

MIA M. WILLIAMS

E-MAIL: AIM4SKYS@HOTMAIL.COM

EDUCATION

Saint Louis University St. Louis, MO
Master of Health Administration, anticipated graduation May 2005

University of Arkansas at Pine Bluff Pine Bluff, AR
Bachelor of Science in Biology/ Pre-Medicine

SUMMER EMPLOYMENT

2004 **Southern Illinois Healthcare Foundation** East St. Louis, IL
Administrative Intern

- Created risk management program for entire organization, consulted on various projects, and attended various organizational management meetings.

2001 **Duke University Minority Medical Education Program** Durham, NC
Student Internship

- Participated in several educational events to assist in future medical career.

2001 **East Central Missouri Area Health Education Center** St. Louis, MO
Student Internship

- Worked as an office assistant, created and managed a filing system, and performed various clerical duties.

2000 **Johnson Pediatrics** St. Louis, MO
Shadowing Experience/ Student Internship

- Assisted with charts, answered telephones, and comforted parents and patients while shadowing physician.

VOLUNTEER EXPERIENCE

2003 Student Mentor/Tutor, Belair Elementary School Pine Bluff, AR

2002 Student Chaperone, St. Louis City Schools St. Louis, MO

2001 Student Mentor/Tutor, Belair Elementary School Pine Bluff, AR

2000 Student Mentor/Tutor, St. James United Methodist Church Pine Bluff, AR

EXTRACURRICULAR ACTIVITIES

Member, American College of Healthcare Executives

Member, Delta Sigma Theta Sorority, Inc.

AWARDS RECEIVED

1999 – 2003 100 Black Men Scholarship Recipient

1999 – 2003 Academic Achievement Award

1999 – 2003 Gateway Classic Scholarship Recipient

2002 & 2003 Outstanding Service Award