Mission Statement
The School for Professional Studies provides degrees, certificates, and other credit opportunities designed specifically for adults who have a repertoire of experiences related to work, family and community responsibilities. The educational opportunities embody the tradition of quality education that historically characterizes Saint Louis University. The curriculum maintains a strong commitment to the Jesuit ideals of continuous self-development, respect for the dignity of all individuals and responsibility for community service and social change. Programs focus on applied theory and practical applications and the development of the whole person. We believe education is more than a path to earning a living—education should empower a student to help resolve our complex human problems.

School for Professional Studies
Undergraduate Degree Majors
Computer Science Technology
Organizational Studies
Criminal Justice Administration with Minor in Communication
Criminal Justice Corrections
Criminal Justice Law Enforcement with Minor in Psychology
Humanities
Social Sciences

School for Professional Studies
Undergraduate Minors
Computer Science Technology
Psychology
Communication

School for Professional Studies Post Bachelor Certificate Programs
Computer Science Technology

School for Professional Studies Campus Sites
Frost Campus
DuBourg Hall, Room 17
221 N. Grand Blvd.
St. Louis, MO 63103
Phone: (314) 977-2330
Phone: (800) 734-6736 from Illinois
Fax: (314) 977-2333

BAC - Belleville
Belleville Area College
2500 Carlyle Road
Belleville, IL 62221
Phone: (618) 235-2700

St. Elizabeth’s Hospital
South County Campus

11124 South Towne Square
St. Louis, MO 63123
Phone: (314) 416-7106
Fax: (314) 416-9858

Medical Arts Building
Third and Lincoln St.
Belleville, IL 62222
Phone: (618) 239-9408
Fax: (618) 239-9409

Useful Web Pages
Professional Studies Home Page:  www.slu.edu/colleges/ps
Webstar: webstar.slu.edu

Admission
Admission Requirements
1. Age: 22 years or older.
2. Work Experience: at least 3 years or the equivalent.
3. Education*: high school diploma or composite GED score of at least 225.
4. Interview: successful completion of a pre-admission interview with an academic advisor where all* informal transcripts are reviewed.
5. A minimum transfer cumulative grade point average of 2.0 (unless qualified for academic forgiveness; see page 5.)

* The non-degree student need only provide a copy of the transcript from their primary higher education institution or evidence of a high school diploma or GED score of at least 225. The post-bachelor certificate students need only provide a formal copy of the transcript from their primary higher education institution.

Admission Procedure for Degree Student
Step 1
Complete an application for admission to the School for Professional Studies. Application forms can be obtained by calling (314) 977-2330 or from Illinois 1-800-734-6736. Students are encouraged to apply for admission at least one month before the beginning of the term in which they wish to enroll.

Step 2
Students enrolling in a credit class at Saint Louis University for the first time (degree or non-degree status) must include a $25 non-refundable application processing fee with the application. Make the check or money order payable to Saint Louis University and include the applicant’s social security number on the check. The application fee may also be paid via MasterCard or Visa. Forward the application to the address listed in step 3b.

Applications submitted via the web:
Academic Status And Standing

A degree student must obtain transcripts of all high school and all previous college course work. If you have never attended college or earned less than 15 credit hours, evidence of a high school diploma/GED is required.

If you are applying for admission as a student desiring a degree, request official transcripts from the registrar of:

a. the high school/institution from which you received your diploma or GED if you have earned less than 15 college credits.

b. all colleges and universities you have attended. Ask each school to mail your official transcripts directly to the address listed below:

   The School for Professional Studies
   Saint Louis University
   221 North Grand Boulevard, Room 17
   St. Louis, Missouri 63103

Students are responsible for seeing that Admissions receives all transcripts and any other additional information.

Step 4

Schedule a pre-admission interview by calling (314) 977-2330. Bring unofficial copies of all your college transcripts. Appointments can be scheduled during the day, Tuesday or Wednesday evenings, or Saturdays at your convenience. Your application and file will be formally reviewed by the Admission Committee. You will be notified by phone and a follow up letter regarding the Committee's decision. If applicable, a letter identifying official acceptance of transfer hours will be forwarded when official transcripts have been received and evaluated.

Admission Procedure for Non-Degree Student

The admission procedure is the same as the degree student except you need only provide an unofficial (hand-carried) copy of your transcript from your primary higher education institution or evidence of a high school diploma or GED score of at least 225.

Admission Procedure for Post-Bachelor Certificate Student

The admission procedure is the same as the degree student except you need only provide a formal transcript from your primary higher education institution identifying your degree.

Admission Categories

A degree seeking student with formal transcripts from all institutions previously attended will be considered for acceptance to the School for Professional Studies in one of the following three categories:

1. CLEAR acceptance into a degree program without provisions or academic forgiveness; (2) PROVISIONAL acceptance into a degree program which requires the student to demonstrate the ability to earn an overall GPA of 2.0 for the first 2 credit hours earned at SLU (in some cases a student may also be required to take a mathematics and/or writing course within the first 12 credit hours); the student is automatically reviewed by the Admission Committee. You will be notified by phone and a follow up letter regarding the Committee's decision. If applicable, a letter identifying official acceptance of transfer hours will be forwarded when official transcripts have been received and evaluated.

2. Only transfer credits from regionally accredited institutions will be accepted.

3. The maximum number of transferable community college hours is 64.

4. Developmental, secretarial, and highly technical courses of an applied nature may not transfer.

5. Only transfer credits from regionally accredited institutions will be considered for transfer to Saint Louis University.

