Academic Affairs Committee. The minutes of the August 28, 2015 meeting of the GAAC are attached to this report as Attachment E. The following are “Talking Points” for that meeting:

- Graduate Learning Outcomes (Global Outcomes) draft as well as the HLC Assessment report language later emailed by Kathleen Thatcher – please discuss with your graduate programs and faculty to collect feedback and suggestions on this university-wide initiative.
- Required Interviews for international students: Is this necessary? Would it be preferable to be “recommended” vs. “mandatory”? How could we prevent fraud? Also are there any other suggestions or concerns to add to this topic?
• Get feedback on future plans for Graduate Education in light of the discussion with the Provost and her letter to faculty.
AGENDA
President’s Coordinating Council (PCC)
Wednesday, August 26, 2015
9:00 a.m. – 11:00 am
Schlafly Board Room

1. Call to Order – Fred Pestello
2. Invocation – Nancy Brickhouse
3. Approval of May 7, 2015 meeting minutes – All
4. RH1 and RH2 – Kent Porterfield
5. Modifications to Laclede and Grand – Kent Porterfield, David Heimburger, Michael Lucido
7. Strategic Plan Update – Kent Porterfield
8. Task Force for Becoming a SLU Baccalaureate – Nancy Brickhouse and Doug Williams
9. Discussion of the President’s Advisory Council (PAC) - All
10. Information Sharing – All
11. Adjournment – Fred Pestello
MINUTES OF
MEETING OF THE PRESIDENT’S COORDINATING COUNCIL
MAY 7, 2015

Attendance

Absent: J. Turner

Guests: J. Bryant, N. Delaney, L. Geiser, J. Kimmey, M. Krob, D. Williams

President Pestello called the meeting to order at 9:00 a.m. Vice President for Medical Affairs Alderson offered the invocation.

The minutes of the March 26, 2015 PCC meeting were approved as presented. Interim Associate Vice President Lucido gave an update on development of a space committee noting information is being collected from other universities to help form a policy for SLU. The Committee membership will include representatives from all stakeholder groups. Vice President for Human Resources Luna gave an update on the Civility Task Force noting progress on coordinating the work of the Civility Task Force with the Climate Assessment Task Force.

FY16 Budget and Related: President Pestello announced a budget message would be sent today to the Board of Trustees, the President’s Advisory Council, the greater SLU community and then to students and parents to communicate the details of the FY16 budget including tuition and fee increases. He announced the Board of Trustees approved a three year increase in endowment spending to five percent with an annual review by the Board for each of the three years. After these additional funds, the deficit amount is about $4 million. The deficit will be addressed through expense reductions by all divisions of the University. Vice President and CFO Heimburger then reviewed the process vice presidents will use to achieve the necessary reductions from both personnel and general expense reductions. Mandated or non-controllable costs such as utilities will not be included. The timeline for the process begins on May 19 when the Executive Staff will review the allocations with the targets for each division; Provost Brickhouse will manage allocations to the academic divisions.

University Policies and Processes
Tobacco Free Policy: Vice President and Chief of Staff Fletcher reviewed information collected from Jesuit and other universities about the impact of tobacco-free policies noting no reported impact on enrollment and similar challenges with enforcement of the policy. Student Health Physician Delaney briefly reviewed the goals of the proposed ban noting the hoped for outcome is behavior modification rather than policing or enforcement to create a culture of wellness. Dr. Delaney reviewed the tobacco-cessation programs already in place at the University for employees and students, and suggestions for educating the campus about the policy such as signage. Several PCC members noted again their concerns about the precedent set by adopting a policy that won’t and cannot be enforced. Dr. Delaney clarified her understanding of “light enforcement” as acknowledgement and awareness. Sanctions and other enforcement matters would be determined by a committee including how the policy would be messaged to set a community standard. She also clarified that e-cigarettes are included in the proposed ban unless the tool is used to help current smokers stop. After discussion, there was consensus in support of the ban despite the remaining questions about enforcement. Based on the group’s position,
President Pestello stated that SLU would become a tobacco-free campus on July 1, 2016. A task force will be appointed in the fall to develop the necessary plans, policies and procedures to accomplish this goal.

