

Things to Consider Before Developing Your Proposal

I. KNOW ABOUT THE AGENCY THAT YOU WANT TO FUND YOUR PROPOSAL

A. Know What The Funding Agency Wants From The Researcher

- i. Know The Agency's Funding Priorities**
- ii. Know What Types of Proposals They Have Funded In The Past**
- iii. Contact the Funding Agency**

B. Know What Separates The Funding Agency From Others

- i. Read Their Guidelines and Procedures**
- ii. Know Their Rules For Proposal Submission**
- iii. Know Their Deadline (Is The Deadline Date A Receipt Date or A Postmarked Date?)**
- iv. Know Their Review Process and Who Is On The Review Committee**

II. KNOW WHAT YOU WANT AND WHY YOU SHOULD GET IT

A. Be Very Clear About What You Want to Do With Your Award

- i. Develop An Outline Of Your Proposal**

B. Demonstrate Your Expertise

- i. Develop a Proper CV**

C. Know About The Current State of Research Proposals In Your Research Area

D. Be Realistic About Your Expectations and Funding Request For The Proposed Project

E. Know How Will You Continue The Research After The Award Period Ends