6. Students admitted to the School for Professional Studies with non-degree status are required to maintain an overall grade point average of 2.0 or better and meet course prerequisites. This GPA requirement applies to all course work taken with this status. A course taken under non-degree status does not necessarily transfer to meet requirements in degree programs.

Transfer Credit Policies

1. A cumulative GPA of 2.0 or above in transfer course work is required for admission to the School for Professional Studies.

2. Only college-level transfer courses with grade C or above will be considered for acceptance and application toward a Saint Louis University degree.

3. The cumulative GPA for transfer courses is calculated on all grades from college-level courses of all colleges attended.

4. In the case of repeated transfer courses, grades will be calculated according to the policy of the institution from which the two courses were taken.

5. Only transfer credits from regionally accredited institutions will be accepted.

6. The maximum number of transferable community college hours is 64.

7. Developmental, secretarial, and highly technical courses of an applied nature may not transfer.

8. Transfer course work will be evaluated and accepted in relationship to the specific degree sought in the School for Professional Studies.

9. Due to Saint Louis University School of Business AACSB accreditation standards, School for Professional Studies students may not apply more than 30 credit hours of "business related" courses toward their degree.

10. There is a standard of writing proficiency at Saint Louis University that students in the School for Professional Studies are required to demonstrate. To assure fulfillment, transfer credits in composition will be held in escrow. If below standard writing skills are demonstrated in School for Professional Studies classes, students will be required to retake the course work in writing to meet the proficiency requirement. Writing proficiency can be established through a written examination. If the student demonstrates proficiency in writing, the transfer credit in composition will be accepted.

11. No official course evaluation will be performed until all official transcripts and supporting documents have been received.

Credit By Internal And External Examination

A student who has knowledge of a subject but cannot present adequate official certification may, with approval, request a special examination to establish mastery. An examination fee is assessed. Credit is awarded based upon the exam score. The maximum credit hours that can be earned from external (e.g., CLEP) and/or internal examination are 18. For further information, contact the School for Professional Studies at (314) 977-2330.
Credit By Assessment Through American Council On Education (ACE)

A student may receive credit for courses evaluated and approved for college credit by the American Council on Education (ACE). Listings of ACE approved courses and credit recommendations are contained in two publications: A Guide to the Evaluation of Educational Experiences in the Armed Forces and The National Guide to Educational Credit for Training Programs. Credits received are subject to the same policies as those of any other transfer credit.

Dean's List For The School For Professional Studies

Students may qualify for the Dean's List each term if they meet the following criteria:

1. Students must earn a minimum grade point average of 3.70 for the term awarded.
2. Students must be enrolled full-time and must have completed a minimum of six SLU credit hours of graded course work (without I-Incomplete, S-Satisfactory and P-Passing) by the end of each SPS term.
3. Only college-level, degree-applicable courses are included in the calculation of the grade point average and full-time status. Developmental courses numbered below one hundred are excluded.

Academic Probation

Academic probationary status is assigned to a student whose cumulative grade point average has fallen below 2.0. A clear admission student on academic probation for an additional two terms, after being informed of probationary status, is subject to dismissal from the University. A student accepted provisionally or under academic forgiveness is immediately dismissed without probation should the cumulative grade point fall below 2.0.

Academic Forgiveness

The Academic Forgiveness policy is intended to allow a student with an overall GPA of less than 2.0 an opportunity for a fresh start. If a student has been absent from higher education for a minimum of two years and demonstrates professional growth and personal insight during the interim, she/he may make application for a fresh start. If a student has been absent from higher education for a minimum of two years and demonstrates professional growth and personal insight during the interim, she/he may make application for consideration.

The following criteria apply:

1. The student must request the Academic Forgiveness policy at the time of application for admission. The policy may be invoked only once.
2. The student must continually maintain an overall GPA of 2.0 after gaining admission under Academic Forgiveness. Failure to maintain an overall GPA of 2.0 will lead to automatic dismissal. There is no probationary period.
3. The GPA for all prior college course work is recalculated without the D's and F's. No previous transfer courses in which the student earned a "D" is counted as meeting graduation requirements.
4. The student's official transcript will retain a complete record of all course work.
5. The student must demonstrate continued satisfactory academic progress upon admission in the School. Satisfactory progress is identified as 12 credit hours per year.

Course Registration

Students may register by mail, phone, fax, webstar, or in person after admission into the School for Professional Studies. An advisor will review and approve all registrations. Students must assume responsibility for completion of all course prerequisites prior to the start of the class. All registrations must be received before the start of the first day of the term. The School for Professional Studies main office is located in DuBourg Hall, Room 17 at 221 N. Grand Boulevard. Office hours are from 9:00 AM to 5:30 PM. Advisors are available in Xavier Hall, Room 238, from 5:00 PM to 8:00 PM on Tuesday and Wednesday, and 8:00 AM to 12:00 PM on Saturdays while classes are in session.

Tuition Refund Schedule

- 100% before second class meeting with no "W" on transcript.
- 80% before third class meeting with a "W" on transcript.
- 60% before fourth class meeting with a "W" on transcript.
- 0% after fourth class meeting with a "W" on transcript.

To receive a tuition refund, the student completes a Change of Registration form which officially withdraws that student from classes. The Dean's office will determine the date the change is effective, which will determine the amount of the tuition refund. Forms are available through the School for Professional Studies in DuBourg Hall, Room 17, or in Xavier Hall, Room 238; and at all site locations.

SLU Computer Access

When a student registers for a course, his/her SLU user name and Webstar Pin number will be printed on the student's class schedule. This enables the student to access SLU WEBSTAR.

