



**Table of Contents**  
**Beaumont Faculty Development Fund**  
**Guidelines and Procedures**

Purpose of the Fund	1
Application Deadline	1
Off-Cycle Applications	1
Eligible Faculty	2
Eligibility of Prior Awardees	2
Eligible Projects	3
Expenses	
Research Expenses	4
Equipment	4
Student Labor	4
Ineligible Activities/Expenses	5
Format of the Proposal	5
Number of Copies	5
Abstract	5
Proposal Narrative	6
Budget	6
Vita	6
Requirements for Previous BFDF Awardees	6
Current and Pending Support	6
Length of Proposal	7
Use of Appendices	7
Review Process	7
Duration of Awards/Extension Requests	7
Grant Administration and Reporting Requirements	7
Appendices	
Appendix A – Application Form	9
Part II, For Applicants with Prior Awards	10
Appendix B – Proposal Rating Form	11
Appendix C – Final Project Report Form	12
Appendix D – Current and Pending Support	14
Appendix E – Application Checklist	15





