Electronic Mail Policy: Vice President and CIO Hakanson presented a policy that would allow graduates and retiring faculty and staff to retain SLU e-mail addresses for up to five years after graduation or separation. SGA President Knezetic noted strong SGA support for the policy. The PCC endorsed the policy and it was approved by President Pestello.

Medical Benefits: Vice President for Human Resources Luna reported that medical claims are $4.8 million, a 12 percent over last year. He advised that 2015 premiums will likely be increased but in the meantime, his staff is reviewing ways to control costs. The Medical Benefits Ad Hoc Committee will be engaged and will assist in preparing recommendations for FY16 premiums.

Enrollment and Retention: Vice President for Enrollment and Retention Management Goff reported on enrollment noting freshman deposits after the national deadline date May 1 are 1,617, which is an increase of 10 over 2014 May 1 deposits and the budget goal of 1,607. He reviewed the strategies that will be implemented over the coming months to reduce meld. The academic profile of the class is very strong with an average 27.8 ACT score and 3.84 cumulative grade point average, a record for the University. He noted a shift in demographics and markets including a strong rebound of deposits from Missouri, California and Indiana. Enrollment in the health sciences majors remains strong and the new major in Neuroscience exceeded goal by almost 400 percent. He continued his report noting transfer student deposits are up slightly despite the national decline in community college enrollment. Mr. Goff reviewed graduate program enrollment noting positive growth in masters programs in Nursing but a continued decline in Law School enrollment. Dr. Harshman reviewed efforts in place by the Law School administration to increase yield while maintaining academic standards. Dr. Pestello discussed the important of international student enrollment. Mr. Goff noted he and Vice President Fowler have strategies in place should there be any further incidents in St. Louis related to Ferguson, and the importance of all stakeholders to engage in summer and welcome week to help influence yield and engagement. This includes talking points for SLU101, which will be shared with the deans along with the SLU101 schedule.

Strategic Planning and the Operations Review Committee: Strategic Planning Coordinator Kimmey presented a progress report on the plan and noted a redraft is underway that will be formed by the comments and feedback from key stakeholders including the Trustees. Work will continue over the summer on the goals to add metrics, goals, timelines and responsible parties. He advised that a review is being conducted to prepare a report of where all the ideas that came forward from the TWGs will be referred for consideration. Dr. Kimmey then reviewed the rationale for establishing the Operations Review Committee to address problematic operational processes identified during the planning process. The ORC membership includes stakeholder representatives. It has met and will continue its work over the summer. He agreed that any proposed changes in policies and/or processes would be appropriately vetted by the stakeholder groups in advance of any changes.

SLU Logo Redesign: Vice President for Marketing and Communications Fowler GET JEFF ppt. The goal is to have a decision by July 1 for an August rollout.

Information Sharing
- Vice President Alderson announced that Dr. Marc Nivet, chief diversity officer of the Association of American Medical Colleges, is the guest speaker for the 2015 Gladney Diversity Awards event.
• Vice President Manion noted Development would host a luncheon for faculty and staff donors to SLU and a cocktail reception for young alumni.
• Dr. Harshman reviewed the recent town hall meeting held for adjunction faculty noting a good discussion.

• Vice President Kauffman reported on the recent Title IX training held at SLU for peer to peer counselors and coordinators. Necessary policy revisions will be worked on this summer for vetting with the PCC in the fall.

• Ms. Knezetic thanked the PCC for its support and commented on an unexpected but engaging year.

• SAC Chair King reported this would be her final meeting with Chair-Elect McCool taking over leadership for SAC on July 1, 2015. She also thanked the PCC for its support.

• Dr. Harshman noted this was also the final meeting for Dean Murray as the elected representative of the Academic Deans. CADD will elect a new representative at its May 2015 meeting.

• Dr. Pestello noted today was also the final PCC meeting for Dr. Harshman, Ms. Fletcher and Dr. Turner along with Ms. Knezetic, Ms. King and Dr. Murray. He thanked these individual for their service to the University and the PCC.