Webstar

Students are strongly encouraged to utilize SLU WEBSTAR, a web-based service that provides online access to the University's general academic and student information. The links include: personal student information, admission, registration, academic calendar, college catalog, schedule of classes, and student services offered.

Student E-mail Account

In order for a student to open a SLU E-mail account she/he must have their account activated by contacting Des Peres Hall Room 101 (314) 977-4000.

Budget Payment Plan

A budget payment plan is available to students who wish to pay their tuition in installments. With the budget payment plan, the student pays 50% of their tuition by the first day of classes for the term. A finance charge of 1% per month is assessed on the unpaid balance. The second payment of 50% will be due approximately three weeks after the start of the term. If the student does not make financial arrangements prior to the seventh day after the start of the term, all course registrations will be cancelled.

Drop From Enrollment For Non-Payment

Students who have unpaid balances or who have not made financial arrangements within the first week of the term will have their registration cancelled for non-payment. A $50 late registration fee will be assessed upon re-enrollment.

Withdrawal Policy

To withdraw from a class, a student must obtain a Change of Registration form from the School for Professional Studies in Room 17 of DuBourg Hall or Xavier Hall, Room 238. The completed form must be returned to the office as soon as possible. Formal withdrawal procedures must be followed. Notifying the instructor or not going to class does not constitute formal withdrawal. Students may also contact an advisor for assistance in withdrawing by phone at (314) 977-2330. Withdrawals are not permitted after the sixth class meeting.

Advisor Appointments

The School for Professional Studies advisor office is located in DuBourg Hall, Room 17 at 221 N. Grand Boulevard. The office is open five days a week from 9:00 AM to 5:30 PM. In addition, advisors are available in Xavier Hall, Room 238, from 5:00 PM to 8:00 PM on Tuesdays and Wednesdays, and from 8:00 AM to 12:00 PM on Saturdays while classes are in session. BAC-Belleville students should use the Frost Campus phone numbers to schedule an appointment.
with the BAC advisor (from Illinois call 1-800-734-6736). To make an appointment with an advisor, call (314) 977-2330. Appointments can be scheduled during the day, evening, or Saturdays at your convenience.

SPS Grants/ Scholarships
Saint Louis University offers several grants and scholarships to students admitted to the School for Professional Studies.

School for Professional Studies (SPS) Grants - Awarded to qualified students enrolled in a degree issued by SPS. The number of grants awarded each term and the amount is determined by the pool of applicants and the availability of funds. Consequently, a student may receive an award one term but not the next or vice versa. University employees and/or family members who qualify for University tuition remission are not eligible to receive an SPS grant. The grant is not cash refundable, but is applied directly to the cost of tuition for the term awarded. There are four types of SPS grants:

Tuition Assistance for Academic Excellence
is a grant which is based upon financial need, completion of at least 12 credit hours at the University since admission to degree status and a minimum cumulative grade point average of 3.0. Awards are based upon financial need. The application deadlines and further details are available upon request.

Brandt Disability Scholarship
is a grant available to students with a disability. The student must have completed at least one term, provided the University Disabilities Coordinator with documentation of the disability, and earned a minimum cumulative grade point average of 3.0. Awards are based upon cumulative grade point average. The application deadlines and further details are available upon request.

Marguerite Ross Barnett Memorial Scholarship
is an award for Missouri resident students who are enrolled part-time at a Missouri College or University and who are employed for at least twenty (20) hours a week. This scholarship is renewable until the student has obtained a baccalaureate degree or completed 150 semester credit hours. Award amounts vary and are not applicable during the summer term. For details, contact the State of Missouri Office of Scholarship and Financial Aid at 1-800-473-6757.

Other federal and state financial aid sources include:
Federal (Pell Grants), Missouri Student Grant Program.

Student Loans

Federal Subsidized Stafford Loan
Full-time and part-time undergraduate students must show financial need to qualify. For details contact the Office of Scholarship/ Financial Aid at (314) 977-2350.

Federal Unsubsidized Stafford Loan
Full-time and part-time undergraduate students need NOT demonstrate financial need. For details contact the Office of Scholarship/ Financial Aid at (314) 977-2350.

Examination Schedule
Final examinations for the School for Professional Studies are held in accordance with the School's published schedule.

Holidays and Breaks
Classes in the School for Professional Studies typically do not meet the last week of July and most of the month of August. Observed holidays include Labor Day, Thanksgiving and the following Friday, Christmas break through January 1, Martin Luther King Day, Good Friday, Memorial Day, and Independence Day. The eight week terms do not observe the fall and spring breaks incorporated into the full semester academic calendar.

Diploma Awards/ Graduation
Students are required to submit to the School for Professional Studies Office a completed degree application after completing 110 credit hours or two terms prior to its scheduled completion so that a graduation audit can be conducted. Official transcripts indicating degree conferral will be issued within approximately two weeks of the end of the term in which the student completed the degree. The graduation audit confirms that a student meets the minimum overall GPA of 2.0, the minimum number of credit hours for the degree, specific course requirements of the degree, transfer courses are congruent with transfer policy, and that no one course is counted more than once.

Alpha Sigma Lambda
Alpha Sigma Lambda is a national honor society founded in 1945 to recognize the special achievements of adults who accomplish academic excellence while facing competing interests of home and work. The induction ceremony takes place once a year in the Spring. Students selected for membership must meet the following criteria:

1. Members must be enrolled in a School for Professional Studies degree program and have a minimum of thirty graded credit hours at Saint Louis University.
2. At least half of the above college credits shall be in courses outside the student's major.
3. Members must have been in attendance at Saint Louis University a minimum of four terms.
4. Those selected must have a minimum cumulative grade point average of 3.2 on a 4.0 scale or its equivalent.

