Students: Accessing the Online Course Evaluation Form

Student feedback is key to improving the educational experience at Saint Louis University. To assist in making the evaluation process more convenient, students can now submit secure, anonymous course evaluations online from Banner Self-Service. Please Note: The online evaluation form is only available for select courses at this time; your instructor or department chair will let you know if your course is using the online form.

Access the Online Course Evaluation Form

1. Log in to the mySLU portal by opening a browser window and typing http://myslu.slu.edu/ in the address field. Press the <Enter> key.

2. Enter your SLU Net ID and Password in the appropriate fields. Click the Login button to log in to the mySLU portal.

3. After logging in to the mySLU portal, click on the Tools tab.

4. Click on the Banner Self-Service link. A new window will open to the Banner Self-Service Main Menu.

5. Click the Student link. The Student Resources & Financial Services page will display, shown in Figure 1.

6. Click the Registration link, circled in Figure 1. The Registration page will display, shown in Figure 2.

7. Click the Student Schedule: Detail link, circled in Figure 2. The Student Detail Schedule page will display; your page will display course listings similar to what is shown in Figure 3.

8. Scroll to the listing of the course that you need to evaluate and click the Click here to Evaluate link, circled in Figure 3. The Course Evaluation Form will open in a new window.

9. Fill out the evaluation form and click the Submit Evaluation link at the bottom of the page. A message will display at the top of the page confirming that your evaluation was saved.

Note: You can only evaluate a course once. After submitting your evaluation, you can click the Evaluate link again to review your selections and comments.