The meeting was adjourned at 11:05 a.m.
Minutes prepared by Bridget Fletcher
Attachment C

Council of Academic Deans and Directors
Tuesday, August 25, 2015
9:00am – 11:00am
Vitale Boardroom, Cook Hall, 3rd Floor
Agenda

1. Call to Order  Nancy Brickhouse
2. Approval of the June 24th meeting minutes  Nancy Brickhouse
3. General Announcements  Nancy Brickhouse
4. Enrollment Management  Jay Goff
5. Faculty Grievance Process  Doug Williams
  Mike Lewis
6. STEM Space  Steve Buckner
7. Online Course Evaluation Project Summary  Steve Sanchez
   Class Scheduling Policy
8. Global Gateway Program Proposal  Diana Carlin
9. ITS Update  Kyle Collins
Council of Academic Deans and Directors
Wednesday, June 24, 2015
Meeting Minutes


Guests: Marc Scheessele and Mona Hicks

Call to Order – Ellen Harshman
Dr. Harshman called the meeting to order at 9:06 a.m.

Approval of the May 20 Meeting Minutes – Ellen Harshman
Dr. Harshman asked for a motion to approve the May 20, 2015 minutes. The motion was seconded and carried.

Student Development Update – Mona Hicks
Dr. Hicks shared with CADD members some potential plans to recognize the anniversary of the death of Michael Brown and invited them to join a discussion session on July 20 from 3:30-5:00. For more information, contact Dr. Hicks directly at rhicks4@slu.edu.

Government Relations Update – Marc Scheessele
Mr. Scheessele shared with the CADD members some higher education topics now in legislation: (1) the Higher Education Act Reauthorization, (2) the accreditation process changes, (3) encouraging schools to have risk sharing, (4) what and how to disseminate data (i.e. ranking) to the public and (5) the general overall cost of higher education. Additionally, he discussed working with legislators to ensure that the raise in Missouri’s tobacco tax is used for a higher education scholarship.

In order for Mr. Scheessele to be an effective advocate for SLU, he asked CADD members to keep him informed of any ongoing/upcoming activity in their units and to feel free to contact him directly. He also wanted members to be aware of his willingness to assist in any event scheduling i.e. invite legislators and/or other government officials to speak at an engagement.
Faculty Senate Update – Doug Williams
Prof. Williams stated that President Pestello has officially charged the Gender Equity Task Force co-chaired by Connie Wagner, Angela Sharkey and Ellen Harshman. The task force will examine data in multiple areas of university activity to assess that faculty are treated equitably; and prepare a report on the findings and conclusions that will include a plan with recommendations.

Prof. Williams also reported the senate is working with faculty to address how the current curriculum works for our students and continue to address faculty compensation.

Enrollment Management – Jean Gilman
Ms. Gilman provided a generally positive enrollment update, particularly in the context of new incoming freshman enrollment. Additionally, she noted gains in confirmations from Missouri, Ohio, Massachusetts, California, Michigan, New York and Hawaii with slight declines in Illinois, Wisconsin, Kansas and Kentucky.

Electronic Course Evaluation Tool – Kathleen Thatcher for Steve Sanchez
Ms. Thatcher discussed the online course evaluation project summary which emphasized the need for the replacement of the current University-sponsored and supported electronic course evaluation tool, SurveyDIG. This need has been documented by ITS and Academic Affairs through a year-long review of each college/school’s current course evaluation practices, future course evaluation needs, and potential new software products. The review unveiled multiple inadequacies driving the project team to research eight vendors and their respective course evaluation software and determined the product by - Blue, met Saint Louis University’s collective needs.

Ms. Thatcher presented options to financially support the annual cost distribution: (1) all colleges/schools/centers and (2) only current SurveyDig users. Both options were discussed and it was determined that more research and input must be completed before the purchase and implementation of the new product. The urgency to move forward with this project because of the scheduled August Banner upgrade, which may cease the current operation of SurveyDIG, was noted.

Post-Baccalaureate Education and International Initiatives – Lisa Dorsey for Diana Carlin
Dr. Dorsey announced SLU was awarded an IIE educational grant (leadership seminar) which provides for an opportunity to host 17 international administrators this summer. To enhance their SLU community/campus experience, Dr. Carlin will ask for your assistance once she has the names of the guests and the countries represented.