Textbooks
Textbooks for the Frost Campus are sold at the Barnes and Noble Bookstore located on the Frost Campus, (314) 531-7925. Textbooks can be reserved or mailed (for a modest cost) directly to students by UPS. Most credit cards are accepted.

Textbooks for the South County site are sold the first night of class at the site.

Textbooks for the SLU/ BAC Program are sold at the Belleville Area College bookstore.

Parking
School for Professional Studies students have two options:
(1) purchase a $30 coupon book from the parking attendant which allows ten visits to the parking deck with no time limit; or (2) purchase an SPS student semester pass for $90 good for two terms, or an academic year pass for $180 from Parking and Card Services in DuBourg, Room 33, (314) 977-2957.

Simon Recreation Center
Students are automatic members of the Simon Recreation Center and Billiken Sports Center. Admission is gained with presentation of student ID. Family membership is available for an appropriate membership fee. Guests can attend for a specified one day fee. No membership fees are required to use the Billiken Sports Center. Call (314) 977-3181 for more details.

Career Center
The Career Center offers students, graduates and alumni lifetime career exploration, career development, and placement services. The Center is located in DuBourg Hall, Room 150. Office hours are Monday through Friday 8:30 AM to 5:00 PM with extended hours on Wednesday until 7:00 PM. Call (314) 977-2828 if you need further information.

Student Final Grade Appeal Process

with the BAC advisor (from Illinois call 1-800-734-6736). To make an appointment with an advisor, call (314) 977-2330. Appointments can be scheduled during the day, evening, or Saturdays at your convenience.

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Children in the Classroom
Adults are discouraged from bringing children into the classroom.

This policy promotes an academic learning environment in which every student is treated the same and where complex and controversial topics can be discussed without distractions. For information about child care in the area, please contact the office.

### General Studies Core Requirements

**General Studies Core Requirements – 60 credits**

The General Studies Core is a required component for all degrees in the School for Professional Studies. The core offers an integrated selection of courses that: (1) provide students with opportunities to master oral and written communication skills in English and business writing, speaking and interpersonal relations; (2) expose students to a broad liberal arts based education; (3) afford students the opportunity to acquire the practical skills required for competent performance in the changing workplace; and (4) educate the whole person in habits of critical thinking, leadership, respect for cultural diversity, service to others, and lifelong learning.

Saint Louis University School for Professional Studies

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PST100</td>
<td>Adult Transition Seminar (can be waived if</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>transferring 9+ credits*)</td>
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</tr>
<tr>
<td>CMM100</td>
<td>Introduction to Human Communication</td>
<td>3</td>
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<tr>
<td>CMM121</td>
<td>Public Speaking in Organizational Life</td>
<td>3</td>
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<tr>
<td>ENG150</td>
<td>Process of Composition</td>
<td>3</td>
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<tr>
<td>ENG190</td>
<td>Adv. Strategies of Rhetoric and Research</td>
<td>3</td>
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<tr>
<td>ENG400</td>
<td>Business and Professional Writing</td>
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<td>CST150</td>
<td>Intro. to Computing: Word Processing</td>
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<td>CST151</td>
<td>Intro. to Computing: Internet and E-mail</td>
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<tr>
<td>CST152</td>
<td>Introduction to Computing: Spreadsheets</td>
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<tr>
<td>CST250</td>
<td>Cultural Diversity**</td>
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<tr>
<td>Fine Arts</td>
<td>(ARH 100, 271 or MUS 100)</td>
<td>3</td>
</tr>
<tr>
<td>History</td>
<td>(HS 111, 112 or 363)</td>
<td>3</td>
</tr>
<tr>
<td>Literature</td>
<td>(ENG 220, 260 or 373)</td>
<td>3</td>
</tr>
<tr>
<td>MT120</td>
<td>College Algebra (or equiv. college level math)</td>
<td>3</td>
</tr>
<tr>
<td>PL150</td>
<td>Historical Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PL205</td>
<td>Ethics</td>
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<tr>
<td>PST205</td>
<td>Understanding Statistics</td>
<td>3</td>
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<tr>
<td>Science</td>
<td>(EAS 108 or PH 113)</td>
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<tr>
<td>PSY101</td>
<td>General Psychology</td>
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<tr>
<td>SC 110</td>
<td>Introduction to Sociology</td>
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<tr>
<td>TH</td>
<td>Theological Foundations</td>
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<tr>
<td>Theology</td>
<td>Elective (TH 221, 225 or 370)</td>
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</table>

Total General Studies Core .................................. 60 credits

* If required courses are waived, they must be replaced with electives to total 120 credit hours needed for graduation.

** A variety of courses meet this requirement; see advisor.

### Bachelor of Science: Computer Science Technology

**Bachelor Of Science: Computer Science Technology**

Individuals pursuing the Bachelor of Science degree in Computer Science Technology will develop the skills required by the computer industry of today through courses in analysis and design, networking, project management, and programming in current computer languages. Many of the courses will use a hands-on approach to teaching the classroom material. This approach will allow the instructor and student to interact while providing opportunities within the classroom setting for students to apply what they have just been taught. This degree is designed for the adult students seeking to enter the computer science field, or to upgrade their current skills to the present industry standards. The working adult will be prepared for immediate entry into the computer profession in a position such as an Application Programmer, Programmer-System Analyst, Group-Project Leader, and/or Computer-Information Systems Manager.

