1. **Choose US Legal button from left, then Federal & State Cases.**
   
   **Note:** To return to main US Legal search screen, click Edit Search or New Search link at top of results page.
   
   To move between **different views of results**, use the *Show* options in upper left of results window.

2. **Use US Federal & State Cases Search Screen**

   - **In Search For:** box, type: *educational malpractice [in] Everywhere*  
   - *And* breach of contract [in] *Everywhere*
   - **Specify Date:**, select: *All Available Dates*
   - **Jurisdiction:**, select: *All Federal & State Courts*
   - Click **red Search** button.

   In **Search within results** (upper right-hand corner), type: **college or university**

3. **Look at the Result Groups in the left-hand panel.**

   - Select **U.S. Supreme Court Cases**  
     How many cases?________
   - Select **US Courts of Appeals Cases, Combined**  
     How many cases?________
   - Select **US District Court Cases, Combined**  
     How many cases?________
   - **Other Groupings? _____ If so, what? ____________________________**

4. **Click New Search link at top of screen.**

   a. **In Search For:**  
      - type *Ross* in first box [in] **Party Names**
      - **type Creighton** in second box [in] **Party Names**
   b. **Specify Date:**  
      All available dates
   c. **Jurisdiction:**  
      All Federal & State Courts

   Click **red Search** button and look at the **Results Groups** in the left-hand panel.

   - **U.S. Supreme Court Cases**  
     How many cases?________
   - **US Courts of Appeals Cases, Combined**  
     How many cases?________
   - **US District Court Cases, Combined**  
     How many cases?________
   - **Other Groupings? _____ If so, what? ____________________________**

5. **Click New Search link at top of screen.**

   a. **In Search For:**  
      - type *957 F.2d 410 [in] Citation*  
      How many cases?____

   b. **Click Shepardize®** at top left.

      What are these entries?________________________________________

      Click **Browser Back Button** to go back to your results.

   c. To E-mail full text of case - Click the **Envelope icon** at extreme right of screen.

      Select **Send as Attachment or Inline and Format:** Word (doc), HTML, Generic, Text, or PDF

      Enter your **E-mail address**, and specify any other options you want including **Document View**, **Document Range**, **Page Options**, and **Font Options**.

      Click **Send button**