Dr. Dorsey presented the proposal for a Doctor of Theological Studies and Health Care Ethic to be offered by the Center for Health Care Ethics and Department of Theological Studies. Dr. Harshman asked for a motion to approve the proposal. The motion was seconded and carried.
Dr. Dorsey also presented the Master of Arts proposal in International Relations to be offered jointly by SLU – in St. Louis and Madrid – and Peter Pazmany Catholic University in Budapest, Hungary. Dr. Harshman asked for a motion to approve the proposal. The motion was seconded and carried.

**Faculty Development and Adjunct Update – Lisa Dorsey for Mike Lewis**

Dr. Dorsey announced that the adjunct parking rate has been settled at $110 a semester and in order to have the option for monthly deductions the adjunct faculty contracts need to be processed no later than the beginning of September.

Dr. Dorsey also shared that the adjunct faculty course cancellation policy is to be implemented beginning July 1. The new contracts will have language stating adjuncts will be paid 10% of their contract up to $500 should their class be cancelled up to 14 business days before their class begins.

Additionally, Dr. Dorsey announced the new adjunct faculty orientation will take place the week of August 17. All adjuncts are invited, although it is not mandatory. Parking Services will be available to assist with the parking passes. More information is forthcoming and Dr. Lewis welcomes your ideas to make the new faculty orientation a success.

Dr. Harshman also emphasized the importance of holding orientation at the school/college level as well.

**Undergraduate Education – Lisa Dorsey**

Dr. Dorsey discussed the summary of policy proposals for 2015-2016 which addressed course drop/withdrawal, grading scale, graduation requirements and registration sequence. Dr. Dorsey requested an endorsement from CADD members to update and/or remove these policies. The CADD members endorsed the summary of proposals.

**Academic Integrity Policy – Lisa Dorsey**

Dr. Dorsey reported that last month’s presentation of the final draft of the University-wide Academic Integrity policy was near completion only awaiting language approval from Counsel. Counsel has now approved the language for legal form and the policy is ready for distribution. Dr. Dorsey requested and received an endorsement from CADD members.

**Program Review Process – Lisa Dorsey**

Dr. Dorsey presented the academic program review process to the CADD members. This is a final draft with updated language to have a more faculty presence.

**Academic Program Review Schedule – Scott Safranski**

Dr. Safranski continues to work on a schedule with the deans and will advise when it is finalized.

Dr. Harshman stressed this schedule should be conducive for the needs of each school/college/center.
**Budget – Ellen Harshman**

Dr. Harshman addressed some of the budget challenges and discussed the historical use of a “lapsing budget” regarding open personnel lines and stressing this practice dictates that true budget reductions would only be experienced if positions were eliminated entirely.

The meeting adjourned at 11:36 a.m.
Attachment E

Update on the Operations Review Committee

(Dr. James Kimmey)

Background

The ORC is charged with establishing and implementing a review process to determine the prevalence of the administrative and workflow issues raised by the community; assess their impact of the achievement of the University’s mission; and recommend and monitor initiatives to remedy such problems where they are found to exist.

ORC will:
- Review operational concerns from Climate Survey, SP listening sessions
- Analyze concerns and establish priorities for review.
- Receive and review findings from external operations review consultant.
- Designate Action Group members for highest priority items selected for review.
- Receive and review interim and final reports from the Action Groups.
- Solicit, review and approve plans for process improvement from responsible administrative units.
- Monitor implementing unit’s approved improvement plans.
- Report progress to President monthly.

Status

1. Seeking to re-energize process after a slow summer with low attendance when we tried to meet.
2. As next step, members have been asked to use the survey results from last spring and do three things in preparation for a September meeting:
   a. Identify statements of concern that are just not accurate, a matter identified at the last committee meeting.
   b. Identify areas of concern where substantial actions are already under way (web redesign, for example) but where the community is not fully aware of it.
   c. Identify concerns that are easily remedied (“low-hangers”).
3. A copy of the PWC report on the E-PAF system has also been distributed to the committee as an example of what PWC internal audit activities might contribute to the ORC’s work.