Saint Louis University School for Professional Studies

Bachelor of Science in Computer Science Technology

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CST160</td>
<td>Introduction to Programming</td>
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<tr>
<td>CST200</td>
<td>COBOL Programming</td>
<td>3</td>
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<tr>
<td>CST250</td>
<td>Logic and Reasoning</td>
<td>3</td>
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<td>CST280</td>
<td>Discrete Math for CS Technology</td>
<td>3</td>
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<tr>
<td>CST300</td>
<td>Applied System Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>CST310</td>
<td>Computer Science Language (Java)</td>
<td>3</td>
</tr>
<tr>
<td>CST320</td>
<td>Visual Basic</td>
<td>3</td>
</tr>
<tr>
<td>CST330</td>
<td>Concepts of Database Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>CST340</td>
<td>C and UNIX Programming</td>
<td>3</td>
</tr>
<tr>
<td>CST350</td>
<td>Fundamentals of Operating Systems</td>
<td>3</td>
</tr>
<tr>
<td>CST360</td>
<td>Networking and Telecommunications I</td>
<td>3</td>
</tr>
<tr>
<td>CST401</td>
<td>Data Structures and Algorithms</td>
<td>3</td>
</tr>
<tr>
<td>CST405</td>
<td>CS Technology Project Management</td>
<td>3</td>
</tr>
<tr>
<td>CST420</td>
<td>Client Server Automation</td>
<td>3</td>
</tr>
<tr>
<td>CST460</td>
<td>Networking and Telecommunications II</td>
<td>3</td>
</tr>
</tbody>
</table>

Concentration Courses (33 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CST250</td>
<td>Advanced Visual Basic &amp; Database Design</td>
<td>3</td>
</tr>
<tr>
<td>CST375</td>
<td>Advanced COBOL Programming</td>
<td>3</td>
</tr>
<tr>
<td>CST472</td>
<td>C++ Programming</td>
<td>3</td>
</tr>
</tbody>
</table>

Six Credits from the Following Major Elective Courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CST370</td>
<td>Advanced Visual Basic &amp; Database Design</td>
<td>3</td>
</tr>
<tr>
<td>CST375</td>
<td>Advanced COBOL Programming</td>
<td>3</td>
</tr>
<tr>
<td>CST472</td>
<td>C++ Programming</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Electives ........................................... 9 credits

Total ..................................................... 120 credits

### Criminal Justice-Administration

**Bachelor Of Urban Affairs And Community Service: Criminal Justice - Administration**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CST370</td>
<td>Advanced Visual Basic &amp; Database Design</td>
<td>3</td>
</tr>
<tr>
<td>CST375</td>
<td>Advanced COBOL Programming</td>
<td>3</td>
</tr>
<tr>
<td>CST472</td>
<td>C++ Programming</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Electives ........................................... 9 credits

Total ..................................................... 120 credits

### Computer Science

If a student believes that a final grade was unfair or capricious, she/he should first inform the instructor in writing of the specific complaint within two weeks of the end of the term. If the issue remains unresolved, the student should inform the Assistant Dean in writing of the complaint. The Assistant Dean will meet with both parties individually or together in an attempt to mediate a successful resolution. If the matter cannot be resolved to the satisfaction of the student and the instructor, the student may petition the Dean. At the discretion of the Dean, an ad hoc committee may be appointed. This committee will make a written recommendation within 10 days to the Dean who will notify both the student and the instructor of the decision.
The Criminal Justice curriculum has been developed with the assistance of leading professionals in or associated with the field of criminal justice in the greater St. Louis area. The program is intended for persons interested in positions in law enforcement, the court system, corrections and the juvenile justice system.

Saint Louis University School For Professional Studies
Bachelor of Urban Affairs and Community Service in Criminal Justice - Administration

**General Studies Core (60 credits)**

**Foundation Courses**
- CJ300 Introduction to Criminal Justice System ........... 3 credits
- CJ310 Constitutional Issues in the Criminal Process ........... 3 credits
- CJ350 Police Organization and Management ........... 3 credits
- OS330 Team Dynamics ........... 3 credits
- PL418 Philosophy of the Social Sciences ........... 3 credits
- PSY430 Social Psychology ........... 3 credits
- SC359 Law and Society ........... 3 credits
- SC375 Criminology ........... 3 credits
- UA360 Human Relations in the Urban Community ........... 3 credits

**Concentration Courses**
- CJ355 Juvenile Justice System ........... 3 credits
- CJ375 Introduction to Corrections ........... 3 credits
- CJ365 Management Planning in Law Enforcement ........... 3 credits
- MG300 Management Theory and Practice ........... 3 credits
- UA314 Fundamentals of Administrative Science ........... 3 credits

**Electives** ........... 24 credits

**Total** ........... 120 credits

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### Criminal Justice-Law Enforcement Theory

**Bachelor Of Urban Affairs And Community Service: Criminal Justice - Law Enforcement Theory**

The Criminal Justice curriculum has been developed with the assistance of leading professionals in or associated with the field of criminal justice in the greater St. Louis area. The program is intended for persons interested in positions in law enforcement, the court system, corrections and the juvenile justice system.

Saint Louis University School For Professional Studies
Bachelor of Urban Affairs and Community Service in Criminal Justice - Law Enforcement Theory

**General Studies Core (60 credits)**

**Foundation Courses**
- CJ300 Introduction to Criminal Justice System ........... 3 credits
- CJ310 Constitutional Issues in the Criminal Process ........... 3 credits
- CJ350 Police Organization and Management ........... 3 credits
- OS330 Team Dynamics ........... 3 credits
- PL418 Philosophy of the Social Sciences ........... 3 credits
- PSY430 Social Psychology ........... 3 credits
- SC359 Law and Society ........... 3 credits
- SC375 Criminology ........... 3 credits
- UA360 Human Relations in the Urban Community ........... 3 credits

**Concentration Courses**
- CJ355 Juvenile Justice System ........... 3 credits
- CJ375 Introduction to Corrections ........... 3 credits
- CJ365 Management Planning in Law Enforcement ........... 3 credits
- MG300 Management Theory and Practice ........... 3 credits
- UA314 Fundamentals of Administrative Science ........... 3 credits

**Electives** ........... 21 credits

**Total** ........... 120 credits

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### Humanities

**Bachelor Of Liberal Studies: Humanities**

The Humanities curriculum provides a broad background in the cultural, artistic and intellectual life - past and present. The program is structured to encourage the exploration of a number of fields, including Art, Art History, History, Literature, Philosophy, Theology, Music and Theater.

Saint Louis University School For Professional Studies
Bachelor of Liberal Studies in Humanities

**General Studies Core (60 credits)**

**Major (composed of the following electives; 42 credits)**
- Fine Arts ........... 9 credits
- History ........... 15 credits
- Literature ........... 9 credits
- Philosophy ........... 6 credits

**Total** ........... 120 credits
Organizational Studies-
Minor In Communication

Bachelor of Arts: Organizational Studies, Minor in Communication
The Bachelor of Arts in Organizational Studies is designed to give working adults the knowledge and skills needed to be effective employees and members in organizations. It is a program for career-oriented adults who want to learn how to become productive participants, individually and as team members, in highly effective organizations. It is a program for adult learners who desire to be more effective professionals capable of managing stability and change in organizations. The degree prepares working adults for responsible administrative, supervisory, leadership and other professional roles in today's complex organizations. This is a generalist degree that is applicable to numerous job titles and organizational settings.

The Organizational Studies Major consists of three integrated components of study. The Organization Courses give students an understanding of the basic concepts and terminology needed to communicate effectively with business-prepared professionals and to use the information of business to make informed decisions for the good of the organization.

The Minor in Communication is designed for working adults who want to know more about the effective use of communication in organizations. It is a series of courses that provides opportunities for students to apply the content of the major and gain practical professional skills in areas that have immediate applications in the workplace: human communication, public speaking, persuasion, meeting presentations, advertising, and public relations.

Saint Louis University School For Professional Studies
Bachelor of Arts in Organizational Studies with Minor in Communication

General Studies Core (60 credits)
Major (27 credits)

OS310 The Individual in the Organization ............... 3 credits
OS320 Interpersonal Relations in Organizations ........ 3 credits
OS330 Team Dynamics ........................................... 3 credits
OS340 How Organizations Work ........................... 3 credits
PS310 Accounting Concepts for Professionals ............ 3 credits
PS320 Human Resources in Organizations ............... 3 credits
PS330 Legal Issues in Organizations .................... 3 credits
PS340 Marketing Strategies for Organizations ............ 3 credits
PS350 Concepts and Theories of Leadership .............. 3 credits

Minor In Communication
CMM100 Introduction to Human Communication ........... *

Electives ......................................................... 18 credits
Total ............................................................. 120 credits

Organizational Studies-
Minor In Psychology

Bachelor of Arts: Organizational Studies, Minor in Psychology
The Bachelor of Arts in Organizational Studies is designed to give working adults the knowledge and skills needed to be effective employees and members in organizations. It is a program for career-oriented adults who want to learn how to become productive participants, individually and as team members, in highly effective organizations. It is a program for adult learners who desire to be more effective professionals capable of managing stability and change in organizations. The degree prepares working adults for responsible administrative, supervisory, leadership and other professional roles in today's complex organizations. This is a generalist degree that is applicable to numerous job titles and organizational settings.

The Organizational Studies Major consists of three integrated components of study. The Organization Courses provide an understanding of effectiveness within complex organizations from the perspective of the individual, one-on-one relationships, team and group skills and key macro factors (e.g., organizational structure, culture et al.). The Leadership Course provides an overview of leadership theories and successful practices; it offers a foundation for an examination of one's own leadership skills and an understanding of the symbiotic relationship between leader and follower. The Business Foundation Courses give students an understanding of the basic concepts and terminology needed to communicate effectively with business-prepared professionals and to use the information of business to make informed decisions for the good of the organization.

The Minor in Psychology is designed for working adults who want to know more about the interaction of individuals and groups in organizational settings. It is a series of courses that provides opportunities for students to apply the content of the major and gain practical knowledge that has immediate application in the workplace: personality theory, industrial and adult developmental psychology, social, and organizational psychology.

Saint Louis University School For Professional Studies
Bachelor of Arts in Organizational Studies with Minor in Psychology

General Studies Core (60 credits)
Major (27 credits)

OS310 The Individual in the Organization .................. 3 credits
OS320 Interpersonal Relations in Organizations ............ 3 credits
OS330 Team Dynamics ........................................... 3 credits
OS340 How Organizations Work ........................... 3 credits
CMM121 Public Speaking in Organizational Life ........ 3 credits
CMM323 Business and Professional Communication .... 3 credits
CMM330 Public Relations Principles and Practices ...... 3 credits
CMM370 Advertising Principles and Practices ............ 3 credits
CMM409 Theories of Persuasion ............................ 3 credits
PS310 Accounting Concepts for Professionals ............ 3 credits
PS320 Human Resources in Organizations ............... 3 credits
PS350 Concepts and Theories of Leadership .............. 3 credits

Electives ......................................................... 21 credits
Total ............................................................. 120 credits

* These courses are taken in the General Studies Core.
Minor in Psychology

PSY101 General Psychology .................................................. 3 credits*
PSY205 Understanding Statistics ............................................. 3 credits*
PSY430 Social Psychology ..................................................... 3 credits
PSY431 Personality Theory .................................................... 3 credits
PSY441 Organizational Psychology ......................................... 3 credits
PSY472 Developmental Psychology: Adult .......................... 3 credits
PSY473 Industrial Psychology ............................................... 3 credits

Electives ................................................................. 18 credits

Total ................................................................. 120 credits

* These courses are taken in the General Studies Core.

Social Sciences

Bachelor Of Liberal Studies: Social Sciences

The Social Sciences curriculum provides a basic knowledge of the modern science of human and cultural behavior. The program is interdisciplinary and structured to encourage the exploration of a number of disciplines within the social sciences.

Saint Louis University School For Professional Studies
Bachelor of Liberal Studies in Social Science

General Studies Core (60 credits)

Major (composed of the following electives; 36 credits)

Anthropology ................................................................. 3 credits
Economics ........................................................................ 3 credits
Political Science .............................................................. 12 credits
Psychology ........................................................................ 9 credits
Research (approved elective) ............................................. 3 credits
Sociology ........................................................................... 6 credits

Electives ................................................................. 24 credits

Total ................................................................. 120 credits

Minor in Communication

The Minor in Communication is designed for working adults who want to know more about the effective use of communication in organizations. It is a series of courses that provides opportunities for students to gain practical/professional skills in areas that have immediate applications in the workplace: human communication, public speaking, persuasion, meeting presentations, advertising, and public relations.

CMM100 Introduction to Human Communication ................ 3 credits*
CMM121 Public Speaking in Organizational Life .................. 3 credits*
CMM323 Business and Professional Communication ............ 3 credits
CMM360 Public Relations Principles and Practices ................ 3 credits
CMM370 Advertising Principles and Practices ...................... 3 credits
CMM409 Theories of Persuasion ......................................... 3 credits

Total ................................................................. 18 credits

* These courses are taken in the General Studies Core.

Minor In Computer Science Technology

Individuals pursuing the Minor in Computer Science Technology will develop the foundation skills required by the computer industry of today through courses in analysis and design, networking, database management, and programming in current computer languages. The courses will use a hands-on approach to teaching the classroom material. This approach will allow the instructor and student to interact while providing opportunities within the classroom setting for students to apply what they have just been taught. Combined with a major, the working adult will be prepared for immediate entry or advancement in the computer profession as a Programmer/Analyst, Computer Consultant, Computer Administrator, Computer Resource Manager and/or be prepared to be effective in the technology oriented industries of today.

Foundation Courses

CST160 Introduction to Programming .................................... 3 credits
CST205 Logic and Reasoning .............................................. 3 credits
CST280 Discrete Math for CS Technology ............................ 3 credits

Required Courses

CST300 Applied System Analysis and Design ....................... 3 credits
CST330 Concepts of Database Analysis and Design ............... 3 credits
CST360 Networking and Telecommunications I .................... 3 credits

Six Credits from the Following Elective Courses:

CST200 COBOL Programming ............................................ 3 credits
CST320 Visual Basic .......................................................... 3 credits
CST340 C and UNIX Programming ................................. 3 credits
CST472 C++ Programming .............................................. 3 credits

Total ................................................................. 24 credits

Minor in Psychology

The Minor in Psychology is designed for working adults who want to know more about the interaction of individuals and groups in organizational settings. It is a series of courses that provides opportunities for students to gain practical knowledge that has immediate application in the workplace: personality theory, industrial and adult developmental psychology, social, and organizational psychology.

PSY101 General Psychology .................................................. 3 credits*
PSY205 Understanding Statistics ............................................. 3 credits*
PSY430 Social Psychology ..................................................... 3 credits
PSY431 Personality Theory .................................................... 3 credits
PSY441 Organizational Psychology ......................................... 3 credits
PSY472 Developmental Psychology: Adult .......................... 3 credits
PSY473 Industrial Psychology ............................................... 3 credits

Total ................................................................. 21 credits

* These courses are taken in the General Studies Core.

Post Bachelor Certificate in Computer Science Technology

The Certificate in Computer Science Technology is designed for students who have obtained an undergraduate or graduate degree in another discipline from an accredited university, and who now desire undergraduate-level competence in computer science technology skills. Individuals pursuing the Certificate in Computer Science Technology will develop the foundation skills required by the computer industry of today through courses in analysis and design, networking, database management, and programming in current computer languages. The courses will use a hands-on approach to teaching the classroom material. This approach will allow the instructor and student to interact while providing opportunities within the classroom setting for students to apply what they have just been taught. Combined with a previously earned degree, the working adult will be
prepared for immediate entry or advancement in the computer profession as a Programmer/Analyst, Computer Consultant, Computer Administrator, Computer Resource Manager and/or be prepared to be effective in the technology oriented industries of today.

Required Courses
CST160 Introduction to Programming* ..................... 3 credits
CST250 Logic and Reasoning* ............................... 3 credits
CST280 Discrete Math for CS Technology* .............. 3 credits
CST300 Applied System Analysis and Design* .......... 3 credits
CST330 Concepts of Database Analysis and Design .... 3 credits
CST360 Networking and Telecommunications I ....... 3 credits

Six Credits from the Following Elective Courses:

CST200 COBOL Programming ............................ 3 credits
CST320 Visual Basic ....................................... 3 credits
CST340 C and UNIX Programming ...................... 3 credits
CST472 C++ Programming ............................... 3 credits

Total ......................................................... 24 credits

* Foundation Course
ENGLISH AS A SECOND LANGUAGE PROGRAM

Faculty:
Phyllis Jacobson Mithen, Ph.D., Director
Linda Wallace Jones, M.A.
Ayse Gursel Stromsdorfer, Ph.D.

The English as a Second Language program evaluates the English proficiency of incoming university international students. It offers an intensive English program from beginning to advanced levels. (University matriculation is not a requirement for enrollment.) Finally, ESL offers special sections of remedial, freshman, and advanced composition, plus one literature course to meet English proficiency needs/core curriculum requirements of university-matriculated international students.

ENGLISH AS A SECOND LANGUAGE (ESL)

ESL is a program of intensive English classes, with structure, vocabulary and reading development, writing, listening, and speaking skills taught at beginning through advanced levels. There are 30 hours a week of classes and other learning activities, including laboratories. Credit, on a Pass/Fail basis, is six hours in the Fall and Spring and three hours in the Summer. Students in the advanced levels can earn a maximum of six hours elective credit toward graduation in the College of Arts and Sciences. Part-time students taking ESL on a semi-intensive basis may earn three credit hours.

Students accepted by the ESL Program undergo extensive screening for placement in the language program. In addition, all non-native speakers of English who are admitted to any Saint Louis University academic program will be tested prior to the initial registration in order to determine the level of linguistic skills. Based upon these test results, recommendations will be made for a range of work in English.

The Test of English as a Foreign Language (TOEFL) will be administered through the ESL Program at the end of each semester of study. A test of English language proficiency is administered at the beginning and end of each semester.

ESL CURRICULUM

(Intensive English for International Students)
Available classes and activities in the intensive English program total 30 hours per week and include the following: grammar/writing classes; vocabulary/reading classes; group language labs; individual choice lab time for pronunciation, listening, reading, and TOEFL practice; computer-assisted language practice; conversation groups with American students; weekly activities (tours to St. Louis sights, class

Course numbers in Fall and Spring sessions (15 weeks):
ESLK070 Intensive English for Foreign Students: Beginning Level (2-6)
ESLK080 Intensive English for Foreign Students: Lower Intermediate Level (2-6)
ESLK090 Intensive English for Foreign Students: Intermediate Level (2-6)
ESLK100 Intensive English for Foreign Students: Advanced Intermediate Level (2-6)
ESLK110 Intensive English for Foreign Students: Advanced Level (2-6)

Course numbers in Summer session (8 weeks):
ESLK075 Intensive English for Foreign Students: Beginning to Lower Intermediate Level (1-3)
ESLK085 Intensive English for Foreign Students: Lower Intermediate to Intermediate Level (1-3)
ESLK095 Intensive English for Foreign Students: Intermediate to Advanced Intermediate Level (1-3)
ESLK105 Intensive English for Foreign Students: Advanced Intermediate to Advanced Level (1-3)

For further information, contact Dr. Phyllis Mithen, Director. English as a Second Language is located at 3322 Olive St., Room 213. Telephone: 314-977-3200 Fax: 314-977-1495.
Course Descriptions –

English as a Second Language (ESL)

Lower Division Courses for university-matriculated students

ESLK115 Semi-Intensive English for Foreign Students: (3)
(Students placed according to individual needs)

ESLK120 Advanced Conversation & Pronunciation for
Foreign Students (1)
PREREQUISITE: English placement exam or consent of
instructor. This course provides a combination of
pronunciation exercises and conversation models as well as
free conversation on topics of interest to the students. Specific
material covered depends on the needs of the student. Offered
Fall and Spring semesters.

ESLK150 The Process of College Composition for Foreign
Students (3)
PREREQUISITE: English Placement Exam; 525 TOEFL;
minimum 4.0 TWE rating. Course to improve proficiency in
written expression. Intensive practice in paragraph and
expository essay writing; study of rhetorical principles and
techniques, including cross-cultural comparisons of patterns of
rhetoric. Equivalent to ENGA150. Offered Fall, Spring, and
Summer semesters.

ESLK190 Advanced Strategies of Rhetoric and Research
for Foreign Students (3)
PREREQUISITE: ESLK150 “C” or above. Course designed
to develop foreign students’ skills in expository writing, and
the ability to read and analyze expository essays. Study of
principles and techniques of argumentation and persuasion
through analysis of assigned readings; writing of organized
essays based on reading selections, and writing of research
paper using appropriate methodology. Equivalent to
ENGA190. Offered Fall and Spring semesters.

ESLK211 Introduction to Literature for Foreign Students
(3)
PREREQUISITE: ESLK190 “C” or above. Introduction to
literary techniques: short story, essay, poetry, novel forms;
cross-cultural interpretation of values and life styles.
Equivalent to one 200-level English Literature course. (For
A&S students, other literature course(s) must be taken with
English department.) Offered Fall and Spring semesters.

ESLK490 Composition and Research Paper Writing for
International Graduate Students (3)
PREREQUISITE: Testing by ESL faculty. Study of U.S.
research skills: assessing research topics, incorporating and
organizing material, using required citation formats and
recognizing different types of papers. Students proceed from
shorter essays to a longer research paper. Regular individual
conferences.

ESLK491 Research Paper Writing for International
Graduate Students (1)
PREREQUISITE: Testing by ESL faculty. Students will
practice library research skills, note-taking techniques, and